

**Board of County Commissioners  
Gadsden County, Florida**

**AGENDA**

**Regular Public Meeting  
September 6, 2011  
6:00 p.m.**

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**Invocation, Pledge of Allegiance and Roll Call**

Invocation  
Pledge of Allegiance  
Roll Call (Muriel Straughn, Deputy Clerk)

**Amendments and Approval of Agenda**

**Awards, Presentations and Appearances**

1. Gadsden County Health Department Presentation  
(Marlon Hunter, Former Administrator, Gadsden County Health Department)
2. Impact of the Budget Cuts - Capital Area Community Action Agency  
(Dorothy Inman-Johnson, Executive Director)
3. Request for Gadsden County to Re-apply for a Community Development Block Grant to Fund Infrastructure Improvements for an Assisted Living Facility  
(Anthony Matheny, Planning and Community Development Director, Charlie Harris, Facility Owner and Auburn Ford, Grant Consultant)

**Clerk of Courts**

4. Value Adjustment Board Appointments  
(Nicholas Thomas, Clerk of the Courts)
5. Presentation of County Finance and County Clerk Issues  
(Nicholas Thomas, Clerk of the Courts)

**Consent**

6. Ratification of Approval to Pay County Bills

7. Approval of Bid Award for Actuarial Services for OPEB (Optional Post Employment Benefits) a Governmental Accounting Standards Board (GASB) Requirement  
(Connie McLendon, Finance Director)
8. Approval of Commissioner Taylor's Travel to Attend the Advance County Commissioner (ACC) Education Program  
(Sherrie Taylor, Chairperson)
9. Reappointment of Current Tourist Development Members with Expired Terms  
(Anthony Matheny, Planning and Community Development Director and Sonya Burns, TDC Secretary)

### **Items Pulled for Discussion**

### **Citizens Requesting to be Heard on Non-Agenda Items (3 minute limit)**

### **Public Hearings**

10. Public Hearing – First Reading of Neighborhood Commercial Land Development Code Text Amendments – Proposed Ordinance  
(Anthony Matheny, Planning and Community Development Director)
11. Public Hearing – Approval of Resolution Number 2011-030 and Budget Amendments to the Fiscal Year 2010/2011 Budget – Funds for Records Center Roof and Line Item for Gretna Water/Sewer Line  
(Connie McLendon, Finance Director and Jeff Price, Senior Management and Budget Analyst)

### **General Business**

12. Redirection of Half Cent Tax and Trust Revenues from Capital Regional Medical Center to Medicaid in Order to Take Advantage of Federal Matching Funds  
(Michael Glazer, Deputy County Attorney)
13. Request for Funding for Community Celebration of Educational Progress of the Gadsden County Schools  
(Sherrie Taylor, Chairperson)
14. Approval to Pay Invoice Number 90609 (Preble-Rish, Inc.) for Additional Planning Services to the Contract for the EAR –Based Amendments and Area Plans, Project Number 228.100  
(Anthony Matheny, Planning and Community Development Director)
15. Approval of Revised Circulation of Library Materials and Overdue Library Materials Policy  
(Carolyn Poole, Library Director)

16. Approval and Execution of the State Housing Initiative Partnership (SHIP) Annual Report  
(Clyde Collins, Building Official and Phyllis Moore, SHIP Administrator)

**County Administrator**

17. Update on Solar Energy Farm/Land Use Change  
(Arthur Lawson, Interim County Administrator)
18. Update on Board Requests  
(Arthur Lawson, Interim County Administrator)

**County Attorney**

19. Discussion of New Changes to the Gun Law  
(Deborah Minnis, County Attorney)
20. Update on Various Legal Issues  
(Deborah Minnis, County Attorney)

**Discussion Items by Commissioners**

21.  
Commissioner Lamb, District 1 – No Items  
  
Commissioner Croley, District 2 – Report and Discussion on Public Issues and Concerns  
Pertaining to Commission District Two and Gadsden  
County – No Items  
  
Commissioner Holt, District 4 – Economic Development  
- Discussion of Citizens’ Bill of Rights  
- Other Concerns  
  
Commissioner Morgan, Vice Chairman, District 3 – No Items  
  
Commissioner Taylor, Chairperson, District 5 – No Items

**Motion to Adjourn**

**Receipt and File**

22.
  - a. For the Record: Letter from Progress Energy Regarding Progress Energy’s Transmission Line Enhancement Project in your Area – Quincy to Havana Rebuild

- b. For the Record: Budget Amendment Numbers 110031-110093 (Exceptions 110038, 110046, and 110057)

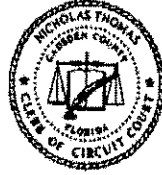
**September Meeting(s)**

- September 7, 2011, First Budget Hearing, 6:00 p.m.
- September 19, 2011, Final Budget Hearing, 6:00 p.m.
- September 20, 2011, Regular Meeting, 9:00 a.m.

# Nicholas Thomas

Gadsden County, Florida

Clerk of the Circuit Court



Clerk of the County Court

Clerk to the Board of County Commissioners  
County Recorder  
County Auditor

## MEMORANDUM

**To:** Board of County Commissioners  
**From:** Nicholas Thomas, Clerk  
**Subject:** Value Adjustment Board Appointments  
**Date:** August 26, 2011

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It will be necessary for the Value Adjustment Board (VAB) to begin meeting in September to get organized to hear petitions from property owners seeking relief on their tax bills in October. Appointees to the VAB serve from year to year until they resign or another appointment is made. The board is comprised of two county commissioners, one School Board member, one homestead representative and one business owner within the School Board District. Commissioner Taylor and Commissioner Croley served as the county commission appointments last year along with Ms. Emily Rowan who has served for several years as the homestead property representative.

By way of a reminder, Commissioner Croley announced his resignation from the VAB last fall at the conclusion of the last round of hearings. Therefore, it is necessary for you to make a new appointment to replace him. Unless you make a change, Commissioner Taylor will continue to serve. In addition, you have traditionally affirmed the homestead property representative.

As the organization meeting must convene quickly, I am asking you to make a new appointment to the VAB and affirm the appointment of Commissioner Taylor and Ms. Emily Rowan.

# Nicholas Thomas

Gadsden County, Florida

Clerk of the Circuit Court



Clerk of the County Court

Clerk to the Board of County Commissioners  
County Recorder  
County Auditor

## MEMORANDUM

To: Board of County Commissioners

From: Nicholas Thomas, Clerk

Subject: Ratification of Approval to Pay County Bills

Date: August 25, 2011

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Please ratify your approval for the payment of county bills as reflected in the warrant vouchers listed below:

Accounts Payables Dated: August 19, 2011  
August 26, 2011  
September 2, 1022

Payroll Dated: August 25, 2011

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## Board of County Commissioners Agenda Request

**Date of Meeting:** September 6, 2011

**Date Submitted:** August 8, 2011

**TO:** Honorable Chairperson and Members of the Board

**FROM:** Connie McLendon, Finance Director

**Subject:** Approval of Bid Award for Actuarial Services for OPEB  
(Optional Post Employment Benefits) A GASB requirement

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**Statement of Issue:**

This agenda item seeks Board of County Commissioners approval of the bid award for Actuarial Services required every two years to comply with GASB 45. (Governmental Accounting Standards Board)

**Background:**

Government Accounting Standards Board (GASB) 45, says that public employers can no longer report post-retirement health benefits on a pay-as-you-go basis and instead account for and report the annual cost of other post-retirement benefits (OPEB) for current and future retirees. While public employers do not have to actually pre-fund OPEB benefits, GASB 45 requires the County to prepare an actuarial study of the costs of post employment benefits to be included in the County's audit report. We are required to have a new study performed every two years. Gadsden County previously had the study performed by Florida League of Cities and this will be the second study performed. As in all contractual services, an RFP was prepared and with Board approval, the services were advertised. Bid number 11-09.

**Analysis:**

The County held the bid opening for actuarial services on July 8, 2011. There were four bids received and are listed as follows: Stanley, Hunt, Dupree & Rhine in the amount of \$7,015.00, Foster & foster, Inc. in the amount of \$7,500.00, Gabriel Roeder Smith and Co. in the amount of \$8,000.00 and Milliman in the amount of \$9,000.00. References were checked on the two lowest bidders and both received excellent recommendations and both have previously prepared the OPEB report for Counties prior to the Gadsden County RFP.

**Fiscal Impact:**

The fiscal impact would be the amount of \$7,015.00 for this service to come out of the current year budget. Line item Board of County Commissioners contractual services.

**Options:**

1. Approve the acceptance of the lowest bid for RFP 11-09 to Stanley, Hunt, Dupree & Rhine in the amount of \$7,015.00.
2. Do not approve the bid award.
3. Board Direction

**Interim County Administrator's Recommendation:**

Option 1

**Attachments:**

Copy of bid tabulation Form



## BID TABULATION FORM

<b>BID TITLE: OPEB Actuarial Services</b> <b>BID NUMBER: 11-09</b> <b>OPENING DATE: 7-8-11</b> <b>TIME OF OPENING: 2:00 p.m.</b>	<b>OPENED BY: Shelia Faircloth</b> <b>TABULATED BY: Shelia Faircloth</b> <b>VERIFIED BY: Arthur Lawson, Sr.</b> <b>Page 1</b>
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VENDOR LIST	BID AMOUNT	MET SPECS	NOTES
Gabriel Roeder Smith and Co. 1 East Broward Blvd., Suite 505 Ft. Lauderdale, FL 33301	<b>\$8,000.00</b>		
Milliman 10000 N. Central Expressway Suite 1500 Dallas, TX 75231	<b>\$9,000.00</b>		
Foster & Foster, Inc. 13420 Parker Commons Blvd. Suite 104 Fort Myers, FL 33912	<b>\$7,500.00</b>		
Stanley, Hunt, Dupree & Rhine Three Independence Pointe Greenville, SC 29615	<b>\$7,015.00</b>		
<b>Adjourned @ 2:15 p.m.</b>			

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# Board of County Commissioners Agenda Request

**Date of Meeting:** September 6, 2011  
**Date Submitted:** August 23, 2011  
**To:** Honorable Chairman and Members of the Board  
**From:** Commissioner Sherrie Taylor, Chairperson  
**Subject:** Approval of Commissioner Taylor's Travel to Attend the Advance County Commissioner (ACC) Education Program

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**Statement of Issue:**

Per the Gadsden County BOCC travel policy, Commissioners are required to request Board approval for travel. This agenda item seeks approval of Commission Taylor's travel to Gainesville, Florida to attend the Advanced County Commissioner (ACC) Education Program "The Florida Forum for County Leaders." The seminars are as follows:

- Seminar 1. Leadership Skills for Change Agents in Florida's Growth Environment on October 13-14, 2011 (Thursday-Friday)
- Seminar 2. Strategic Visioning & Implementing that Vision on January 5-6, 2012 (Thursday-Friday)
- Seminar 3. Understanding and Working with Growth Stakeholders and County Deal Makers in Florida's Growth Environment on April 19-20, 2012 (Thursday-Friday)

**Background:**

The ACC Program is an advanced leadership program designed for graduates of the Certified County Commissioners (CCC) program which focuses on leadership with an overarching theme of growth and development in Florida.

**Fiscal Impact:**

Due to a \$450 Small County Scholarship, the cost of Commissioner Taylor's travel is approximately \$1,200 for all three Seminars.

**Options:**

1. Approve Commissioner Taylor's travel to attend the Advanced County Commissioner (ACC) Education Program.
2. Provide other direction.

**County Administrator's Recommendation:**

Option 1.

# Board of County Commissioners Agenda Request

**Date of Meeting:** September 6, 2011

**Date Submitted:** July 19, 2011

**To:** Honorable Chairman and Members of the Board

**From:** Arthur Lawson, Interim County Administrator  
Anthony Matheny, Director of Planning and Community Development  
Sonya Burns, TDC Secretary

**Subject:** Reappointment of Current Tourist Development Members with Expired Terms

**Statement of Issue:**

This agenda item requests the Board of County Commissioners (BOCC) at its pleasure to reappoint members to the Gadsden County TDC. On August 23, 2011, a joint meeting between the Board of County Commissioners and the Tourist Development Council was held; Chairman Sherrie Taylor agreed to reappoint Jeff Dubree and Patricia Vice.

**Background:**

On October 15, 2002, the Gadsden County Board of County Commissioners (BOCC) approved Ordinance 2002-003, levying and imposing a Tourist Development tax; adopting the Gadsden County Tourist Development Plan; providing for voter approval, providing for severability and effective date of the tax. The Board of County Commissioners also directed a referendum to be held during the November 5, 2002 election to levy and impose the Tourist Development Tax. Since this time, the Gadsden County Tourist Development Council has operated as a nine (9) member advisory council with members appointed by the BOCC for a four-year term.

In August 2006, the County transferred administrative duties of the TDC to the Community Development Department.

**Analysis:**

The Florida Statue requires that the Board of County Commissioners appoint two elected officials and the Chairman/Chairperson shall also serve as a member. Currently, seats are represented by the City of Quincy, Gadsden County, Town of Havana and the City of Midway. Mr. Jerrod Holton formerly held the government seat representing the City of Midway has been replaced with Mr. David Knight. Ms. Diane Watts has also decided to end her tenure and a replacement of a tax collector is needed.

Currently, the following individuals represent the nine-member TDC.

	<b>Representation</b>	<b>Existing Members and Districts</b>	<b>Nomination Status</b>	<b>Revised Stagg Term</b>	<b>Recommended Staggered Years</b>
<b>1</b>	Elected Official BOCC Chairman or Appointee Gadsden County	The Honorable Gene Morgan <b>District 3</b>	OPEN-BOCC to Appoint	01/01/2008-12/31/2012	Duration as Chairman or as BOCC deems (4)
<b>2</b>	Elected Official Populous Municipality City of Quincy	The Honorable Larry Edwards <b>District 5</b>	OPEN-City to Appoint	06/01/2011-12/31/2015	Duration of Term or City deems (4)
<b>3</b>	Hotel Owner Holiday Inn Express	Hemant Patel <b>District 5</b>	BOCC Appointment	04/17/2008-12/31/2012	(4) Years
<b>4</b>	Tourism Industry Chattahoochee RV Resort	Lee Garner <b>District 3</b>	BOCC Appointment	01/01/2008-12/31/2011	(3) Years
<b>5</b>	Elected Official City of Midway	David Knight <b>District 1</b>	BOCC Appointment	03/02/2010-12/31/2013	(3) Years
<b>6</b>	Tourism Industry Kellum's Furniture	Jim Kellum <b>District 2</b>	BOCC Appointment	01/01/2009-12/31/2011	(2) Years
<b>7</b>	Gary Patel Holiday Inn	<b>VACANT</b> <b>District 1</b>	BOCC Appointment	03/02/2010-12/31/2012	(2) Years
<b>8</b>	Collector of Tax Whipoorwill Lodge	Jeff Dubree <b>District 5</b>	Self Nominated BOCC to Appoint	01/01/2009-12/31/2010	(1) Year
<b>9</b>	Tourism Industry West Gadsden Historical Society	Patricia Vice <b>District 3</b>	Self nominated BOCC to Appoint	01/01/2009-12/31/2010	(1) Year

Highlighted names are the member's terms that ended December 31, 2010. However, they may continue to serve until such time as the BOCC appoints new members. If they desire to be reappointed, they may make the recommendation and staff will submit the recommendation to the BOCC. The BOCC has final discretion regarding the appointment of members and staff takes no part in the recommendation process. Both Vice and Dubree have desire to be reappointed to the Tourist Development Council.

**Fiscal Impact:**

NONE

**Options:**

Option 1      Approve reappointments of members to the Gadsden County Tourist Development Council.

**Reappointments**

Patricia Vice – West Gadsden Historical Society  
Jeff Dubree – Whippoorwill Lodge (Tax Collector)

Option 2      Do not approve reappointments of members to the Gadsden County Tourist Development Council.

Option 3      Board Discretion

**County Administrator Recommendation:**

Option 1

**Attachments:**

1. TDC By-Laws
2. Florida Statute

**Gadsden County BOCC  
Tourist Development Council  
By-Laws**

**Article 1: Regular Meetings**

Regular Meetings for the Tourist Development Council (Council) shall normally be held on the third Monday of each month at 4p.m. Meetings will be held at the Gadsden County Board of County Commissioners Conference Chambers, located at 9 East Jefferson Street, Rm. 102, Quincy, Florida 32351 unless otherwise noted. All meetings of the Council shall be open to the public and shall abide by Florida's Sunshine Law. All records of the Council shall be public record. Special meetings of the Council are at the call of the Chairman of the Council, the Chairman of the Gadsden County Board of County Commissioners, Administrative Staff and/or at least five (5) members of the Council. The purpose of said special meetings shall be specified at the time of its call.

**Article 2: Membership**

The Council shall consist of nine (9) members, each of whom shall be electors in Gadsden County, Florida and shall be appointed by the Gadsden County Board of County Commissioners. The terms of appointment of each member shall be staggered terms of four years. If determined by a majority vote of the BOCC, members of the Council can be reappointed for additional terms. The Board of County Commissioners Chairman shall appoint the Board of County Commissioner member to the Tourist Development Council annually.

Any Vacancy in membership shall be filed for the unexpired term by the Gadsden County Board of County Commissioners, who shall have the authority to remove any member for cause, upon written charges, after due notice and a public hearing. For the purpose of these bylaws, cause shall, among other things, include conduct that the Gadsden County Board of County Commissioners believes is detrimental to the health, safety, moral, order, convenience, prosperity and general welfare of the citizens of Gadsden County. Cause for removal shall include the unexcused absence from two (2) consecutive Council meetings or four (4) meetings in a fiscal year, unless excused by the Chairman for valid personal or medical reasons. At the expiration of a term, members may continue to serve until the Board of County Commissioners reappoints another member to fill such vacancy.

**Article 3: Quorum**

Five (5) members of the Council shall constitute a quorum for the transactions of business, and a majority vote of those present shall be binding. If the quorum requirement prescribed by these bylaws is not met within fifteen (15) minutes after

the time established for any meeting, then it shall be announced that no business shall be transacted. The meeting shall then be adjourned to a definite time and place and notice thereof shall be furnished to the absent members at least twenty-four (24) hours prior to the time of such adjourned meeting.

#### **Article 4: Voting**

Regarding issues that come before the Council for consideration, each Council member shall cast one (1) vote, unless a member shall have a conflict of interest. In the event of a conflict of interest, such member(s) shall abstain and publicly state the reason for abstaining. Said votes shall be duly recorded

#### **Article 5: Conflict of Interest**

No member of the TDC shall apply for funding or gain direct benefit under any spending category outlines in the Tourist Development Council Strategic Plan. Members shall not submit applications for funding or coordinate an event on behalf of any organization for which the member is affiliated with while serving as a member. Every effort shall be made to ensure no conflict of interest exists and all members shall strictly adhere to section 4 when voting.

#### **Article 6: Proceedings**

Each action of the Council shall be embodied in a motion duly made and seconded and passed by a majority of the members, and shall be entered into the official records.

#### **Article 7: Rule of Procedure**

All meetings of the council shall be conducted in accordance with the Roberts Rules of Order and Florida Sunshine Law.

#### **Article 8: Officers**

The Council shall elect a Chairman and vice Chairman during the first regular meeting of each calendar year. The Chairman and Vice Chairman shall be members of the Council and are eligible to be re-elected from year to year. The Chairman shall nominate a Secretary/Treasure to record the actions of the Council. The Secretary/Treasure may or may not be a member of the Council.

#### **Article 9: Duties of Officers (Chairman)**

**The Duties of the Chairman shall include, but are not limited to the following:**

1. Calling meetings of the Council in accordance with these bylaws.
2. Presiding at all meetings of the Council, unless an act of God, personal emergency or medical reason has been cleared by the ADMIN and contact



has been made with the Vice Chair to preside over that particular meeting.

3. Represent the Council before the Gadsden County Board of County Commissioners and such other boards, councils, commissions and at such other times and places as may be appropriate and/or necessary.
4. Preparing the Agenda for all Council meetings.
5. Signing the documents of the Council.
6. Ensuring that all actions of the Council are properly undertaken, and in accordance with State statute, these By laws and the Gadsden County Tourist development Council's Strategic Plan.

**The duties of the Vice Chairman shall include, but are not limited to the following:**

1. Exercising of performing the duties of the Chairman in his/her absence.
2. Exercising duties of Chairman upon conflict of interest/disqualification.
3. Accepting of performing the duties of the Chairman in his/her absence.
4. Accepting of duties of Chairman upon conflict of interest/disqualification.

**The Duties of the Secretary/Treasurer shall include, but are not limited to the following:**

The duties of the secretary/Treasurer shall be to accurately transcribe the details of each meeting, make a record of those present at each meeting and other duties as may be assigned by the Chairman, and maintain financial records as established by Policy and Procedures manual adopted.

#### **Article 10: Amendments**

These by-laws may be amended at any given meeting of the Council, provided that notice of such proposed amendment shall be given to each member of the Council and the Gadsden County Board of County Commissioners, at least twenty (20) days prior to said meeting.

#### **Article 11: Controlling Laws**

Any provision of these by-laws that may be inconsistent with, or in conflict with, any ordinance of Gadsden County, Florida or State Law, now or hereinafter in effect, shall be superseded by said ordinance or law, and deemed to be of no force or effect. The invalidation of any section of these by-laws shall not invalidate any other section.

#### **Article 12: Matters Referred by the Gadsden County Board of County Commissioners**

Matters referred to the council by the Gadsden County Board of County commissioners shall be placed on the agenda for consideration at the first meeting of the Council after such referral.

#### **Article 13: Deadline for the Agenda**

The deadline for placement of items on the agenda for consideration by the Council shall be five (5) business days before the meeting date, except, for special meetings, unless otherwise approved by the Chairman. Any items not on the agenda may be addressed at the appropriate time, "public comment" section of the agenda, but may not be acted upon.

#### **Article 14: Advisement of Absence**

Each member of the Council shall advise the Secretary or Chairman as quickly as possible should said member find that he/she will be unable to attend any meeting of the Council. The Secretary or Chairman shall determine if the projected absence will result in a lack of a quorum and the Chairman may reschedule the meeting.

#### **Article 15: Employees, Staff and Contracts**

The governing body (BOCC) may appoint such employees and staff, as it may deem necessary to accomplish its work for the Tourist Development Council. The BOCC may also contact with outside agencies through a 5 member hiring committee composed of three (3) tax collectors and two (2) members whom they deem will take an active role in the hire process for administrative purposes of the council. Any expenditure (from the TDC) for administrative purposes shall not exceed ten (10) percent of the annual approved budget of the Council.

#### **Article 16: Budget and Finance**

The Tourist Development funds collected and returned to the County SHALL BE DISTRIBUTED ACCORDING TO Chapter 125.0104, Florida Statutes. The Tourist Development Administrator or agency and the Tourist Development Council prior to June of each year shall prepare a recommended budget. The Council's final budget is subject to approval by the Board of County Commissioners. The Gadsden County Board of County Commissioners shall approve the Council's budget during its second meeting in June. The TDC fiscal year is currently the same as the counties, however the recommendation would be that we change the Tourist development council's fiscal year to mirror that of Visit Florida. July-June.

**\*NOTE:** Organizations are encouraged to become self sufficient after a period of (3) three years. If an organization has received funds for a period of three years, funding levels will be decreased by 50% each year; or eligibility for Marketing dollars will be determined; however, upon the request by the TDC and substantial documentation/justification, the Board of County Commissioners has the final


discretion regarding this policy and may waive this requirement on a case by case basis.

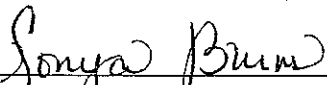
**Article 17: Effective Date**

These by-laws shall become effective immediately upon the adoption and approval of the Gadsden County Board of County Commissioners.


REVISED and ADOPTED this 4th day of May, 2010.

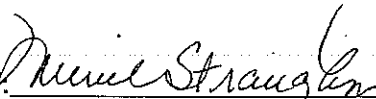
GADSDEN COUNTY  
TOURIST DEVELOPMENT COUNCIL

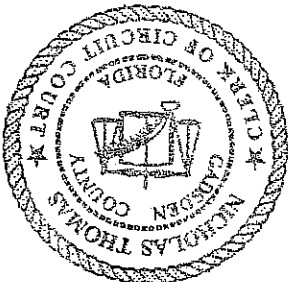
BY:   
Hemant Patel, CHAIRMAN

ATTEST:   
Sonya Burns, SECRETARY

GADSDEN COUNTY  
BOARD OF COUNTY COMMISSIONERS

BY:   
Eugene Lamb, Jr. BOCC CHAIRMAN

ATTEST:   
Nicholas Thomas, CLERK OF COURTS  
Muriel Straughn, DEPUTY CLERK



125.0105 Tourist development tax; procedure for levying; authorized uses; referendum; enforcement.—

(1) SHORT TITLE.—This section shall be known and may be cited as the “Local Option Tourist Development Act.”

(2) APPLICATION; DEFINITIONS.—

(a) Application.—The provisions contained in chapter 212 apply to the administration of any tax levied pursuant to this section.

(b) Definitions.—For purposes of this section:

1. “Promotion” means marketing or advertising designed to increase tourist-related business activities.

2. “Tourist” means a person who participates in trade or recreation activities outside the county of his or her permanent residence or who rents or leases transient accommodations as described in paragraph (3)(a).

3. “Retained spring training franchise” means a spring training franchise that had a location in this state on or before December 31, 1998, and that has continuously remained at that location for at least the 10 years preceding that date.

(3) TAXABLE PRIVILEGES; EXEMPTIONS; LEVY; RATE.—

(a) It is declared to be the intent of the Legislature that every person who rents, leases, or lets for consideration any living quarters or accommodations in any hotel, apartment hotel, motel, resort motel, apartment, apartment motel, roominghouse, mobile home park, recreational vehicle park, or condominium for a term of 6 months or less is exercising a privilege which is subject to taxation under this section, unless such person rents, leases, or lets for consideration any living quarters or accommodations which are

exempt according to the provisions of chapter 212.

(b) Subject to the provisions of this section, any county in this state may levy and impose a tourist development tax on the exercise within its boundaries of the taxable privilege described in paragraph (a), except that there shall be no additional levy under this section in any cities or towns presently imposing a municipal resort tax as authorized under chapter 67-930, Laws of Florida, and this section shall not in any way affect the powers and existence of any tourist development authority created pursuant to chapter 67-930, Laws of Florida. No county authorized to levy a convention development tax pursuant to s. 212.0305, or to s. 8 of chapter 84-324, Laws of Florida, shall be allowed to levy more than the 2-percent tax authorized by this section. A county may elect to levy and impose the tourist development tax in a subcounty special district of the county. However, if a county so elects to levy and impose the tax on a subcounty special district basis, the district shall embrace all or a significant contiguous portion of the county, and the county shall assist the Department of Revenue in identifying the rental units subject to tax in the district.

(c) The tourist development tax shall be levied, imposed, and set by the governing board of the county at a rate of 1 percent or 2 percent of each dollar and major fraction of each dollar of the total consideration charged for such lease or rental. When receipt of consideration is by way of property other than money, the tax shall be levied and imposed on the fair market value of such nonmonetary consideration.

(d) In addition to any 1-percent or 2-percent tax imposed under paragraph (c), the governing board of the county may levy, impose, and set an additional 1 percent of each dollar above the tax rate set under paragraph (c) by the extraordinary vote of the governing board for the purposes set forth in subsection (5) or by referendum approval by the registered electors within the county or

subcounty special district. No county shall levy, impose, and set the tax authorized under this paragraph unless the county has imposed the 1-percent or 2-percent tax authorized under paragraph (c) for a minimum of 3 years prior to the effective date of the levy and imposition of the tax authorized by this paragraph. Revenues raised by the additional tax authorized under this paragraph shall not be used for debt service on or refinancing of existing facilities as specified in subparagraph (5)(a)1. unless approved by a resolution adopted by an extraordinary majority of the total membership of the governing board of the county. If the 1-percent or 2-percent tax authorized in paragraph (c) is levied within a subcounty special taxing district, the additional tax authorized in this paragraph shall only be levied therein. The provisions of paragraphs (4)(a)-(d) shall not apply to the adoption of the additional tax authorized in this paragraph. The effective date of the levy and imposition of the tax authorized under this paragraph shall be the first day of the second month following approval of the ordinance by the governing board or the first day of any subsequent month as may be specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance.

(e) The tourist development tax shall be in addition to any other tax imposed pursuant to chapter 212 and in addition to all other taxes and fees and the consideration for the rental or lease.

(f) The tourist development tax shall be charged by the person receiving the consideration for the lease or rental, and it shall be collected from the lessee, tenant, or customer at the time of payment of the consideration for such lease or rental.

(g) The person receiving the consideration for such rental or lease shall receive, account for, and remit the tax to the Department of Revenue at the time and in the manner provided for persons who

collect and remit taxes under s. 212.03. The same duties and privileges imposed by chapter 212 upon dealers in tangible property, respecting the collection and remission of tax; the making of returns; the keeping of books, records, and accounts; and compliance with the rules of the Department of Revenue in the administration of that chapter shall apply to and be binding upon all persons who are subject to the provisions of this section. However, the Department of Revenue may authorize a quarterly return and payment when the tax remitted by the dealer for the preceding quarter did not exceed \$25.

(h) The Department of Revenue shall keep records showing the amount of taxes collected, which records shall also include records disclosing the amount of taxes collected for and from each county in which the tax authorized by this section is applicable. These records shall be open for inspection during the regular office hours of the Department of Revenue, subject to the provisions of s. 213.053.

(i) Collections received by the Department of Revenue from the tax, less costs of administration of this section, shall be paid and returned monthly to the county which imposed the tax, for use by the county in accordance with the provisions of this section. They shall be placed in the county tourist development trust fund of the respective county, which shall be established by each county as a condition precedent to receipt of such funds.

(j) The Department of Revenue is authorized to employ persons and incur other expenses for which funds are appropriated by the Legislature.

(k) The Department of Revenue shall promulgate such rules and shall prescribe and publish such forms as may be necessary to effectuate the purposes of this section.

(l) In addition to any other tax which is imposed pursuant to this section, a county may impose up to an additional 1-percent tax on the exercise of the privilege described in paragraph (a) by majority vote of the governing board of the county in order to:

1. Pay the debt service on bonds issued to finance the construction, reconstruction, or renovation of a professional sports franchise facility, or the acquisition, construction, reconstruction, or renovation of a retained spring training franchise facility, either publicly owned and operated, or publicly owned and operated by the owner of a professional sports franchise or other lessee with sufficient expertise or financial capability to operate such facility, and to pay the planning and design costs incurred prior to the issuance of such bonds.

2. Pay the debt service on bonds issued to finance the construction, reconstruction, or renovation of a convention center, and to pay the planning and design costs incurred prior to the issuance of such bonds.

3. Pay the operation and maintenance costs of a convention center for a period of up to 10 years. Only counties that have elected to levy the tax for the purposes authorized in subparagraph 2. may use the tax for the purposes enumerated in this subparagraph. Any county that elects to levy the tax for the purposes authorized in subparagraph 2. after July 1, 2000, may use the proceeds of the tax to pay the operation and maintenance costs of a convention center for the life of the bonds.

4. Promote and advertise tourism in the State of Florida and nationally and internationally; however, if tax revenues are expended for an activity, service, venue, or event, the activity, service, venue, or event shall have as one of its main purposes the attraction of tourists as evidenced by the promotion of the activity, service, venue, or event to tourists.



The provision of paragraph (b) which prohibits any county authorized to levy a convention development tax pursuant to s. 212.0305 from levying more than the 2-percent tax authorized by this section, and the provisions of paragraphs (4)(a)-(d), shall not apply to the additional tax authorized in this paragraph. The effective date of the levy and imposition of the tax authorized under this paragraph shall be the first day of the second month following approval of the ordinance by the governing board or the first day of any subsequent month as may be specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance.

(m)1. In addition to any other tax which is imposed pursuant to this section, a high tourism impact county may impose an additional 1-percent tax on the exercise of the privilege described in paragraph (a) by extraordinary vote of the governing board of the county. The tax revenues received pursuant to this paragraph shall be used for one or more of the authorized uses pursuant to subsection (5).

2. A county is considered to be a high tourism impact county after the Department of Revenue has certified to such county that the sales subject to the tax levied pursuant to this section exceeded \$600 million during the previous calendar year, or were at least 18 percent of the county's total taxable sales under chapter 212 where the sales subject to the tax levied pursuant to this section were a minimum of \$200 million, except that no county authorized to levy a convention development tax pursuant to s. 212.0305 shall be considered a high tourism impact county. Once a county qualifies as a high tourism impact county, it shall retain this designation for the period the tax is levied pursuant to this paragraph.

3. The provisions of paragraphs (4)(a)-(d) shall not apply to the adoption of the additional tax authorized in this paragraph. The

effective date of the levy and imposition of the tax authorized under this paragraph shall be the first day of the second month following approval of the ordinance by the governing board or the first day of any subsequent month as may be specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance.

(n) In addition to any other tax that is imposed under this section, a county that has imposed the tax under paragraph (l) may impose an additional tax that is no greater than 1 percent on the exercise of the privilege described in paragraph (a) by a majority plus one vote of the membership of the board of county commissioners in order to:

1. Pay the debt service on bonds issued to finance:

a. The construction, reconstruction, or renovation of a facility either publicly owned and operated, or publicly owned and operated by the owner of a professional sports franchise or other lessee with sufficient expertise or financial capability to operate such facility, and to pay the planning and design costs incurred prior to the issuance of such bonds for a new professional sports franchise as defined in s. 288.1162.

b. The acquisition, construction, reconstruction, or renovation of a facility either publicly owned and operated, or publicly owned and operated by the owner of a professional sports franchise or other lessee with sufficient expertise or financial capability to operate such facility, and to pay the planning and design costs incurred prior to the issuance of such bonds for a retained spring training franchise.

2. Promote and advertise tourism in the State of Florida and nationally and internationally; however, if tax revenues are

expended for an activity, service, venue, or event, the activity, service, venue, or event shall have as one of its main purposes the attraction of tourists as evidenced by the promotion of the activity, service, venue, or event to tourists.

A county that imposes the tax authorized in this paragraph may not expend any ad valorem tax revenues for the acquisition, construction, reconstruction, or renovation of a facility for which tax revenues are used pursuant to subparagraph 1. The provision of paragraph (b) which prohibits any county authorized to levy a convention development tax pursuant to s. 212.0305 from levying more than the 2-percent tax authorized by this section shall not apply to the additional tax authorized by this paragraph in counties which levy convention development taxes pursuant to s. 212.0305(4)(a). Subsection (4) does not apply to the adoption of the additional tax authorized in this paragraph. The effective date of the levy and imposition of the tax authorized under this paragraph is the first day of the second month following approval of the ordinance by the board of county commissioners or the first day of any subsequent month specified in the ordinance. A certified copy of such ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of the ordinance.

#### (4) ORDINANCE LEVY TAX; PROCEDURE.—

(a) The tourist development tax shall be levied and imposed pursuant to an ordinance containing the county tourist development plan prescribed under paragraph (c), enacted by the governing board of the county. The ordinance levying and imposing the tourist development tax shall not be effective unless the electors of the county or the electors in the subcounty special district in which the tax is to be levied approve the ordinance authorizing the levy and imposition of the tax, in accordance with subsection (6). The effective date of the levy and imposition of the tax shall be the first

day of the second month following approval of the ordinance by referendum, as prescribed in subsection (6), or the first day of any subsequent month as may be specified in the ordinance. A certified copy of the ordinance shall be furnished by the county to the Department of Revenue within 10 days after approval of such ordinance. The governing authority of any county levying such tax shall notify the department, within 10 days after approval of the ordinance by referendum, of the time period during which the tax will be levied.

(b) At least 60 days prior to the enactment of the ordinance levying the tax, the governing board of the county shall adopt a resolution establishing and appointing the members of the county tourist development council, as prescribed in paragraph (e), and indicating the intention of the county to consider the enactment of an ordinance levying and imposing the tourist development tax.

(c) Prior to enactment of the ordinance levying and imposing the tax, the county tourist development council shall prepare and submit to the governing board of the county for its approval a plan for tourist development. The plan shall set forth the anticipated net tourist development tax revenue to be derived by the county for the 24 months following the levy of the tax; the tax district in which the tourist development tax is proposed; and a list, in the order of priority, of the proposed uses of the tax revenue by specific project or special use as the same are authorized under subsection (5). The plan shall include the approximate cost or expense allocation for each specific project or special use.

(d) The governing board of the county shall adopt the county plan for tourist development as part of the ordinance levying the tax. After enactment of the ordinance levying and imposing the tax, the plan of tourist development may not be substantially amended except by ordinance enacted by an affirmative vote of a majority plus one additional member of the governing board.

(e) The governing board of each county which levies and imposes a tourist development tax under this section shall appoint an advisory council to be known as the “ (name of county) Tourist Development Council.” The council shall be established by ordinance and composed of nine members who shall be appointed by the governing board. The chair of the governing board of the county or any other member of the governing board as designated by the chair shall serve on the council. Two members of the council shall be elected municipal officials, at least one of whom shall be from the most populous municipality in the county or subcounty special taxing district in which the tax is levied. Six members of the council shall be persons who are involved in the tourist industry and who have demonstrated an interest in tourist development, of which members, not less than three nor more than four shall be owners or operators of motels, hotels, recreational vehicle parks, or other tourist accommodations in the county and subject to the tax. All members of the council shall be electors of the county. The governing board of the county shall have the option of designating the chair of the council or allowing the council to elect a chair. The chair shall be appointed or elected annually and may be reelected or reappointed. The members of the council shall serve for staggered terms of 4 years. The terms of office of the original members shall be prescribed in the resolution required under paragraph (b). The council shall meet at least once each quarter and, from time to time, shall make recommendations to the county governing board for the effective operation of the special projects or for uses of the tourist development tax revenue and perform such other duties as may be prescribed by county ordinance or resolution. The council shall continuously review expenditures of revenues from the tourist development trust fund and shall receive, at least quarterly, expenditure reports from the county governing board or its designee. Expenditures which the council believes to be unauthorized shall be reported to the county governing board and the Department of Revenue. The governing board and the department shall review the findings of the council

and take appropriate administrative or judicial action to ensure compliance with this section. The changes in the composition of the membership of the tourist development council mandated by chapter 86-4, Laws of Florida, and this act shall not cause the interruption of the current term of any person who is a member of a council on October 1, 1996.

(5) AUTHORIZED USES OF REVENUE.—

(a) All tax revenues received pursuant to this section by a county imposing the tourist development tax shall be used by that county for the following purposes only:

1. To acquire, construct, extend, enlarge, remodel, repair, improve, maintain, operate, or promote one or more publicly owned and operated convention centers, sports stadiums, sports arenas, coliseums, or auditoriums, or museums that are publicly owned and operated or owned and operated by not-for-profit organizations and open to the public, within the boundaries of the county or subcounty special taxing district in which the tax is levied. Tax revenues received pursuant to this section may also be used for promotion of zoological parks that are publicly owned and operated or owned and operated by not-for-profit organizations and open to the public. However, these purposes may be implemented through service contracts and leases with lessees with sufficient expertise or financial capability to operate such facilities;

2. To promote and advertise tourism in the State of Florida and nationally and internationally; however, if tax revenues are expended for an activity pursuant to s. 161.093, service, venue, or event, the activity, service, venue, or event shall have as one of its main purposes the attraction of tourists as evidenced by the promotion of the activity, service, venue, or event to tourists; pursuant to s. 142.061 requiring a limit on funding to a three year window:

3. To fund convention bureaus, tourist bureaus, tourist information centers, and news bureaus as county agencies or by contract with the chambers of commerce or similar associations in the county, which may include any indirect administrative costs for services performed by the county on behalf of the promotion agency; or

4. To finance beach park facilities or beach improvement, maintenance, renourishment, restoration, and erosion control, including shoreline protection, enhancement, cleanup, or restoration of inland lakes and rivers to which there is public access as those uses relate to the physical preservation of the beach, shoreline, or inland lake or river. However, any funds identified by a county as the local matching source for beach renourishment, restoration, or erosion control projects included in the long-range budget plan of the state's Beach Management Plan, pursuant to s. 161.091, or funds contractually obligated by a county in the financial plan for a federally authorized shore protection project may not be used or loaned for any other purpose. In counties of less than 100,000 population, no more than 10 percent of the revenues from the tourist development tax may be used for beach park facilities.

(b) Tax revenues received pursuant to this section by a county of less than 750,000 population imposing a tourist development tax may only be used by that county for the following purposes in addition to those purposes allowed pursuant to paragraph (a): to acquire, construct, extend, enlarge, remodel, repair, improve, maintain, operate, or promote one or more zoological parks, fishing piers or nature centers which are publicly owned and operated or owned and operated by not-for-profit organizations and open to the public. All population figures relating to this subsection shall be based on the most recent population estimates prepared pursuant to the provisions of s. 186.901. These population estimates shall be those in effect on July 1 of each year.

(c) The revenues to be derived from the tourist development tax may be pledged to secure and liquidate revenue bonds issued by the county for the purposes set forth in subparagraphs (a)1. and 4. or for the purpose of refunding bonds previously issued for such purposes, or both; however, no more than 50 percent of the revenues from the tourist development tax may be pledged to secure and liquidate revenue bonds or revenue refunding bonds issued for the purposes set forth in subparagraph (a)4. Such revenue bonds and revenue refunding bonds may be authorized and issued in such principal amounts, with such interest rates and maturity dates, and subject to such other terms, conditions, and covenants as the governing board of the county shall provide. The Legislature intends that this paragraph shall be full and complete authority for accomplishing such purposes, but such authority shall be supplemental and additional to, and not in derogation of, any powers now existing or later conferred under law.

(d) Any use of the local option tourist development tax revenues collected pursuant to this section for a purpose not expressly authorized by paragraph (3)(l) or paragraph (3)(n) or paragraph (a), paragraph (b), or paragraph (c) of this subsection is expressly prohibited.

(6) REFERENDUM.—

(a) No ordinance enacted by any county levying the tax authorized by paragraphs (3)(b) and (c) shall take effect until the ordinance levying and imposing the tax has been approved in a referendum election by a majority of the electors voting in such election in the county or by a majority of the electors voting in the subcounty special tax district affected by the tax.

(b) The governing board of the county levying the tax shall arrange to place a question on the ballot at the next regular or special election to be held within the county, substantially as



follows:

          FOR the Tourist Development Tax

          AGAINST the Tourist Development Tax.

(c) If a majority of the electors voting on the question approve the levy, the ordinance shall be deemed to be in effect.

(d) In any case where a referendum levying and imposing the tax has been approved pursuant to this section and 15 percent of the electors in the county or 15 percent of the electors in the subcounty special district in which the tax is levied file a petition with the board of county commissioners for a referendum to repeal the tax, the board of county commissioners shall cause an election to be held for the repeal of the tax which election shall be subject only to the outstanding bonds for which the tax has been pledged.

However, the repeal of the tax shall not be effective with respect to any portion of taxes initially levied in November 1989, which has been pledged or is being used to support bonds under paragraph (3)(d) or paragraph (3)(l) until the retirement of those bonds.

(7) AUTOMATIC EXPIRATION ON RETIREMENT OF BONDS.—Anything in this section to the contrary notwithstanding, if the plan for tourist development approved by the governing board of the county, as amended from time to time pursuant to paragraph (4)(d), includes the acquisition, construction, extension, enlargement, remodeling, repair, or improvement of a publicly owned and operated convention center, sports stadium, sports arena, coliseum, or auditorium, or a museum that is publicly owned and operated or owned and operated by a not-for-profit organization, the county ordinance levying and imposing the tax shall automatically expire upon the later of:

(a) Retirement of all bonds issued by the county for financing the same; or

(b) The expiration of any agreement by the county for the operation or maintenance, or both, of a publicly owned and operated convention center, sports stadium, sports arena, coliseum, auditorium, or museum. However, nothing herein shall preclude that county from amending the ordinance extending the tax to the extent that the board of the county determines to be necessary to provide funds with which to operate, maintain, repair, or renew and replace a publicly owned and operated convention center, sports stadium, sports arena, coliseum, auditorium, or museum or from enacting an ordinance which shall take effect without referendum approval, unless the original referendum required ordinance expiration, pursuant to the provisions of this section reimposing a tourist development tax, upon or following the expiration of the previous ordinance.

(8) PROHIBITED ACTS; ENFORCEMENT; PENALTIES.—

(a) Any person who is taxable hereunder who fails or refuses to charge and collect from the person paying any rental or lease the taxes herein provided, either by himself or herself or through agents or employees, is, in addition to being personally liable for the payment of the tax, guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

(b) No person shall advertise or hold out to the public in any manner, directly or indirectly, that he or she will absorb all or any part of the tax, that he or she will relieve the person paying the rental of the payment of all or any part of the tax, or that the tax will not be added to the rental or lease consideration or, when added, that it or any part thereof will be refunded or refused, either directly or indirectly, by any method whatsoever. Any person who willfully violates any provision of this subsection is guilty of a misdemeanor of the first degree, punishable as provided in s. 775.082 or s. 775.083.

(c) The tax authorized to be levied by this section shall constitute a lien on the property of the lessee, customer, or tenant in the same manner as, and shall be collectible as are, liens authorized and imposed in ss. 713.67, 713.68, and 713.69.

(9) COUNTY TOURISM PROMOTION AGENCIES.—In addition to any other powers and duties provided for agencies created for the purpose of tourism promotion by a county levying the tourist development tax, such agencies are authorized and empowered to:

(a) Provide, arrange, and make expenditures for transportation, lodging, meals, and other reasonable and necessary items and services for such persons, as determined by the head of the agency, in connection with the performance of promotional and other duties of the agency. However, entertainment expenses shall be authorized only when meeting with travel writers, tour brokers, or other persons connected with the tourist industry. All travel and entertainment-related expenditures in excess of \$10 made pursuant to this subsection shall be substantiated by paid bills therefor. Complete and detailed justification for all travel and entertainment-related expenditures made pursuant to this subsection shall be shown on the travel expense voucher or attached thereto. Transportation and other incidental expenses, other than those provided in s. 112.061, shall only be authorized for officers and employees of the agency, other authorized persons, travel writers, tour brokers, or other persons connected with the tourist industry when traveling pursuant to paragraph (c). All other transportation and incidental expenses pursuant to this subsection shall be as provided in s. 112.061. Operational or promotional advancements, as defined in s. 288.35(4), obtained pursuant to this subsection, shall not be commingled with any other funds.

(b) Pay by advancement or reimbursement, or a combination thereof, the costs of per diem and incidental expenses of officers

and employees of the agency and other authorized persons, for foreign travel at the current rates as specified in the federal publication "Standardized Regulations (Government Civilians, Foreign Areas)." The provisions of this paragraph shall apply for any officer or employee of the agency traveling in foreign countries for the purposes of promoting tourism and travel to the county, if such travel expenses are approved and certified by the agency head from whose funds the traveler is paid. As used in this paragraph, the term "authorized person" shall have the same meaning as provided in s. 112.061(2)(e). With the exception of provisions concerning rates of payment for per diem, the provisions of s. 112.061 are applicable to the travel described in this paragraph. As used in this paragraph, "foreign travel" means all travel outside the United States. Persons traveling in foreign countries pursuant to this subsection shall not be entitled to reimbursements or advancements pursuant to s. 112.061(6)(a)2.

(c) Pay by advancement or reimbursement, or by a combination thereof, the actual reasonable and necessary costs of travel, meals, lodging, and incidental expenses of officers and employees of the agency and other authorized persons when meeting with travel writers, tour brokers, or other persons connected with the tourist industry, and while attending or traveling in connection with travel or trade shows. With the exception of provisions concerning rates of payment, the provisions of s. 112.061 are applicable to the travel described in this paragraph.

(d) Undertake marketing research and advertising research studies and provide reservations services and convention and meetings booking services consistent with the authorized uses of revenue as set forth in subsection (5).

1. Information given to a county tourism promotion agency which, if released, would reveal the identity of persons or entities who provide data or other information as a response to a sales

promotion effort, an advertisement, or a research project or whose names, addresses, meeting or convention plan information or accommodations or other visitation needs become booking or reservation list data, is exempt from s. 119.07(1) and from s. 24(a), Art. I of the State Constitution.

2. The following information, when held by a county tourism promotion agency, is exempt from s. 119.07(1) and from s. 24(a), Art. I of the State Constitution:

a. A trade secret, as defined in s. 812.081.

b. Booking business records, as defined in s. 255.047.

c. Trade secrets and commercial or financial information gathered from a person and privileged or confidential, as defined and interpreted under 5 U.S.C. s. 552(b)(4), or any amendments thereto.

(e) Represent themselves to the public as convention and visitors bureaus, visitors bureaus, tourist development councils, vacation bureaus, or county tourism promotion agencies operating under any other name or names specifically designated by ordinance.

(10) LOCAL ADMINISTRATION OF TAX.—

(a) A county levying a tax under this section or s. 125.0108 may be exempted from the requirements of the respective section that:

1. The tax collected be remitted to the Department of Revenue before being returned to the county; and

2. The tax be administered according to chapter 212,

if the county adopts an ordinance providing for the local collection and administration of the tax.

(b) The ordinance shall include provision for, but need not be limited to:

1. Initial collection of the tax to be made in the same manner as the tax imposed under chapter 212.
2. Designation of the local official to whom the tax shall be remitted, and that official's powers and duties with respect thereto. Tax revenues may be used only in accordance with the provisions of this section.
3. Requirements respecting the keeping of appropriate books, records, and accounts by those responsible for collecting and administering the tax.
4. Provision for payment of a dealer's credit as required under chapter 212.
5. A portion of the tax collected may be retained by the county for costs of administration, but such portion shall not exceed 3 percent of collections.

(c) A county adopting an ordinance providing for the collection and administration of the tax on a local basis shall also adopt an ordinance electing either to assume all responsibility for auditing the records and accounts of dealers, and assessing, collecting, and enforcing payments of delinquent taxes, or to delegate such authority to the Department of Revenue. If the county elects to assume such responsibility, it shall be bound by all rules promulgated by the Department of Revenue pursuant to paragraph (3)(k), as well as those rules pertaining to the sales and use tax on transient rentals imposed by s. 212.03. The county may use any power granted in this section to the department to determine the amount of tax, penalties, and interest to be paid by each dealer and to enforce payment of such tax, penalties, and interest. The county may use a certified public accountant licensed in this state in the

administration of its statutory duties and responsibilities. Such certified public accountants are bound by the same confidentiality requirements and subject to the same penalties as the county under s. 213.053. If the county delegates such authority to the department, the department shall distribute any collections so received, less costs of administration, to the county. The amount deducted for costs of administration by the department shall be used only for those costs which are solely and directly attributable to auditing, assessing, collecting, processing, and enforcing payments of delinquent taxes authorized in this section. If a county elects to delegate such authority to the department, the department shall audit only those businesses in the county that it audits pursuant to chapter 212.

(11) INTEREST PAID ON DISTRIBUTIONS.—

(a) Interest shall be paid on undistributed taxes collected and remitted to the Department of Revenue under this section. Such interest shall be included along with the tax proceeds distributed to the counties and shall be paid from moneys transferred from the General Revenue Fund. The department shall calculate the interest for net tax distributions using the average daily rate that was earned by the State Treasury for the preceding calendar quarter and paid to the General Revenue Fund. This rate shall be certified by the Chief Financial Officer to the department by the 20th day following the close of each quarter.

(b) The interest applicable to taxes collected under this section shall be calculated by multiplying the tax amounts to be distributed times the daily rate times the number of days after the third working day following the date the tax is due and payable pursuant to s. 212.11 until the date the department issues a voucher to request the Chief Financial Officer to issue the payment warrant. The warrant shall be issued within 7 days after the request.

(c) If an overdistribution of taxes is made by the department, interest shall be paid on the overpaid amount beginning on the date the warrant including the overpayment was issued until the third working day following the due date of the payment period from which the overpayment is being deducted. The interest on an overpayment shall be calculated using the average daily rate from the applicable calendar quarter and shall be deducted from moneys distributed to the county under this section.

History.—ss. 1, 2, 3, 4, 5, 6, 7, 8, ch. 77-209; s. 3, ch. 79-359; s. 72, ch. 79-400; s. 4, ch. 80-209; s. 2, ch. 80-222; s. 5, ch. 83-297; s. 1, ch. 83-321; s. 40, ch. 85-55; s. 1, ch. 86-4; s. 76, ch. 86-163; s. 61, ch. 87-6; s. 1, ch. 87-99; s. 35, ch. 87-101; s. 1, ch. 87-175; s. 5, ch. 87-280; s. 4, ch. 88-226; s. 6, ch. 88-243; s. 2, ch. 89-217; ss. 31, 66, ch. 89-356; s. 2, ch. 89-362; s. 1, ch. 90-107; s. 1, ch. 90-349; s. 81, ch. 91-45; s. 230, ch. 91-224; s. 3, ch. 92-175; s. 1, ch. 92-204; s. 32, ch. 92-320; s. 4, ch. 93-233; s. 1, ch. 94-275; s. 3, ch. 94-314; s. 37, ch. 94-338; s. 3, ch. 94-353; s. 1, ch. 95-133; s. 1434, ch. 95-147; s. 3, ch. 95-304; s. 1, ch. 95-360; s. 1, ch. 95-416; ss. 44, 46, ch. 96-397; s. 43, ch. 96-406; s. 15, ch. 97-99; s. 1, ch. 98-106; s. 58, ch. 99-2; s. 1, ch. 99-287; ss. 6, 11, 14, ch. 2000-312; s. 11, ch. 2000-351; s. 14, ch. 2001-252; s. 10, ch. 2002-265; s. 1, ch. 2003-34; s. 1, ch. 2003-37; s. 2, ch. 2003-78; s. 145, ch. 2003-261; s. 1, ch. 2005-96, ch. 2007-3a, ch. 2008-31



**Gadsden County  
Board of County Commissioners  
Agenda Request**

**Date of Meeting:** September 6, 2011  
**Date Submitted:** August 18, 2011  
**To:** Honorable Chairman and Members of the Board of County Commissioners  
**From:** Arthur Lawson, Interim County Administrator  
Anthony Matheny, Planning & Community Development Director  
**Subject:** Public Hearing & Discussion - Neighborhood Commercial Land Development Code Text Amendments (LDR-2010-01) – Proposed Ordinance #2011-XX , First Reading

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**Statement of Issue:**

The Board of County Commissioners (Board) is requested to review and make a decision on the first reading of an ordinance to adopt revisions to the Land Development Code (LDC) so that the LDC is consistent with the adopted Comprehensive Plan Amendments to Future Land Use Element Policy 1.1.5(D) Neighborhood Commercial (NC) (Attachment #3).

LDC Amendments are to be reviewed as a Type IV ‘Legislative’ procedure pursuant to Subsection 7402 and are subject to public notice requirements as established in Subsection 7501 of the LDC. Public Notice requirements have been met (Attachment #1).

**Background:**

The Board has amended Policy 1.1.5(D) Neighborhood Commercial (CPA-2010-1) twice in recent years. The second amendment was adopted by the Board at their March 1, 2011. As a result of amendments to Policy 1.1.5(D) Neighborhood Commercial (NC), sections of the Gadsden County Land Development Code (LDC) are no longer consistent with the Comprehensive Plan. The County must now revise sections of the LDC specifically Chapter 4, Subsections 4104, 4202.C and Chapter 5, Subsections 5204 and 5900 so that they are consistent with the Comprehensive Plan.

At the March 20, 2011 and April 14, 2011 public hearings, the Planning Commission (PC) discussed and recommended amendments to the Land Development Code (LDC)

that would to bring the LDC into compliance with the amended NC policy (Policy 1.1.5(D)).

**Analysis:**

The P&CD staff provided draft language to assist the PC in developing an ordinance to amend the LDC to be consistent with Policy 1.1.5(D), Neighborhood Commercial (NC). Proposed amendments include (Attachments #2 & 3):

- Listing specific prohibitions on uses and limitations on the sale of alcohol by amending Section 4202(C) to state: “Prohibited uses include liquor stores, taverns, bars, lounges, party/dance halls or clubs selling or serving alcohol.” BOCC approval is required for these uses and the sale of alcohol.
- Amend Section 4202(C)(3) to allow the sale of alcohol only as an accessory use to a commercial retail use or for the consumption in a restaurant use with special exception approval.
- The addition of ‘Neighborhood Commercial Waterfront Uses – Exceptions’ into the LDC (Section 4202.C(F)).
- Amend Section 4202(C)(5) to address Neighborhood Commercial Waterfront Uses – Exceptions. This section includes the intent of the County to preserve and enhance the County’s existing commercial waterfront uses by allowing special waterfront dependent uses to be permitted and expanded as Neighborhood Commercial uses in the Wetumpka-Lake Talquin where such properties have previously or historically existed as commercial uses. The list of uses from the adopted policy was added.
- Define and grant additional flexibility to previously or historically used commercial structures or sites or special waterfront dependant commercial uses that have not been vacated for more than two years unless extended by the Board.
- Amend Subsection 5204, ‘Supplemental standards for the location of neighborhood commercial uses’ to include the new language from Policy 1.1.5(D) increasing and clarifying location criteria including: distance from intersections, prohibition of frontage/access on local roads, intersection criteria, floor area ratios, and approval by the Board of County Commissioners as follows:
  - Subsection 5204(A.) is proposed to address DCA’s suggestion for objective standards, criteria or guidelines for the Board to use to determine that a previously or historically commercial used structure or site in Agriculture or Rural Residential vacated for more than two years qualifies for inclusion in the NC overlay. Language is proposed to provide objective standards, criteria, or guidelines to determine how a previously or historically commercially used structure or site or special waterfront dependent site vacated for more than two (2) years qualifies for inclusion in the NC overlay category; and,
  - Subsections 5204(B)(1& 2) indicate that the source for roadway classification is the adopted Comprehensive Plan roadway classification map.
  - Subsection 5204(B) includes the addition of paving and roadway location criteria prohibiting frontage and access (ingress/egress) to local roadways for NC uses in Agricultural 1, 2, 3 or RR districts.

# 1

## NOTICE OF INTENT

**NOTICE IS HEREBY GIVEN** to all concerned that the **Gadsden County Board of County Commissioners** at its regularly scheduled meeting on Tuesday, September 6, 2011 at 6:00 p.m. intends to hear:

**Public Hearing** – Proposed Ordinance to adopt amendments to Sections 4104, 4202 and 5204 of the Gadsden County Land Development Code pertains to Neighborhood Commercial Uses and Development Standards in the Ordinance title:

AN ORDINANCE AMENDING THE GADSDEN COUNTY LAND DEVELOPMENT CODE; AMENDING CHAPTER 4 LAND USE CATEGORIES SUBSECTION 4104 NEIGHBORHOOD COMMERCIAL; AMENDING CHAPTER 4 SUBSECTION 4202.C NEIGHBORHOOD COMMERCIAL USES; AMENDING; CHAPTER 5 DEVELOPMENT STANDARDS, SUBSECTION 5204 SUPPLEMENTAL STANDARDS FOR THE LOCATION OF NEIGHBORHOOD USES; AND, CHAPTER 5, SECTION 5900 RECREATIONAL VEHICLE PARKS AND CAMPGROUNDS, SUBSECTION 5901 PURPOSE AND INTENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

The public hearing will be held in the Commission room located at 9B E. Jefferson Street, Quincy, FL. Persons wishing to review the files on the above project may come to the Planning & Community Development Department at 1B E. Jefferson St., Quincy, FL.

In accordance with the Americans with Disabilities Acts, persons needing assistance in obtaining any information from the County or attending the public hearing should contact the County by communicating with the County Administrator's Office at (850)875-8650 at least 48 hours prior to the hearing.

If any person wishes to appeal any decision made with respect to this matter at the public hearing, they will need to ensure that a verbatim record of the proceedings is made recording the testimony and evidence presented.

10-3

- Subsection 5204(B) includes intersection location criteria requiring that NC uses be located within a specified distance in Agricultural 1, 2, 3 or RR districts and appropriately classified intersections.
- Subsection 5204(B) includes the addition of development area and floor area requirements for NC uses.
- Amend Section 5902, to indicate/clarify that Recreational Vehicle Parks are already permitted in the Commercial land use category in addition to NC and Agricultural 3 (See Subsection 4105. Commercial).

**Fiscal Impact:**

No additional cost or revenue is anticipated for the County.

**Board Options:**

1. Approve on first reading, Ordinance #2010-XX as recommended by the Planning Commission or with changes amending the appropriate Sections and Subsections of the Gadsden County Land Development Code (LDC) to be consistent with Policy 1.1.5(D) Neighborhood Commercial of the Gadsden County Comprehensive Plan with a finding that the proposed amendments to the LDC are consistent with said policy and the intent of the Gadsden County Comprehensive Plan.
2. Deny Ordinance #2010-XX amending the appropriate Sections and Subsections of the Gadsden County Land Development Code (LDC) to be consistent with Policy 1.1.5(D) Neighborhood Commercial of the Gadsden County Comprehensive Plan with a finding that the proposed amendments to the LDC are not consistent with said policy and the intent of the Gadsden County Comprehensive Plan.
3. Board Discretion.

**Planning & Community Development Department (P&CD) Recommendation:**

Option #1

**Attachments:**

1. Public Hearing Notice
2. Draft Revisions (Strike & Add)
3. Ordinance #2010-XX
4. Planning Commission Minutes, March 10, 2011 & April 14, 2011

Gadsden County Land Development Code (LDC)  
Proposed Revisions (Strike & Add)

~~Strike thru~~ = Remove Language  
Underline = Add New Language

**Ordinance Attachment 'A'**

**Chapter 4 Land Use Categories**

**Neighborhood Commercial**

**Subsection 4104. Neighborhood Commercial**

The Neighborhood Commercial Land Use Category allows a mixture of light commercial uses or services of a convenience nature whose primary market base is the local neighborhood. Recreational Vehicle Parks and Campgrounds may be permitted in the Neighborhood Commercial land use category as a special exception use in areas in close proximity to major transportation facilities such as I-10 and US 27 and in close proximity to natural and recreation areas. These uses must be approved pursuant to the Type II review procedure. For criteria for density and intensity of development refer to §5200 and Subsection 5900. These services are intended to serve the needs of the local community. For location requirements that define the overlay districts allowing new neighborhood commercial uses in Rural Residential and Agricultural Districts, see Subsection 4202(C). (Ord. 2003-006, 8-19-03) (Ord. #2006-020, 8-29-06)

**Subsection 4202, Types of Uses**

**C. Neighborhood Commercial Uses.**

Uses permitted in the Neighborhood Commercial overlay consist of light commercial uses or services of a convenience nature whose primary market base is the local neighborhood and whose services are intended to serve the needs of the local community. (Ord. # 2006-020, 8-29-06) Prohibited uses include liquor stores, taverns, bars, lounges, party/dance halls or clubs selling or serving alcohol.

The types of uses in the neighborhood commercial group include land uses which serve a limited geographical area or special activity. See Subsection 5204 for a listing of the location criteria. (Ord. # 2006-020, 8-29-06)

1. Possible Neighborhood Commercial uses are as follows:
  - a. Small grocery (food market) /convenience store (with or without gas pumps), (2,000 maximum GSF).
  - b. Bed & Breakfast.
  - c. Barber/Beauty Shops.
  - d. Small Restaurant seating no more than 35 people.
  - e. Minor Truck/Auto Repair (no more than three repair bays).
  - f. Vegetable/fruit stands,
  - g. Civic Organizations.
  - h. Child or Adult Day Care Facilities.

Gadsden County Land Development Code (LDC)  
Proposed Revisions (Strike & Add)

**Strike-thru** = Remove Language  
**Underline** = Add New Language

- i. Similar small scale commercial land use activities as approved by the BOCC.
  - j. Studio and artist's sales facilities associated with the Florida Art Trail are considered uses by right.
  - k. Recreational Vehicle Parks and campgrounds as a special exception use and subject to the restrictions in the Neighborhood Commercial Overlay land use (also see Section 5900).(Ord. # 2006-020, 8-29-06)
2. Review: All neighborhood commercial uses are considered Class II uses and are subject to review by the Planning Commission and approval as a Special Exception by the Board of County Commissioners. (Ord. # 2003-006, 8-19-03)
3. ~~Sale of Alcohol: No alcohol sales will be allowed in conjunction with a Neighborhood Commercial use.~~ Sales of alcohol may be permitted in the Neighborhood Commercial overlay land use upon the approval by the Board of County Commissioners as a Special Exception. The sale of alcohol may be permitted only as an accessory use to a commercial retail use or for the consumption in a restaurant use. Grandfathering of existing establishments selling alcohol for onsite or offsite consumption will not be permitted in established residential neighborhoods. All such establishments that cease to operate under continuous ownership of the current BPR licensee will sunset. (Ord. # 2003-006, 8-19-03)
4. Conflicts: No permits will be issued which are known to conflict with neighborhood or property owners Covenants and Restrictions in good standing at the time of the application. Permits for housing or home occupations in areas covered by Home Owners Deed Restrictions may be held pending receipt of consent from the Home Owners Association or Property Owners Association. (ORD. # 2006-020, 8-29-06)(Ord. # 2003-006, 8-19-03)
5. Neighborhood Commercial Special Waterfront Dependent Uses - Exceptions:

In order to preserve and enhance the County's existing commercial waterfront uses, special waterfront dependent uses may be permitted and expanded as Neighborhood Commercial uses in areas designated within established boundaries of the Wetumpka – Lake Talquin Area Plan when defined and adopted.

Special waterfront dependent uses, include but are not limited to:

- Historically existing restaurants,
- Recreational vehicle parks,
- Bait and tackle shops,
- Marinas; and,
- Convenience stores.

Gadsden County Land Development Code (LDC)  
Proposed Revisions (Strike & Add)

**Strike thru** = Remove Language  
**Underline** = Add New Language

Chapter 5 Development Standards

Subsection 5204. Supplemental standards for the location of neighborhood commercial uses.

A. **Purpose.** The purpose of this subsection is to properly locate and designate areas that are suitable for the location of Neighborhood Commercial uses (as defined by this Code). Neighborhood Commercial uses may be allowed in the Rural Residential and Agriculture 1, 2 and 3 Land Use categories by Special Exception approval of the Board. For the purpose of this code, neighborhood commercial uses shall mean uses of a convenience commercial nature intended to serve the daily needs of the surrounding community. Recreational Vehicle Parks and Campgrounds may be permitted as Neighborhood Commercial uses with a Special Exception approval Permit (see Section 5900). (Ord. # 2006-020, 8-29-06)

For the purpose of this chapter previously or historically used commercial structures or sites or special waterfront dependant commercial uses are uses or structures that: 1) Have been used as a commercial structure or site at some point within the previous two (2) years; and, 2) Must have existed as a lawful commercial use before the adoption of the Comprehensive Plan (November 26, 1991). The burden of proof of previously or historically existing commercial or waterfront status is on the property owner. Documentation to be considered in determining status may include but not be limited to a combination of the following: articles of incorporation, warranty deeds, liquor license, property tax records, tax documents, utility bills, business licenses, government approvals, pictures, etc. demonstrating commercial use.

B. **Standards.** All nNeighborhood eCommercial uses shall meet the following criteria:

1. In the Agricultural Future Land Use Category areas, nNeighborhood eCommercial uses shall be:
  - a. Shall be located fronting on a paved arterial or paved collector roadway as designated on the Comprehensive Plan roadway classification map or in a previously or historically commercially used structure or site that has not been vacated as a commercial use for more than two (2) years or as extended by the Board through a special exception approval. Frontage on and/or direct access, ingress or egress to local roads is prohibited.
  - b. Must be located within one-half (0.50) of a mile (2,640 feet) radius of the intersection of paved arterials, arterials and collectors, or two collector roadways: ~~Located within five hundred feet (500') of the intersection of a paved arterial or collector roadway with another paved arterial or collector roadway.~~
  - c. Have a defined development site area specifically dedicated for neighborhood commercial use of two (2) acres or less except for RV parks which must provide a





Gadsden County Land Development Code (LDC)  
Proposed Revisions (Strike & Add)

~~Strike thru~~ = Remove Language  
Underline = Add New Language

- f. All Neighborhood Commercial uses in the Rural Residential Future Land Use Category shall require Special Exception approval by the Board of County Commissioners as described in the Land Development Code.
3. In existing commercial waterfront areas, special waterfront dependent uses may be permitted and expanded as Neighborhood Commercial uses provided they meet the following standards:
    - a. Must be located as designated in the Wetumpka-Lake Talquin Area Plan when defined and adopted;
    - b. Are permitted only where such properties have previously and/or historically existed within the past two (2) years or as extended by the Board; and,
    - c. May access or front on a local roadway provided there are no negative impacts to the roadway;
    - d. The Board of County Commissioners may approve conditions that allow site design flexibility from the strict adherence of the Land Development Code as a condition of approval on a case-by-case basis provided compliance is demonstrated with the Comprehensive Plan.

**Subsection 5901. Purpose and Intent.**

Gadsden County recognizes the value of the natural environment and recreational areas and the contribution of recreational tourism to the County's economic development. It is the intent of this ordinance to allow the siting of recreational vehicle parks and campgrounds as Special Exception Uses within Commercial and Agricultural-3 (AG-3) districts Categories and in the Neighborhood Commercial overlay (NC). Recreational Vehicle Parks shall be permitted in a manner which is in compliance with Chapter 513, F.S., Mobile Home and Recreational Vehicle Parks, and in compliance with the public health laws necessary for protecting the public health, welfare and safety of residents.

ORDINANCE 2011-\_\_

AN ORDINANCE AMENDING THE GADSDEN COUNTY LAND DEVELOPMENT CODE; AMENDING CHAPTER 4 LAND USE CATEGORIES SUBSECTION 4104 NEIGHBORHOOD COMMERCIAL; AMENDING CHAPTER 4 SUBSECTION 4202.C NEIGHBORHOOD COMMERCIAL USES; AMENDING; CHAPTER 5 DEVELOPMENT STANDARDS, SUBSECTION 5204 SUPPLEMENTAL STANDARDS FOR THE LOCATION OF NEIGHBORHOOD USES; AND, CHAPTER 5, SECTION 5900 RECREATIONAL VEHICLE PARKS AND CAMPGROUNDS, SUBSECTION 5901 PURPOSE AND INTENT; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

*Whereas;* The Gadsden County Planning Commission, seated as the Local Planning Agency, has individually heard the proposed text amendments to the Gadsden County Land Development Code and made appropriate comment and recommendation to the Board of County Commissioners; and

*Whereas;* The Planning Commission and the Board of County Commissioners have each held a duly noticed public hearing and voted to approve the amendments to the Gadsden County Land Development Code; and

*Whereas;* The Planning Commission and the Board of County Commissioners have each held a notice public adoption hearing on said Ordinance in accordance and provided the appropriate legal public notice as required by Section 7500 Public Hearings and Deliberations, Subsection 7501. Hearing Notice Requirements and Section of the Gadsden County Land Development Code, and 125.66 Florida Statutes and received public comment on the proposed Land Development Code amendment; and

*Whereas;* The proposed Ordinance is necessary to address compliance with and implement amendments to Policy 1.1.5(D) Neighborhood Commercial of Gadsden County's adopted Comprehensive Plan, Future Land Use Element, and

*Whereas;* The proposed Ordinance has been reviewed and approved by the Planning Commission and the Board of County Commissioners and is supported by adequate data and analysis necessary for submission for adoption.

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF GADSDEN COUNTY, FLORIDA AS FOLLOWS:

**SECTION 1: ADOPTION OF ORDINANCE**

We the Board of County Commissioners of Gadsden County, Florida hereby adopt the amendments to the Gadsden County Land Development Code, as indicated in Exhibit "A".

**SECTION 2: SEVERABILITY**

The sections, subsections, paragraphs, sentences, clauses and phrases of this Ordinance are severable so that if any subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid by a valid judgment of the court of competent jurisdiction, such judgment shall not affect the validity of any other section, subsection, paragraph, sentence, clause and phrase of this Ordinance, for the Board of County Commissioners declares that it is its intent that it would have enacted this Ordinance without such invalid or unconstitutional provision(s).

**SECTION 3: EFFECTIVE DATE: FILING WITH DEPARTMENT OF STATE**

Having been herein approved by the Board of County Commissioners, this Ordinance with Attachment 'A' amending the Gadsden County Land Development Code will be effective upon filing with the Department of State.

DULY PASSED AND ADOPTED BY a vote of \_\_\_ to \_\_\_ by the Board of County Commissioners of Gadsden County, Florida, this \_\_\_ day of \_\_\_\_\_, 2011.

BOARD OF COUNTY COMMISSIONERS  
OF GADSDEN COUNTY, FLORIDA

Signed:

BY:

\_\_\_\_\_  
SHERRIE TAYLOR, Chairperson  
Gadsden County Board of County Commissioners

Attest:

\_\_\_\_\_  
Nicholas Thomas, County Clerk

\_\_\_\_\_  
Date

Attachment – Exhibit "A" – Gadsden County Land Development Code Chapter 4 Land Use Categories, Subsections 4101, 4202.C, Chapter 5, Subsection 5204, Section 5900, Subsection 5901.

Ordinance Attachment 'A'

Chapter 4 Land Use Categories

Neighborhood Commercial

Subsection 4104. Neighborhood Commercial

The Neighborhood Commercial Land Use Category allows a mixture of light commercial uses or services of a convenience nature whose primary market base is the local neighborhood. Recreational Vehicle Parks and Campgrounds may be permitted in the Neighborhood Commercial land use category as a special exception use in areas in close proximity to major transportation facilities such as I-10 and US 27 and in close proximity to natural and recreation areas. These uses must be approved pursuant to the Type II review procedure. For criteria for density and intensity of development refer to §5200 and Subsection 5900. These services are intended to serve the needs of the local community. For location requirements that define the overlay districts allowing new neighborhood commercial uses in Rural Residential and Agricultural Districts, see Subsection 4202(C).(Ord. 2003-006, 8-19-03) (Ord. #2006-020, 8-29-06)

Subsection 4202, Types of Uses

C. Neighborhood Commercial Uses.

Uses permitted in the Neighborhood Commercial overlay consist of light commercial uses or services of a convenience nature whose primary market base is the local neighborhood and whose services are intended to serve the needs of the local community. (Ord. # 2006-020, 8-29-06) Prohibited uses include liquor stores, taverns, bars, lounges, party/dance halls or clubs selling or serving alcohol.

The types of uses in the neighborhood commercial group include land uses which serve a limited geographical area or special activity. See Subsection 5204 for a listing of the location criteria. (Ord. # 2006-020, 8-29-06)

1. Possible Neighborhood Commercial uses are as follows:
  - a. Small grocery (food market) /convenience store (with or without gas pumps), (2,000 maximum GSF).
  - b. Bed & Breakfast.
  - c. Barber/Beauty Shops.
  - d. Small Restaurant seating no more than 35 people.
  - e. Minor Truck/Auto Repair (no more than three repair bays).
  - f. Vegetable/fruit stands,
  - g. Civic Organizations.
  - h. Child or Adult Day Care Facilities.
  - i. Similar small scale commercial land use activities as approved by the BOCC.

- j. Studio and artist's sales facilities associated with the Florida Art Trail are considered uses by right.
  - k. Recreational Vehicle Parks and campgrounds as a special exception use and subject to the restrictions in the Neighborhood Commercial Overlay land use (also see Section 5900).(Ord. # 2006-020, 8-29-06)
2. Review: All neighborhood commercial uses are considered Class II uses and are subject to review by the Planning Commission and approval as a Special Exception by the Board of County Commissioners. (Ord. # 2003-006, 8-19-03)
  3. Sale of Alcohol: Sales of alcohol may be permitted in the Neighborhood Commercial overlay land use upon the approval by the Board of County Commissioners as a Special Exception. The sale of alcohol may be permitted only as an accessory use to a commercial retail use or for the consumption in a restaurant use. Grandfathering of existing establishments selling alcohol for onsite or offsite consumption will not be permitted in established residential neighborhoods. All such establishments that cease to operate under continuous ownership of the current BPR licensee will sunset. (Ord. # 2003-006, 8-19-03)
  4. Conflicts: No permits will be issued which are known to conflict with neighborhood or property owners Covenants and Restrictions in good standing at the time of the application. Permits for housing or home occupations in areas covered by Home Owners Deed Restrictions may be held pending receipt of consent from the Home Owners Association or Property Owners Association. (ORD. # 2006-020, 8-29-06)(Ord. # 2003-006, 8-19-03)
  5. Neighborhood Commercial Special Waterfront Dependent Uses - Exceptions:

In order to preserve and enhance the County's existing commercial waterfront uses, special waterfront dependent uses may be permitted and expanded as Neighborhood Commercial uses in areas designated within established boundaries of the Wetumpka – Lake Talquin Area Plan when defined and adopted.

Special waterfront dependent uses include but are not limited to:

- Historically existing restaurants,
- Recreational vehicle parks,
- Bait and tackle shops,
- Marinas; and,
- Convenience stores.

### Chapter 5 Development Standards

#### Subsection 5204. Supplemental standards for the location of neighborhood commercial uses.

A. Purpose. The purpose of this subsection is to properly locate and designate areas

that are suitable for the location of Neighborhood Commercial uses (as defined by this Code). Neighborhood Commercial uses may be allowed in the Rural Residential and Agriculture 1, 2 and 3 Land Use categories by Special Exception approval of the Board. For the purpose of this code, neighborhood commercial uses shall mean uses of a convenience commercial nature intended to serve the daily needs of the surrounding community. Recreational Vehicle Parks and Campgrounds may be permitted as Neighborhood Commercial uses with Special Exception approval (see Section 5900). (Ord. # 2006-020, 8-29-06)

For the purpose of this chapter previously or historically used commercial structures or sites or special waterfront dependant commercial uses are uses or structures that: 1) Have been used as a commercial structure or site at some point within the previous two (2) years; and, 2) Must have existed as a lawful commercial use before the adoption of the Comprehensive Plan (November 26, 1991). The burden of proof of previously or historically existing commercial or waterfront status is on the property owner. Documentation to be considered in determining status may include but not be limited to a combination of the following: articles of incorporation, warranty deeds, liquor license, property tax records, tax documents, utility bills, business licenses, government approvals, pictures, etc. demonstrating commercial use.

**B. Standards.** All Neighborhood Commercial uses shall meet the following criteria:

1. In the Agricultural Future Land Use Category Neighborhood Commercial uses:
  - a. Shall be located fronting on a paved arterial or paved collector roadway as designated on the Comprehensive Plan roadway classification map or in a previously or historically commercially used structure or site that has not been vacated as a commercial use for more than two (2) years or as extended by the Board through a special exception approval. Frontage on and/or direct access, ingress or egress to local roads is prohibited.
  - b. Must be located within one-half (0.50) of a mile (2,640 feet) radius of the intersection of paved arterials, arterials and collectors, or two collector roadways;
  - c. Have a defined development site area specifically dedicated for neighborhood commercial use of two (2) acres or less except for RV parks which must provide a minimum dedicated area of five (5) acres or more (Also see Subsection 5902 B.1). (RV Parks shall comply with requirements of Section 5900);
  - d. The intensity of the non-residential structure utilized for the neighborhood commercial use shall be defined as a floor area ratio not to exceed 0.10. The floor area ratio shall be calculated based on the gross floor area of the non-residential structure divided by the development site area utilized for the neighborhood commercial use. Only one neighborhood commercial use structure is permitted and must have a gross floor area of less than 5,000 square feet for a single structure. However, additional building areas for accessory storage for inventories may be permitted provided the 0.10 floor area ratio is not exceeded; and;

- e. Density of residential units shall be calculated based on the underlying agricultural land use category as defined by the future land use map; and,
- f. All Neighborhood Commercial uses in the Rural Residential Future Land Use Category shall require a Special Exception approval by the Board of County Commissioners.

2. In the Rural Residential Future Land Use Category, Neighborhood Commercial uses:

- a. Shall not have frontage on and are prohibited to access or ingress/egress local roads. Neighborhood Commercial uses shall be located fronting on a paved arterial or paved collector roadway as designated on the Comprehensive Plan roadway classification map or in a previously or historically commercial structure or site that has not been vacated as a commercial use for more than two (2) years unless extended by the Board.
- b. Must be located within a quarter (0.25) of a mile (1,320) feet radius of the intersection of arterial, arterial and collector, or two collector roadways.
- c. Have a defined development site area specifically dedicated for the neighborhood commercial use of two (2) acres or less. RV Parks shall comply with requirements of Section 5900 and shall provide a minimum area of five (5) acres.
- d. Intensity of the non-residential structure(s) utilized for the neighborhood commercial use shall be defined as a floor area ratio not to exceed 0.075. The floor area ratio shall be calculated based on the gross floor area of the non-residential structure divided by the development site area utilized for the neighborhood commercial use. Only one neighborhood commercial use structure is permitted and must have a gross floor area of less than 5,000 square feet for a single structure. However, additional building areas for accessory storage for inventories may be permitted provided the floor area ratio is not exceeded.
- e. Density of residential units shall be calculated based on the underlying land use for rural residential;
- f. All Neighborhood Commercial uses in the Rural Residential Future Land Use Category shall require Special Exception approval by the Board of County Commissioners as described in the Land Development Code.

3. In existing commercial waterfront areas, special waterfront dependent uses may be permitted and expanded as Neighborhood Commercial uses provided they meet the following standards:

- a. Must be located as designated in the Wetumpka-Lake Talquin Area Plan when defined and adopted;
- b. Are permitted only where such properties have previously and/or historically existed within the past two (2) years or as extended by the Board; and,
- c. May access or front on a local roadway provided there are no negative impacts to the roadway;
- d. The Board of County Commissioners may approve conditions that allow site design flexibility from the strict adherence of the Land Development Code as a condition of approval on a case-by-case basis provided compliance is demonstrated with the Comprehensive Plan.



**Subsection 5901. Purpose and Intent.**

Gadsden County recognizes the value of the natural environment and recreational areas and the contribution of recreational tourism to the County's economic development. It is the intent of this ordinance to allow the siting of recreational vehicle parks and campgrounds as Special Exception Uses within Commercial and Agricultural-3 (AG-3) Categories and in the Neighborhood Commercial overlay (NC). Recreational Vehicle Parks shall be permitted in a manner which is in compliance with Chapter 513, F.S., Mobile Home and Recreational Vehicle Parks, and in compliance with the public health laws necessary for protecting the public health, welfare and safety of residents.

Attachment #4

Planning Commission Minutes,  
March 10, 2011

#4

**MINUTES  
PLANNING & ZONING COMMISSION  
MARCH 10, 2011  
6:00 PM**

**ROLL CALL:**

**PRESENT:** \_\_\_\_\_ **ABSENT:** \_\_\_\_\_

Diane Sheffield, Chair  
Larry Ganus, Vice-Chair  
Marl VanLandingham  
Dr. Tony Arnold  
Catherine Robinson  
Dr. Gail Bridges-Bright  
Alonzo McBride  
Ed Allen  
Frank Rowan  
Willard Rudd  
Judge B. Helms, School Bd. Rep

David Tranchand (Excused)

**Staff:**

Anthony Matheny, Growth Mgt. Director  
Jean Chesser, Deputy Clerk

**CALL TO ORDER:**

1. Chair Sheffield called the meeting to order at 6:00 PM with a quorum present and then led in the Pledge of Allegiance to the U.S. flag.
2. Introduction of Members:

Each member present stated his/her name for the record.

**2. a ELECTION OF NEW CHAIR AND VICE-CHAIR:**

Commissioner Ganus placed Commissioner Diane Sheffield's name for consideration in serving an additional term as Chairperson for the Planning & Zoning Commission and Commissioner Helms made a second to the motion.

10-20

have duplicates/triplicates and things such as confidential information that should not be in there. Do this before they go out the door for distribution to the Commission.

Mr. Matheny agreed that would be a good idea; said it was one of those things that just slipped through this time and that they would try not to get them any more resumes.

Commissioner Allen explained Commissioner Tranchand is in the hospital (Tallahassee Memorial) and will be there for a couple of weeks and suggested the Commissioners may want to give him a call or send him a card.

Chair Sheffield asked when and how they will go about discussing mining and the overlays and Mr. Matheny said he would cover all of that once they are finished with their public hearing – Item 5.

**5. GENERAL BUSINESS:**

Public Hearing: Neighborhood Commercial Uses and Development Standards Administrative Land Development Code Amendment – Chapter 4, Subsections 4104, 4202.C, Chapter 5, Subsection 5204 LDR 2011-01, Proposed Ordinance

Mr. Matheny gave a brief background summary stating in July of 2010 the P&Z Commission approved text changes to the Comprehensive Plan relating to Neighborhood Commercial. It was sent to DCA and received back from DCA in late December (around Christmas) indicating that all of the changes made by the County were fine; no objections to any of them whatsoever, and DCA made one small suggestion on how to clarify what constituted a historical use -- a business that has been closed down two years or longer. He said the DCA suggestions were just that and the County could take it, leave it or do whatever with it. Mr. Matheny explained what they have tonight are all of the changes that were made in the Land Development Code; approved by P&Z and then on March 1, 2011, they were approved and adopted by the County Commission. He said that is a done deal, it's in the Comp Plan and explained the Land Development Code is actually the instructions for carrying out the Comp Plan. He said now they have to go back and change the Land Development Code to make sure they match what it says in the Comp Plan. Mr. Matheny said that is what they have done and they also added a couple of paragraphs (one long paragraph) about what DCA recommended on what constituted a business that has been closed down and what criteria to use in determining if it had been closed down for over two years, etc.

Mr. Matheny explained the Commission can change some of the wording but cannot change the substance as it has to reflect what both the P&Z Commission has already approved for Neighborhood Commercial and as then adopted by the Board of County Commissioners on March 1, There Cannot be any substantive changes.

Chair Sheffield raised questions on the proposed language in "DRAFT" -- page 5 - Item 3 (a)

There was discussion as to the definition of 'adjacent to Lake Talquin?' Is it the whole Wetumpka area, is it from Old Federal Road to the Lake, is it only on waterfront, etc. and Mr. Matheny suggested it

#4

would probably be safer to remove the word adjacent and add language after-- Must be located in --  
ADD "the Wetumpka -- Lake Talquin area".

Discussion followed on exactly what 'adjacent' entails and Mr. Matheny said Item 3 "kind of tells you  
that geographically it has to be a waterfront use."

Commissioner VanLandingham brought up the former Country Boy's Restaurant (now known as  
Goobers) that isn't located on or even close to waterfront and asked if that would be considered  
"waterfront area."

Mr. Matheny said that had already been approved as neighborhood commercial in the past; it is in the  
waterfront area, it is in the Wetumpka-Lake Talquin area. He said if it ever became a problem or the  
County was challenged on it that he believes that is when the County Attorney would step in; said he  
would like to have an attorney present at these meetings but that that isn't his call.

Commissioner VanLandingham asked if that could be added to their list of things to do -- to have a map  
drawn defining that area?

Chair Sheffield asked if for the purposes of this the intent was that it's a waterfront location.

Response from several Commissioners was No and Mr. Matheny said --"Just common sense would tell  
you that Goobers is part of the Wetumpka-Lake Talquin area."

Commissioner VanLandingham suggested striking the word adjacent in Item 3 (a) and adding the word  
"near" Lake Talquin.

Commissioner Allen referred to page 4; Item 2 (f) which stated All neighborhood commercial uses in  
the Rural Residential land use designation shall require Special Exception approved by the Board of  
County Commissioners as described in the Land Development Code.

Mr. Matheny said that was very good point and all of these coming before P&Z and the BOCC will be  
special exception requests. It will be case by case.

Commissioner Ganus asked if this could be tied together with wording that will make it anywhere in the  
Wetumpka-Lake Talquin area plan and then once that develops then that will define where it falls and  
Mr. Matheny said that could be done.

Commissioner Allen said the area plans are to include the boundaries so that once those boundaries  
are drawn the area would be defined and set.

After additional discussion the following action was taken:

**UPON A MOTION BY COMMISSIONER GANUS THAT LANGUAGE IN ATTACHMENT "A", PAGE 5, ITEM  
3 (a) DRAFT SHALL BE CHANGED TO READ MUST BE LOCATED AS DESIGNATED IN THE WETUMPKA-**

10-22

**LAKE TALQUIN AREA PLAN" AND UPON A SECOND BY COMMISSIONER BRIDGES-BRIGHT, THE COMMISSION VOTED 11-0, BY VOICE VOTE IN FAVOR OF THE MOTION.**

Commissioner VanLandingham pointed out in Attachment A, Chapter 5, Page 3, Second paragraph, third line from the bottom warrantee is misspelled – Need to correct to "warranty"

Commissioner Ganus pointed out Attachment A, Chapter 5, Page 3, B-1-c – second line delete 'us' and after commercial ADD "use"- He also suggested where Land Use designation is used that Land Use "Category" would fit better -- example B-1 – In the Agricultural Future Land Use– after Land Use ADD the word "Category or Categories" and on Page 4, B-1-f After Rural Residential Future Land Use strike 'designation' and ADD "categories". Page 4, B-2-after Land Use ADD "categories".

Commissioner Arnold questioned Attachment A, Page 4, 2-a asking if the language/provision at the end of 2-a was intended to protect people who would be grandfathered in who don't meet this specific requirement -- for example they are not on an arterial or paved collector roadway but they are in business and Mr. Matheny said that was correct. He also questioned Attachment A, Page 4 2-b which states must be located within a quarter of a mile – but they don't grandfather in people that aren't within a quarter of a mile and Mr. Matheny responded that was correct also.

Commissioner Arnold said the way it reads, the only people who are grandfathered in are those who are in a historically established business and are on an arterial collector. If they are in a historically established business but are not within a quarter of a mile of an intersection then "we" are creating a non-conforming business; and that for a lot of businesses that are established and in business now, "we are making them non-conforming by not grandfathering them in the way we did in 2-a. if they don't meet the criteria in 2-b through 2-f then it looks like they are not grandfathered in. The only way they can be grandfathered in is if they fail to meet the criteria in 2-a but are a historically established business. That's the only paragraph that allows them an exception so how would we go about fixing that if we can't do it here?" He suggested taking the language at the end of 2-a and changing it and Mr. Matheny responded they couldn't do that – couldn't make a substantive change.

Mr. Matheny asked that he be allowed to bring it back at the next meeting – let him look at it a little closer.

Chair Sheffield responded she thought this was a Draft and Mr. Matheny said it's a draft but they can't make any substantive changes.

Commissioner Arnold agreed his suggestion would be a substantive change; however it also looks like a Mistake.

Mr. Matheny said he will review it further and will bring it back at their next meeting.

Commissioner Ganus asked if the businesses would be grandfathered in if it changed hands or was sold and Mr. Matheny responded the business could continue as long as it has not been vacated for two years or more.

Commissioner Ganus asked questions on Attachment A, Page 5, Item 3 applying to waterfront areas as there is nothing regarding if a business wants to expand or whatever – expand their place of business – if there any limitations such as the square footage criteria which exists for other areas that don't pertain to the waterfront areas – would that fall under the same criteria if it's a waterfront property?

Mr. Matheny said he thinks there is more latitude under the waterfront property to expand and since there is no language in there that he would have to say it will not apply to waterfront and it would have to be a case-by-case basis; that he doesn't think there are parameters on that.

Commissioner Ganus asked if it would fall under criteria for neighborhood commercial in general. Example – a developer wants to go to Lake Talquin and buy up 100 acres and create something humongous. Would they have any limitations on what they could put down there, or would it fall back under rural residential or agricultural category?

Mr. Matheny "Since I'm going to be researching and bring back an answer to Commissioner Arnold's question, why don't I put that down for an additional --"

Commissioner Ganus "Ok, the possibility of having some type of acreage requirement or square foot floor space ratio requirement or something -- anywhere else in neighborhood commercial there's a maximum size building that could be put on a two acre lot, but this doesn't seem to have any criteria like that unless it would refer back to the general criteria for whatever land use category it's in, would it?"

Mr. Matheny "OK, I'll check on it."

There was discussion on continuing this issue until the April P&Z Meeting because of information (re: questions from Commissioners Arnold and Ganus) Mr. Matheny is to bring back to the Commission . Mr. Matheny said he didn't believe that would be a problem with DCA or that it would get them in hot water as DCA is about to be "no more"; said he will discuss this later.

**UPON A MOTION BY COMMISSIONER GANUS THAT THIS ITEM BE CONTINUED UNTIL THE NEXT REGULARLY SCHEDULED P&Z MEETING IN APRIL AND UPON A SECOND BY COMMISSIONER VANLANDINGHAM THE BOARD VOTED 11-0, BY VOICE VOTE IN FAVOR OF THE MOTION.**

**6. UPDATE -- EAR Based Amendments Status**

Mr. Matheny explained staff is working with the County's Engineering Firm Preble-Rish on directions in going forward with the EAR Based Amendments to the County Commission and also working on the two area plans -- Highway 90 Corridor and Wetumpka-Lake Talquin. There are six area plans in total, but the two listed are the only ones that are way behind and they have to be addressed first and that will be done this year. A decision has been made that a deeper pool of expertise, a bigger team is needed in these efforts and Preble-Rish will be hiring a new sub-contractor -- probably Kimley Horn who did the initial EAR Report in 2009. He explained if the BOCC agrees to hire them that will give staff/County the needed expertise to get through the rest of this process. He said another reason staff/County had concerns is because of all of the letters from different mining operations that have basically indicated

Attachment #4

Planning Commission Minutes,  
April 14, 2011



#4

**MINUTES**  
**PLANNING & ZONING COMMISSION**  
**APRIL 14, 2011**  
**6:00 PM**

**ROLL CALL:**

**PRESENT**

Commissioner Diane Sheffield, Chair  
Commissioner Larry Ganus, Vice-Chair  
Commissioner Alonzo McBride  
Commissioner Frank Rowan  
Commissioner Mari VanLandingham  
Commissioner Willard Rudd  
Commissioner Ed Allen  
Commissioner Anthony Arnold

**STAFF**

Anthony Matheny, Growth Mgt. Director  
Willie Brown, Principal Planner  
Jean Chesser, Deputy Clerk

**ABSENT**

Commissioner Gail Bridges-Bright  
Commissioner Catherine Robinson  
Commissioner David Tranchand - Excused  
Commissioner Judge B. Helms (School Board Rep) - Excused

**CALL TO ORDER:**

1. Chair Sheffield called the meeting to order at 6:00 PM with a quorum (8) present and then led in the Pledge of Allegiance to the U.S. Flag.
2. Each member present stated his/her name and District for the record.

3. **APPROVAL OF MINUTES:** March 10, 2011: Regular Meeting

**UPON A MOTION BY COMMISSIONER ROWAN AND A SECOND BY COMMISSIONER MCBRIDE TO APPROVE THE MINUTES OF THE MARCH 10, 2011 REGULAR MEETING AS PRESENTED, THE COMMISSION VOTED 8-0 BY VOICE VOTE IN FAVOR OF THE MOTION.**

4. Declarations of Conflict – None stated

**GENERAL BUSINESS:**

10-26

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**Public Hearing – (Continued from March 10, 2011) PROPOSED ORDINANCE TO ADOPT AMENDMENTS TO SECTIONS 4104, 4202, 5204 OF THE GADSDEN CO. LAND DEVELOPMENT CODE AS IT PERTAINS TO NEIGHBORHOOD COMMERCIAL USES AND DEVELOPMENT STANDARDS IN THE ORDINANCE TITLE –**

Mr. Matheny explained “This meeting was advertised as a continuation of the March 10, 2011 meeting to make a couple of small changes, hopefully, to the County’s Land Development Code. The Land Development Code has to be changed to reflect what was approved by this Body and the County Commissioners in the County’s Comp Plan for Neighborhood Commercial. All we are doing, to refresh everyone’s memory, is to make the Land Development Code reflect the spirit of what happened with the Comprehensive Plan change to Neighborhood Commercial so that’s why we are here. We did suggested changes which I hope everyone has read; there’s only one that is actually highlighted in the Draft language (attachment #5, 2, page 2) and that has to do with one of the main items we talked about – ‘How to Define whether to say Lake Talquin Area – is it near, is neighborhood commercial near Lake Talquin or is it adjacent. We can’t change it to ‘near’ without changing the Comp Plan and that would be a big to do to try and change that one word and I don’t recommend going that route. We would have to go all back through what we’ve already done and we don’t want to do that; so let’s forget changing near and let’s keep adjacent, but you could also define waterfront uses – and that’s where – You could say, if you wanted to, waterfront uses adjacent to Lake Talquin must be located and (this as shown in last sentence bottom of page 2 of first paragraph, item 5) gives you specific location criteria – ‘south of Old Federal Road and east of SR 267 and north of parcels fronting on Hopkins Landing Road’. Now my recommendation is, before you get hung up on well, how could this change if you have the Lake Talquin Area Plan. Now it could, and we would have to just go back in and correct it in the LDC, we would have to define, if the Lake Talquin area differs from this because there is the suggested going out one mile west of 267 and one mile north of Old Federal Road and south to the Liberty County line. That right now is what we came up with last Fall and we have absolutely no idea if that’s what will happen. If you went with this right now and then under the Area Plans the boundaries are changed, then we could always come back in and go through this process and fix it in a heartbeat”.

Commissioner Allen “I have a question there. Why did we use these boundaries – “Lake Talquin –must be located south of Old Federal Road –“

Mr. Matheny “This is just a suggestion. It can be anything y’all want it to be. You could – this is just a suggestion.”

Commissioner Allen “Well why don’t we use the suggestion in the Area Plans in going forward with. These are actually establishing boundaries which the Area Plans have not been established yet.”

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Mr. Matheny "Well, you could --"

Commissioner Allen "And to say it's been expanded is not real because there are no boundaries and if there are no boundaries then they can't be expanded."

Mr. Matheny "Well, let me clarify that Commissioner Allen. It was generally in starting off from a planning standpoint and looking at what we had already, you generally in planning use hard and fast physical boundaries; highways, county rivers, streams, things like that. So the first one when Marina brought it up we were looking at 267 and then again y'all are more familiar with it than I am, but then down Old Federal Road and Hopkins Landing, but the 267 was the big one. Then y'all started talking-- you and some others maybe, started talking about moving it out a mile west from 267."

Commissioner Allen "Well, the reason for that basically is that it's common sense that you can't have 267 as a boundary and have asphalt plants and sand pits on one side of 267 and nice homesteads on the other side. I mean, you know people just won't go for that."

Commissioner VanLandingham "Ed, isn't what we're talking about is the existing commercial waterfront uses?"

Commissioner Allen "That's what we're talking about but --"

Commissioner VanLandingham "There aren't any existing commercial waterfront uses west of 267, are there?"

Commissioner Allen "No, but if you'll take a look back at the minutes of March 10, 2011, on page 4 of 9 of the original -- what we had voted on Upon a Motion by Commissioner Ganus that Language in Attachment "A" Draft, Page 5, Item 3 (a) shall be changed to read "Must Be Located As Designated in the Wetumpka-Lake Talquin Area Plan and upon a second by Commissioner Bridges-Bright, the Commission voted 11-0, by voice vote in Favor of the Motion."

Chair Sheffield "But there isn't one yet."

Commissioner Allen "There isn't one but that's what we voted on; to have it designated as the--"

Mr. Matheny "Well you didn't have a quorum so you didn't really vote."

Chair Sheffield/Commissioner VanLandingham "Yes we did. We had eleven people here."

#4

Mr. Matheny "We did have a quorum last meeting? OK, I'm sorry; I got it mixed up with another meeting."

Commissioner Allen "Yes we did. As a matter of fact the vote was 11-0 in favor of the motion."

Mr. Matheny "Never mind; too many meetings running together."

Commissioner Allen "What we've done is change what we voted on to this --"

Commissioner VanLandingham "Well, no he's just saying that's a suggestion Ed; he didn't say to change it."

Commissioner Allen "Well, it's in the draft so --"

Mr. Matheny "You can reword it Commissioner to read the way y'all voted. I mean y'all can reword it to that. Now I also pointed out the last time, if I remember right, that since any special waterfront uses that are going to be permitted to expand or anything, and then we got off on that for discussion which I'll talk about in a minute, adjacent to Lake Talquin. Now any of these that expand or are permitted will have to be a special exception use, so at that time it would come back before y'all and y'all can use a lot of discretion just like the attorney has told y'all before. Remember when we had that -- she was telling you that you could use a lot of discretion to decide is that really in the spirit of what is the Lake Talquin Area; and if they want to expand it, is it expanding under those categories, you know a bait shop, restaurant -- Does it fall into that and is it a worthy expansion; and you could say 'we recommend it not expand' and as long as the BOCC agrees with you, then they don't get to expand or they don't get permitted for a new business so you have that safety net there."

Commissioner Allen "I understand that safety net, but to me, and I don't know how the rest of you feel, but to me, once you've established this and you have said 'must be located south of Old Federal Road, east of 267 and north of parcels fronting on Hopkins Landing Road', that's establishing boundaries and there are no boundaries at this particular time. The citizens out there are against these boundaries. That's the ones the citizens are working against because it's just logical that you don't have nice clean housing next to sand pits and asphalt plants."

Commissioner Rowan "Well, if you take that philosophy then you might as well take in the whole county, if you keep on going from one road to the next road and go across just because you want some authority on it."

Commissioner Allen "Well, now we're just talking about the Lake Talquin Area Plan."

10-29

#4

Commissioner Rowan "I understand that, but from what he's saying you want to go across 267."

Commissioner VanLandingham "And I still don't understand why you would want to do that because there are no existing commercial waterfront uses like marinas and waterfronts west of 267."

Commissioner Allen "I know that, but if there's ever any building out there, then there will be and if there's ever any expansion out there which is the logical place to expand out there --"

Chair Sheffield "Can we use the wording 'Wetumpka-Lake Talquin Area Plan' when there isn't one yet?"

Commissioner Ganus "I'm still just a little bit confused with the word 'adjacent'. You gave a definition out of the dictionary for that and it seems to me like we're exceeding all of that. If it's adjacent it means that -- would contiguous be a good synonym for adjacent? That means it touches or connects or abuts? All of that means the same thing --"

Mr. Matheny "Let me read that, the Webster's II New Collegiate Dictionary definition of waterfront is: (1) Land abutting on a body of water as a harbor or lake. An example of (1) would be Whippoorwill -- it would be abutting. (2) The district of a town or city that borders the water, esp. a wharf district where ships dock. So, it is kind of expanding that. If you wanted to call -- I'm not an attorney and up to this point as I have explained, we have not really been allowed to have the attorney here unless the County Commissioner thought it was necessary and most of the time he did not think it was necessary. Now I don't know if that will change in the future, I have no idea. I would prefer they be here at every meeting to answer legal questions, but when you look at a district of a town or city -- now that's not a town or city out there, it's just a community; the Wetumpka-Lake Talquin community, but I think the spirit of it is there -- borders the water, especially a wharf district where ships dock. Now, well you know that's old language, we don't have a wharf district. You probably, and you would need a legal opinion on this; probably ultimately, but you could include a lake -- a Wetumpka-Lake Talquin area (the word area) and then when it's defined with parameters on what that area is later -- if there's protest to that when we go through the area plan process then you may have to tweak it or change -- I mean, I can't tell you because I don't know for sure what's 100% legal there but it probably wouldn't hurt you to say, you know, it follows the Lake Talquin-Wetumpka Area Plan when established."

Commissioner VanLandingham "I need to correct myself because I just realized there is one commercial business west and that's at 267 and McCall Bridge Road (former Talquin

10-30

Sportsman's Center)so if we defined it as in here then that would leave them off as in your (pointed to Mr. Matheny) suggestion.

Mr. Matheny "Right, well y'all are making sense – we only put it in there for discussion purposes so we're not – but it would probably make sense to just ignore what we put in there and go with what y'all voted to do last time and put the word – you know – Wetumpka Lake Talquin Area when established".

Commissioner VanLandingham "When boundaries are established."

Mr. Matheny "Right, when boundaries are established and then you're taking in – because who knows there may be another similar lake use like that open west of 267; may not be another one and you may want to capture that, you know."

Commissioner Allen "That's exactly what I'm saying. There's no telling what may happen west of 267."

Mr. Matheny "That's true. That's an option that y'all would have to decide what you want to do on that."

Commissioner Ganus "I thought we had already done that at the last meeting. It's in the minutes that we voted on it."

Commissioner Allen "Right, but in the draft it's different."

Mr. Matheny "But you didn't completely –"

Commissioner VanLandingham "Right, but what he was saying too was that there was a problem with – didn't he say near – we tried to change it from adjacent to near?"

Mr. Matheny "Well, you can't change adjacent to near because then you're changing the Comp Plan and you can't do that without going through all the process again so we don't want to do that. What we want to do is tweak our LDC here to what y'all think it needs to be and I think a good compromise is to take what y'all voted on last time 11-0 and adding – use that language but add when the plan – when the Wetumpka Lake Talquin Plan is finalized or adopted; whatever word you want to use. And, then if something is wrong with it at that time you can –"

Commissioner VanLandingham "How about defined and adopted?"

Mr. Matheny "That would be good; defined and adopted."

#4

UPON A MOTION BY COMMISSIONER ALLEN AND A SECOND BY COMMISSIONER ARNOLD THAT THE LANGUAGE IN ATTACHMENT "A" ITEM 3 (a) DRAFT AS VOTED ON 11-0 ON MARCH 10, 2011, BE CHANGED TO INCLUDE LANGUAGE -- After Area Plan ADD: " WHEN DEFINED AND ADOPTED", THE BOARD VOTED 8-0, BY VOICE VOTE, IN FAVOR OF THE MOTION.

Chair Sheffield "I think we had only one other item that you (Mr. Matheny) were going to research."

Mr. Matheny "Well, if we go back to our agenda --the things that were brought up -- would you like me to go on with that? One was, let's see here -- one was items waterfront and adjacent and you just solved that one. We changed that language to reflect page 4 of 9 Wetumpka Lake Talquin Area. Now the status of Goober's Restaurant was discussed. It's a historical existing -- historically existing commercial use; neighborhood commercial use. And, the Amendments to the LDC to allow non-conforming uses to remain unless vacated for more than two years, that's exactly what we have now. All new uses must meet the non -- the neighborhood commercial criteria for public land use. Skip on down to the important part -- it's the last four sentences or so of Item 5 Agenda Request, page 3 (1) -- 'it was not the intent to allow new uses as exceptions to neighborhood commercial unless they meet the NC (neighborhood commercial) location criteria. The exceptions to neighborhood commercial are to be applied to previously and/or historically existing uses (such as Goobers). Otherwise, any residential home or lot could be purchased and developed or converted into a neighborhood commercial use', and that is not the intent of this for somebody to go out and buy a home and then say, you know, we want to make it a business. So, when you're looking at expanding and up-grading under the exceptions of neighborhood commercial we're just talking about expanding and up-grading businesses, you're doing it under defined categories such as bait shop, restaurant; those types of things. And, generally its more likely than not that most of those are going to be retrofitting or up-grading or whatever. It would be like Whippoorwill went in and did a complete remodel -- they might add a little bit onto it, but one of the things Larry asked last time was --you know, could somebody come in and buy one hundred acres and then just build a massive new business and I don't see that at all. Plus, you've got the out of the special exception to turn that down, both y'all and the County Commission to say that does not meet the spirit of what we're talking about."

Commissioner Ganus "May I ask you a question here? This is back to the waterfront areas, (page 5 of the Land Development Code Draft, 3 (d) -- I'm still confused by this statement -- 'the Board of County Commissioners may approve conditions that allow site design flexibility -- I understand that --from the strict adherence of the Land Development Code as a condition of approval on a case-by-case basis, -- but then it muddles my brain --provided compliance is demonstrated with the Comprehensive

10-32

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## **Board of County Commissioners Agenda Request**

**Date of Meeting:** September 6, 2011

**Date Submitted:** August 22, 2011

**To:** Honorable Chairperson and Members of the Board

**From:** Arthur Lawson, Sr., Interim County Administrator  
Connie McLendon, Finance Director  
Jeff Price, Sr. Management & Budget Analyst

**Subject:** Public Hearing - Approval of Resolution #2011-030 and Budget Amendments to the FY10/11 Budget to Set Up Funds for Roof on Records Center and Set up Line Item for Gretna Water/Sewer Line

---

**Statement of Issue:**

This agenda item seeks the Board of County Commissioners (BOCC) approval of resolution #2011-030 and budget amendments to the FY 2010/11 budget to set up funds for the roof on Records Center, \$85,500, and set up a line item for the Gretna water/sewer Line, \$45,000.

**Background:**

The Records Center building roof continues to leak and must be replaced.

At previous County Commission meetings the Board has discussed ways to assist the City of Gretna with funding the construction of a wastewater line to serve the State Highway 12, Interstate 10 Corridor.

**Analysis:**

It is requested that funds be taken from fund 301 (Capital Project - General Fund) and establish a line item budget in fund 301 to provide funding to the City of Gretna for the wastewater project. Currently, there are funds in the referenced fund to complete various infrastructure projects at the County jail. All of the designated projects for the jail will not be completed prior to next fiscal year.



September 6, 2011

**Fiscal Impact:**

By processing the attached budget amendments, funds will be reallocated to the FY 2010/2011 budget - \$45,000 for the Gretna wastewater line and \$85,500 for the roof of the Records Center building.

**Options:**

1. Approve as submitted - approval of resolution #2011-030 and budget amendment #110098 and #110099 to the FY 2010/11 budget.
2. Approve as revised
3. Do not approve
4. Table for further direction
5. Board direction

**County Administrator's Recommendation**

1. Approve as submitted - approval of resolution #2011-030 and budget amendment #110098 and #110099 to the FY 2010/11 budget.

**Attachment:**

1. Public Hearing Notice
2. Resolution #2011-030
3. Proposed Budget Amendment – #110098
4. Proposed Budget Amendment – #110099

September 6, 2011

RESOLUTION NO. 2011 – 030

WHEREAS, the Board of County Commissioners of Gadsden County, Florida, approved the Fiscal Year 2010-2011 Budget; and,

WHEREAS, the Board of County Commissioners, pursuant to Chapter 129, Florida Statutes, desires to amend the budget.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners of Gadsden County, Florida, hereby amends the budget as reflected on the Budget Amendments attached hereto.

Adopted this 6th day of September, 2011.

Board of County Commissioners  
Gadsden County, Florida

\_\_\_\_\_  
Chairperson

Attest: Nicholas Thomas, Clerk

By: \_\_\_\_\_

PUBLIC HEARING NOTICE

THE GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS ARE CONSIDERING PROPOSED CHANGES TO ITS BUDGET FOR FISCAL YEAR 2010-2011. THE CHANGES WILL BE DISCUSSED AT THE BOARD'S NEXT REGULAR SCHEDULED MEETING TO BE HELD SEPTEMBER 6, 2011 AT 6:00 P.M. IN THE COUNTY COMMISSION CHAMBERS, 9 EAST JEFFERSON STREET, QUINCY, FLORIDA.

ALL CITIZENS ARE INVITED TO ATTEND. A FINAL DECISION ON THE PROPOSED CHANGES WILL BE MADE AT THIS MEETING. A SUMMARY OF THE CHANGES ARE:

	CAPITAL PROJECTS FUND	SPECIAL REVENUE FUND
	+(-)	+(-)
<b>REVENUE</b>		
BALANCE FORWARD	\$ 45,000.00	\$ 85,500.00
NET CHANGE	\$ 45,000.00	\$ 85,500.00
<b>EXPENDITURES</b>		
PHYSICAL ENVIRONMENT	\$ 45,000.00	
GENERAL GOVERNMENT		\$ 85,500.00
NET CHANGE	\$ 45,000.00	\$ 85,500.00

**Gadsden County BOCC Budget Amendment Form**

Date: 8/8/2011  
 Fiscal Year: FY 2011  
 Department: Fund 005 - Courts  
 Agenda Item: To set up funds for roof on Records Center

Intra-departmental  
 BOCC Motion  
 BOCC Resolution  
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
005		389-9001	Balance Forward	0	85,500	85,500	
<b>#1 Subtotal</b>				<b>0</b>	<b>85,500</b>	<b>85,500</b>	

Expenditure							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
005	0521	56200	Buildings	108,000	85,500	193,500	
<b>#2 Subtotal</b>				<b>108,000</b>	<b>85,500</b>	<b>193,500</b>	
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>		

Notes

To set up funds for roof on Records Center

Approved By:  
 Sr. Budget Analyst \_\_\_\_\_  
 County Manager \_\_\_\_\_  
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 8/8/2011  
 Fiscal Year: FY 2011  
 Department: Fund 301  
 Agenda Item: To set up line item for water/sewer line Gretna

Intra-departmental  
 BOCC Motion  
 BOCC Resolution  
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
301		389-9001	Balance Forward	0	45,000	45,000
<b>#1 Subtotal</b>				<b>0</b>	<b>45,000</b>	<b>45,000</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
301	610019	56200	Jail lock/down	175,000	(175,000)	
301	610020	56200	Jail renovations	30,000	(30,000)	
301	610022	56300	Gretna/Greensboro water/sewer	-	250,000	250,000
<b>#2 Subtotal</b>				<b>205,000</b>	<b>45,000</b>	<b>250,000</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)** **0**

**Notes**

To set up line item for water/sewer line Gretna

**Approved By:**  
 Sr. Budget Analyst \_\_\_\_\_  
 County Manager \_\_\_\_\_  
 Date \_\_\_\_\_

**Posting**  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

## Board of County Commissioners Agenda Request

**Date of Meeting:** September 6, 2011

**Date Submitted:** August 25, 2011

**To:** Honorable Chairman and Members of the Board

**From:** Arthur Lawson, Interim County Administrator  
Michael J. Glazer, Assistant County Attorney

**Subject:** Redirection of Half Cent Tax and Trust Revenues from CRMC to Medicaid in Order to Take Advantage of Federal Matching Funds

**Statement of Issue:**

This agenda item seeks Board approval of an Agreement between Gadsden County and the Agency for Health Care Administration (“AHCA”) to provide certain funds currently sent directly to Capital Regional Medical Center (“CRMC”) to AHCA in order to take advantage of Medicaid matching dollars.

**Background and Analysis:**

Under the current Lease, Gadsden County sends a portion of the half penny sales tax revenue and most of the old hospital Trust income to CRMC to help defray the cost of care to the poor in Gadsden County. Based on recent legislative changes, CRMC is now eligible to take advantage of a program previously available only to certain not-for-profit and governmental hospitals. Through this program, funds provided to a hospital from a governmental unit (referred to as an “intergovernmental transfer (“IGT”)) are now eligible for federal Medicaid matching dollars. To oversimplify, for every dollar in IGT sent by a county to Medicaid, the hospital receives approximately \$1.70. In order for the hospital to receive the match, the County must enter into an Agreement with AHCA by which it commits to send a specified amount of money to Medicaid over the course of a fiscal year. The County determines the amount.

For the period between June 2010 and May 2011, Gadsden County sent approximately \$290,000 in half cent tax revenue to CRMC and approximately \$131,000 representing income from the Trust. CRMC is requesting that the County commit to redirecting as much of this as the County is comfortable committing to Medicaid in lieu of sending it directly to the hospital. CRMC is agreeing that any additional revenue it receives through this program will be accounted for as revenue to the CRMC-Gadsden Memorial Campus in order to help the financial viability of that location. The request by CRMC and its consent to this redirection of funds will be in writing by the time of the Board meeting.

The program runs for one fiscal year at a time so the commitment would only be for the period July 1, 2011 to June 30, 2012, which is the State fiscal year. Should the County for some reason fall short on its commitment, it is CRMC that would have to refund Medicaid funds so the County is not directly at risk. However, the goal would be to make as large a commitment as is realistic without overextending. Any funds otherwise due CRMC from the tax or the Trust that were not part of the commitment would still be sent directly to CRMC per the current Lease.

On August 24, 2011, a meeting was held between Arthur Lawson, Clerk Nicholas Thomas, Helene Schuler, Michael Gordian (the Chief Financial Officer of CRMC), Assistant County Attorney Michael Glazer and two consultants to CRMC that are experts in this area. While there was agreement that participation in this IGT program would be good for both CRMC and the County, Clerk Thomas needed some additional time to develop a recommendation regarding the amount of IGT commitment. There is no question that the half cent tax payments are eligible for the match. As of this writing, there is still some question as to whether the income from the Trust is eligible. However, that question should be resolved well in advance of the BoCC meeting and in time for the Clerk to finish his analysis. Attached is a copy of the form of the Agreement with AHCA. As noted above, as of this writing, the final amount of the recommendation has yet to be determined.

In making the recent changes that allow CRMC to participate in this program, the Legislature has greatly accelerated the deadlines. This has only recently come to CRMC's and the County's attention. Action needs to be taken before September 15, 2011 for the State's 2011-2012 fiscal year.

**Fiscal Impact:**

None as this action simply seeks a redirection of some of the funds already paid to CRMC. There is benefit to the County by helping to improve the financial viability of CRMC-Gadsden Memorial Campus.

**Options:**

1. Approve the attached Agreement with AHCA.
2. Do not approve the Agreement.
3. Board direction.

**Interim County Administrator's Recommendation:**

Approve the Agreement.

Cc: Nicholas Thomas  
Michael Gordian, CFO- CRMC

## Letter of Agreement

THIS LETTER OF AGREEMENT made and entered into in duplicate on the \_\_\_\_\_ day of \_\_\_\_\_, 2011, by and between Gadsden County, (the County) and the State of Florida, through its Agency for Health Care Administration, (the Agency),

1. Per Senate Bill 2000, the General Appropriations Act of State Fiscal Year 2011-2012, passed by the 2011 Florida Legislature, the County and the Agency agree that the County will remit to the State an amount not to exceed a grand total of \$\_\_\_\_\_.
  - a. The County and the Agency have agreed that these funds will only be used to increase the provision of Medicaid funded health services to the people of the County and the State of Florida at large.
  - b. The increased provision of Medicaid funded health services will be accomplished through the buy back of the Medicaid inpatient and outpatient trend adjustments up to the actual Medicaid inpatient and outpatient cost but not to exceed the amount specified in the Appropriations Act for public hospitals, including any leased public hospital found to have sovereign immunity, teaching hospitals as defined in section 408.07 (45) or 395.805, Florida Statutes, which have seventy or more full-time equivalent resident physicians, designated trauma hospitals and hospitals not previously included in the GAA.
2. The County will pay the State an amount not to exceed the grand total amount of \$-\_\_\_\_\_. The County will transfer payments to the State in the following manner:
  - a. The first quarterly payment of \$\_\_\_\_\_, for the months of July, August, and September, is due upon notification by the Agency.
  - b. Each successive payment of \$\_\_\_\_\_,921 is due as follows, November 30, 2011, March 31, 2012 and June 15, 2012.
  - c. The State will bill the County each quarter payments are due.
3. Timelines: This agreement must be signed and submitted to the Agency no later than September 15, 2011, to be effective for SFY 2011- 2012.
4. The County and the State agree that the State will maintain necessary records and supporting documentation applicable to Medicaid health services covered by this Letter of Agreement. Further, the County and State agree that the County shall have access to these records and the supporting documentation by requesting the same from the State.
5. The County and the State agree that any modifications to this Letter of Agreement shall be in the same form, namely the exchange of signed copies of a revised Letter of Agreement.



6. The County confirms that there are no pre-arranged agreements (contractual or otherwise) between the respective counties, taxing districts, and/or the hospitals to re-direct any portion of these aforementioned Medicaid supplemental payments in order to satisfy non-Medicaid activities.
7. This Letter of Agreement is contingent upon the State Medicaid Hospital Reimbursement Plan reflecting 2011-12 legislative appropriations being approved by the federal Centers for Medicare and Medicaid Services.
8. This Letter of Agreement covers the period of July 1, 2011 through June 30, 2012.

**WITNESSETH:**

**IN WITNESS WHEREOF** the parties have duly executed this Letter of Agreement on the day and year above first written.

Gadsden County

State of Florida

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phil E. Williams  
Assistant Deputy Secretary for Medicaid Finance,  
Agency for Health Care Administration

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

## **Board of County Commissioners Agenda Request**

**Date of Meeting:** September 6, 2011  
**Date Submitted:** August 23, 2011  
**To:** Honorable Chairperson and Members of the Board  
**From:** Commissioner Sherrie Taylor  
**Subject:** Request for Funding for Community Celebration of Educational Progress of the Gadsden County Schools

---

### **Statement of Issue:**

This Agenda item requests funding from the Board in the amount of \$2500.00 to help defray the cost of expenses incurred from the Community Celebration of Educational Progress of the Gadsden County Schools.

### **Background:**

A community wide celebration was held on Saturday, August 20, 2011, to acknowledge the superb accomplishments of the various students and faculty of the Gadsden County School System for progress made throughout the school system. This celebration was held to express appreciation for the total efforts of the outstanding educators, students, parents and the overall community. Such efforts have produced a historical five "A" schools and other progressing schools.

Support for Gadsden County Schools was provided by Cities, Municipalities, Schools, Health, Law Enforcement, Faith-based Organizations, Businesses, TCC and many other agencies.

A request for \$2,500.00 is made to assist in paying for the cost of sponsoring such an event which provided free food, school supplies, children fingerprinting, entertainment and games.

### **Fiscal Impact:**

If the above request is approved, the funds would come from reserves for contingency.

### **Options:**

1. Approval the \$2,500.00 request and authorize staff to take the funds from reserves for contingency.
2. Do not approve the request.

3. Table for further study.
4. Board Direction

**County Administrator's Recommendation:**

Option 4: Board Direction

**Attachment:**

1. Community Celebration Materials

# The School Board of Gadsden County



**REGINALD C. JAMES**  
SUPERINTENDENT OF SCHOOLS

35 MARTIN LUTHER KING, JR. BLVD  
QUINCY, FLORIDA 32351  
TEL: (850) 627-9651  
FAX: (850) 627-2760  
<http://www.gcps.k12.fl.us>

*"Building A Brighter Future"*

## WHAT ARE WE DOING?

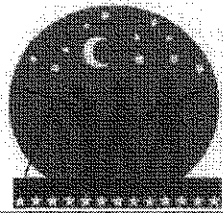
- WHO:** ALL PARENTS IN GADSDEN COUNTY
- WHAT:** "A CELEBRATION OF EDUCATIONAL PROGRESS"
- WHEN:** AUGUST 20, 2011  
10:00 A.M. – 2:00 P.M.
- WHERE:** CORRY ATHLETIC FIELD AND JAMES A. SHANKS MIDDLE

### THE ENTIRE GADSDEN COMMUNITY COMES TOGETHER FOR A "CELEBRATION OF EDUCATIONAL PROGRESS"

**Media Invitation** - You are invited to an historical event; "A Celebration of Educational Progress".

The entire community, all facets of Gadsden County stakeholders, are joining together to celebrate the progress of Gadsden County Schools. An appreciation is expressed for the total efforts of our outstanding educators, students, parents and the involvement of the entire community. These efforts have produced a historical five "A" schools and other progressing schools. Total Community Involvement is the key to "Building a Brighter Future" with **No Excuses** in Gadsden County! We are all in this together and the achievement of our students rests on the shoulders of all.

To show their continued commitment and support for Gadsden County Schools, Communities, Cities, Municipalities, Schools, Health, Law Enforcement, Faith-based, Businesses, TCC and many other agencies are planning strategically to have a day of Celebration by coordinating a county-wide Celebration on Saturday, August 20th, 10-2 pm. at Corry Athletic Field and James A Shanks Middle School. Supplies, food, music, entertainment, school resources, finger printing, health, wellness, games, and free and reduced lunch information will all be provided (**Parents must be in attendance**). Join us and others who are expressing their satisfaction from partnering with Gadsden County Schools in raising student achievement. For more information, please contact the Parent Services Office at (850) 627-9651, ext. 1265.



# Gadsden County School Board

35 Martin Luther King Boulevard

Quincy, Florida 32351

Phone 850-627-9651 Fax 850-627-2760

## PRESS RELEASE

For release: Immediately

CONTACT: S. Rene' Beckwith-James  
850-627-9651 ext. 1246  
850-251-6620

## Gadsden Schools Hit Historic Mark

### District Climbs to Five "A"s and Boasts No Failing Schools

The Florida Department of Education has released school grades for 2011. Gadsden County Schools have produced an historic five "A" schools and increased the number of schools passing with a C or better to 91%.

Superintendent James commented, "I want to thank this dedicated community for rallying around our children and their schools to prove what we've known all along which is that our children are wonderful, brilliant and able to perform with the best. I want to thank our parents for believing their children would receive a quality education in Gadsden County. Finally, I want to thank our hard working administrators who led talented and high powered teachers who diligently strived everyday to ensure that our children were academically successful and prepared for their futures. We are going to continually meet our challenges head on and offer No Excuses. We will not stop evaluating student performance by classroom & making necessary changes because we believe all our schools can be "A"s."

#### School Grades

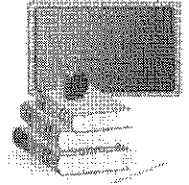
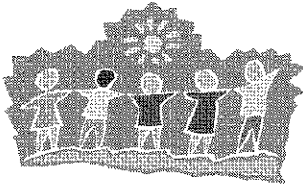
	<u>2010</u>	<u>2011</u>
Chattahoochee Elementary School	F	C
Crossroad Academy	A	A
Gadsden Elementary Magnet	A	A
Gretna Elementary	A	A
Greensboro Elementary	A	A
Stewart Street Elementary	B	A
George W. Munroe Elementary	F	C
St. John Elementary	D	C
Havana Elementary	C	C
Havana Middle	C	D
Shanks Middle	C	B

# GADSDEN COUNTY

## PRESENTS

# "A CELEBRATION OF EDUCATIONAL PROGRESS"

Date: Saturday, August 20, 2011  
Location: Quincy Corry Athletic Field  
and James A. Shanks Middle School Campus  
Time: 10:00 a.m. - 2:00 p.m.



### FREE

- Food
- School Supplies
- Games
- School Info
- Health Info
- Children's Fingerprinting  
(provided by the Sheriff's Department)
- Entertainment



### Need A Ride?

Chattahoochee Area: Pick up from Chattahoochee Elementary at 9:00 a.m.  
Return to Chattahoochee Elementary from 3-4 p.m.

Greensboro Area: Pick up from West Gadsden High at 9:30 a.m.  
Return to West Gadsden High from 3-4 p.m.

Gretna Area: Pick up from Gretna Elementary at 9:00 a.m.  
Return to Gretna Elementary from 3-4 p.m.

Havana Area: Pick up from Havana Elementary at 9:00 a.m.  
Return to Havana Elementary from 3-4 p.m.

Midway Area: Pick up from Midway City Hall at 9:30 a.m.  
Return to Midway City Hall from 3-4 p.m.

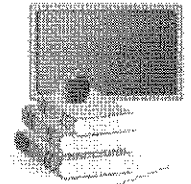
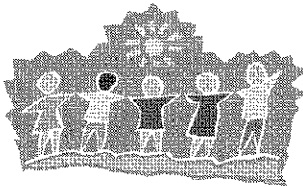
For more information, contact Audrey Lewis or Sherrie Taylor at (850) 627-9651, ext. 1265.

# GADSDEN COUNTY

## PRESENTS

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Gretna Area: Pick up from Gretna Elementary at 9:00 a.m.  
Return to Gretna Elementary from 3-4 p.m.

Havana Area: Pick up from Havana Elementary at 9:00 a.m.  
Return to Havana Elementary from 3-4 p.m.

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Return to Midway City Hall from 3-4 p.m.

For more information, contact Audrey Lewis or Sherrie Taylor at (850) 627-9651, ext. 1265.

**Gadsden County  
Board of County Commissioners  
Agenda Request**

**Date of Meeting:** September 6, 2011  
**Date Submitted:** August 24, 2011  
**To:** Honorable Chairman and Members of the Board of County Commissioners  
**From:** Arthur Lawson, Interim County Administrator  
Anthony Matheny, Planning & Community Development Director  
**Subject:** Approval to Pay Invoice No. 90609 from Preble-Rish Inc. for Additional Planning Services Above and Beyond the Original Contract Amount to Provide Planning Services to Gadsden County for the Completion, Approval and Adoption of EAR-Based Amendments and Area Plans, Project No. 228.100

---

**Statement of Issue:**

The Board of County Commissioners (Board) is requested to consider approval of a payment of \$4,590 to Preble-Rish Inc. (PRI) for additional planning services above and beyond the original contract scope of work to provide planning services to Gadsden County for the completion, approval and adoption of EAR-Based Amendments and Area Plans, Project No. 228.100.

**Background:**

In April of 2010, Gadsden County contracted with PRI to provide planning services to formulate and prepare for approval and adoption, findings identified in the County's 2009 Evaluation and Appraisal Report (EAR). Specifically, the tasks to be completed included amending eight (8) of the County's Comprehensive Plan elements and the creation of two (2) Area Plans to define Urban Service Boundaries in the Wetumpka/Lake Talquin community and along the US Highway 90 Corridor in the Midway area. These area plans are required as a result of a Stipulated Settlement Agreement with the Department of Community Affairs (DCA).

PRI retained the services of a subcontractor, professional planner Marina Pennington, to perform much of the planning work on this project. Ms. Pennington worked with the County planning staff to develop and make changes to the Comprehensive Plan elements and to develop two (2) Area Plans. This process culminated with the Gadsden County Planning Commission approving eight (8) amendments to the County's Comprehensive



Plan in December of 2010. The Board of County Commissioners has yet to review, approve or adopt the eight (8) amendments. The Area Plans were not completed.

**Analysis:**

PRI's original contract was for \$42,950 (Attachment #1). PRI is billing Gadsden County \$9,337.50 for additional planning services above and beyond the original contract amount (Attachment #2). These additional planning services included meetings with County staff, Lake Talquin residents, Planning Commission members and additional public meetings. The additional work was approved by the former County Administrator as the tasks were scheduled and executed.

\$5,337.50 of the \$9,337.50 owed to PRI for additional planning services rendered has already been paid. PRI is requesting a final payment of \$4,590 which will result in a zero balanced owed by the County.

**Fiscal Impact:**

\$4,590. This payment would be paid from the Planning & Community Development Professional Services line item.

**Board Options:**

1. Approve PRI's request for a final payment of \$4,590 for additional EAR-based amendment and Area Plan planning services;
2. Denial of \$4,590 payment request;
3. Discretion of the Board.

**Planning & Community Development Department (P&CD) Recommendation:**

Option #1

**Attachments:**

1. Original PRI Contract to Provide Planning Services to Complete EAR-based Amendments and Area Plans
2. PRI Final Payment Request Letter and Invoice for Additional Planning Services



PREBLE-RISH INC  
CONSULTING ENGINEERS & SURVEYORS

February 23, 2010

RECEIVED

Via Hand Delivery

FEB 23 2010

COUNTY ADMINISTRATOR'S  
OFFICE

Mr. Johnny Williams  
County Administrator  
Gadsden County  
9-B E. Jefferson Street  
P O Box 1799  
Quincy, FL 32351

RE: Gadsden County – EAR Based Comprehensive Plan Amendments,  
Area Specific Community Plans, Urban Service Area Boundaries  
PRI Project No. 228.063

Dear Mr. Williams:

Per your request, Preble-Rish, Inc. (PRI) has prepared Task Order No. 2010-01 (Exhibit A) which is to assist the County with updating the Comprehensive Plan to reflect the recommendations contained in the EAR adopted on September 1, 2009. This task order will also allow us to develop the Area Specific Community Plans and Urban Service Boundaries for the Lake Talquin-Wetumpka area and the US 90 East corridor as required by the Department of Community Affairs in the DCA Stipulated Settlement Agreement. The remaining four (4) areas identified in the agreement will be completed at a later time under a separate task order as they are required by the date in the DCA agreement.

We propose to use Ms. Marina Pennington as our planner for this effort. Ms. Pennington has numerous years of planning experience and has worked with PRI in other Cities and Counties in the past. She also has 25 years of experience in working for the Department of Community Affairs (DCA). Please see attached Exhibit B for a copy of her resume and experience. Also attached is a list of our project tasks with associated time line and associated lump sum costs for each phase (Please see Exhibit C).

If this task order is acceptable to the County, please execute the task order and return it to our Panama City office.

If you have any questions, please give me a call at (850) 522-0644.

Sincerely,

PREBLE-RISH, INC.

Chris Forehand, P.E.  
Vice President, COO

CF/smg

Attachments: Exhibits A - C

cc: Ms. Marina Pennington, Community Planning Consultant (via [marina.pennington@comcast.net](mailto:marina.pennington@comcast.net))  
Mr. Ralph Rish, President, Preble-Rish, Inc. (via [rishr@preble-rish.com](mailto:rishr@preble-rish.com))  
Mr. Justin Ford, E.I., Project Engineer, Preble-Rish, Inc. (via [fordj@preble-rish.com](mailto:fordj@preble-rish.com))  
Ms. Missy Ramsey, Controller, Preble-Rish Inc. (via [ramseym@preble-rish.com](mailto:ramseym@preble-rish.com))

S:\228.063 Stipulated Settlement Agreement\correspondence\Williams 02 22 10.doc

RECEIVED FEB 23 2010  
*JDK*

Port St. Joe  
324 Marina Drive  
Port St. Joe, FL 32456  
P 850.227.7200  
F 850.227.7215

Panama City  
203 Aberdeen Parkway  
Panama City, FL 32405  
P 850.522.0644  
F 850.522.1011

Santa Rosa Beach  
877 CR 393 North  
Santa Rosa Beach, FL 32459  
P 850.267.0759  
F 866.557.0076

Bristol  
10490 NW Main Street  
Bristol, FL 32321  
P 850.643.2771  
F 850:643.2910

Quincy  
20 East Washington Street  
Quincy, FL 32351  
P 850.875.4751

Blountstown  
20684 Central Avenue East  
Blountstown, FL 32424  
P 850.674.3300  
F 850.674.3330

Crawfordville  
36 Jasper Thomas Road  
Crawfordville, FL 32327  
P 850.274.9866

**EXHIBIT A**

**TASK ORDER NO. 2010-01**

**GADSDEN COUNTY - EAR BASED COMPREHENSIVE PLAN AMENDMENTS,  
AREA SPECIFIC COMMUNITY PLANS, URBAN SERVICE AREA BOUNDARIES**

**PREBLE-RISH, INC. PROJECT NO. 228.063**

The purpose of this document is to describe the scope of work and responsibilities for the Gadsden County Board of County Commissioners (CLIENT) as required by the Stipulated Settlement Agreement prepared by the Department of Community Affairs (DCA) and the EAR which was adopted on September 1, 2009.

The six (6) areas identified in Policy 1.15.2 of the Remedial Plan Amendment, as attached to the Stipulated Settlement Agreement, for which the USB's will be established are:

- *Lake Talquin-Wetumpka Area*
- *US 90 East Corridor*
- *US 27 Corridor*
- *State Highway 12 Corridor (Quincy-Havana)*
- *St. Johns-Robertsville Area*
- *West Quincy-Gretna-Greensboro Area*

The Agreement requires the County to complete the process for each of these communities over a six (6) year period. The Lake Talquin-Wetumpka Area was scheduled to be completed in January 2009. The US 90 East Corridor is scheduled to be completed in February 2010.

Obviously those deadlines will not be met, however, they will be completed along with the EAR-based amendment as described herein.

Our proposed project tasks to complete the EAR-based amendments; area-specific community plans and urban service boundaries for Lake Talquin/Wetumpka area and US 90 East Corridor are as follows:

- 1. Phase 1: Preparation of Documents**
  - A) Meeting with County Staff to discuss proposed changes.
  - B) Collection of data.
  - C) Public workshops to obtain meaningful public input.
  - D) Preliminary draft documents.
  - E) Coordination with DCA/reviewing agencies.
  - F) Draft proposed documents.
- 2. Phase 2: Transmittal of Proposed Comprehensive Plan Amendments**
  - A) Public workshops to obtain meaningful public input.
  - B) Coordination with DCA/reviewing agencies.
  - C) Final draft documents.
  - D) Public hearing local planning agency.
  - E) Public hearing Board of County Commissioners.
- 3. Phase 3: Adoption of Comprehensive Plan Amendments**
  - A) Respond to ORC report.
  - B) Public hearing local planning agency.
  - C) Public hearing Board of County Commissioners.
  - D) Comprehensive Plan Amendments adoption hearing submittal of adopted Comprehensive Plan Amendments.

PRi will perform the above described Tasks for a Total Lump Sum Fee of \$42,950.00.

The existing system will only be updated as recommended by the EAR.

This task order includes incidental expenses and anticipated printing, it also includes all meetings and costs associated with public meetings which include travel and other incidental costs. Additional services will be performed on a task-by-task basis with negotiated fees upon approval and written authorization of each specific task order. Work not included in this price includes the development of a new Concurrency Management System.

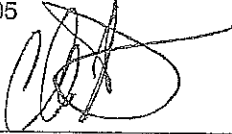
PAGE TWO

IN WITNESS WHEREOF, the parties hereto have caused this Task Order to be executed by their undersigned officials as duly authorized.

PREBLE-RISH, INC.

Address for Correspondence

203 Aberdeen Parkway  
Panama City, FL 32405

By: 

Name/Title: Chris Forehand, P.E., Vice President, COO

Witnessed: R. Regist

Date: 02/23/10

GADSDEN COUNTY BOARD OF COUNTY COMMISSIONERS

Address for Correspondence

9-B E. Jefferson Street  
P.O. Box 1799  
Quincy, FL 32351

By: Eugene Lamb

Name/Title: Eugene Lamb, Boac Chair

Witnessed: Muriel Straughn, Deputy Clerk

Date: 3/16/2010

S:\228.063 Stipulated Settlement Agreement\Task Order\Task Order 2010-01.doc

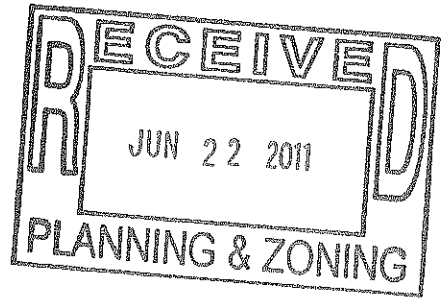


Attest: Muriel Straughn  
Nicholas Thomas, Clerk

ATTACHMENT # 2



**PREBLE-RISH INC**  
CONSULTING ENGINEERS & SURVEYORS



June 15, 2011

Via Hand Delivery, email at [amatheny@gadsencountyfl.gov](mailto:amatheny@gadsencountyfl.gov), and USPS

Mr. Anthony Matheny  
Planning Director  
Gadsden County Planning and Community Development  
9-B E. Jefferson Street  
P.O. Box 1799  
Quincy, FL 32351

**RE: EAR Based Comprehensive Plan Amendment, Area Specific Plans – Gadsden County  
PRI Project No. 228.100**

Dear Mr. Matheny:

As per your request, the purpose of this letter is to document and to summarize additional work completed by our team beyond our original scope of work. The original task order was for **\$42,950.00**. Our final invoice is attached and labeled as "Exhibit A". As you can see from the invoice, we billed you **\$13,337.50** for services that were over and above the contract amount to attend meetings with county staff, Lake Talquin Residents, Planning Board Members and Meetings beyond our scope of public meetings. As these meetings were taking place, we indicated to you and Mr. Williams that they were beyond our scope and additional fees would be required. There's **\$4,000.00** left in the contract in Phase III services of the contract. This yields an amount of **\$9,337.50** over and above the original task order.

In summary, the total fees would be as follows:

1. Original contract **\$42,950.00**.
2. Additional Services Over contract **\$9,337.50**
3. Amount owed to date is **\$4,590.00** which has not been paid.

We respectfully request that the County pay the additional amount owed of **\$4,590.00** for additional services as requested by the County.

If you have any questions, please give me a call at (850) 522-0644.

Sincerely,  
**PREBLE-RISH, INC.**

Chris Forehand, P.E.  
Vice President, COO

CF/sp

cc: Mr. Justin Ford, E.I., Project Engineer, Preble-Rish, Inc. (via [fordj@preble-rish.com](mailto:fordj@preble-rish.com))  
Ms. Missy Ramsey, Controller, Preble-Rish Inc. (via [ramseym@preble-rish.com](mailto:ramseym@preble-rish.com))

L:\228.100 EAR Amendments\Correspondance\Matheny 06 15 11.doc

- Gulf County**  
324 Marina Drive  
Port St. Joe, FL 32456  
P 850.227.7200  
F 850.227.7215
- Bay County**  
203 Aberdeen Parkway  
Panama City, FL 32405  
P 850.522.0644  
F 850.522.1011
- Walton County**  
877 CR 393 North  
Santa Rosa Beach, FL 32459  
P 850.267.0759  
F 866.557.0076
- Gadsden County**  
20 East Washington Street  
Quincy, FL 32351  
P 850.875.4751
- Calhoun County**  
20684 Central Avenue East  
Blountstown, FL 32424  
P 850.674.3300
- Wakulla County**  
36 Jasper Thomas Road  
Crawfordville, FL 32327  
P 850.528.0300
- Jefferson County**  
Garden Square  
187 East Walnut Street  
Monticello, FL 32344  
P 850.997.2175
- Dixie County**  
23414 SE 349 Hwy  
P.O. Box 3  
Suwannee, FL 32692  
P 352.542.2414
- Okaloosa County**  
2110 Lewis Turner Boulevard  
Ft. Walton Beach, FL 32547  
P 850.200.4783



EXHIBIT A

# Invoice

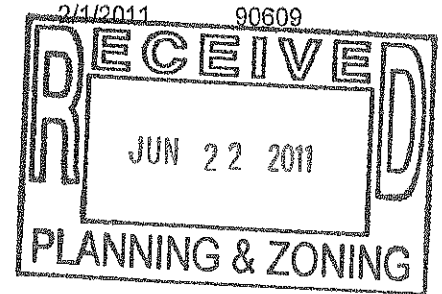
DATE INVOICE#

## PREBLE-RISH INC

CONSULTING ENGINEERS & SURVEYORS  
 Blountstown • Crawfordville • Monticello • Panama City  
 Port St. Joe • Quincy • Santa Rosa Beach • Suwannee

**BILL TO:**

Mr. Anthony Matheny, Director  
 Gadsden County Planning and  
 Community Development  
 1-B E. Jefferson Street  
 Quincy, FL 32351



PO NUMBER	TERMS	PROJECT
	Due on receipt	228.100 EAR Ba...

QUANTITY	DESCRIPTION	RATE	AMOUNT
	GADSDEN COUNTY EAR BASED AMENDMENT Services through 1/1/11		
	Phase I - Preparation of Documents		
	Contract Amount	\$24,750.00	
	Percent Complete	100%	
	Amount Previously Invoiced	\$24,750.00	
	Phase II - Transmittal of Proposed Comprehensive Plan Amendments		
	Contract Amount	\$10,200.00	
	Percent Complete	100%	
	Amount Previously Invoiced	\$10,200.00	
	Phase III - Adoption of Comprehensive Plan Amendments		
	Contract Amount	\$ 8,000.00	
	Percent Complete	50%	
	Amount Previously Invoiced	\$ 4,000.00	
	Additional Services Previously Invoiced:	\$8,747.50	
	Additional Services for meetings beyond the scope of the original Task Order for this period.		
10	Senior Project Manager/Firm Principal	165.00	1,650.00
14.4	Planner	125.00	1,800.00
12	Project Engineer III	95.00	1,140.00

CONTINUED ON NEXT PAGE.....

THANK YOU! Please remit to our Port St. Joe office

**TOTAL**



## Board of County Commissioners Agenda Request

**Date of Meeting:** September 6, 2011

**Date Submitted:** August 17, 2010

**To:** Honorable Chairperson and Members of the Board

**From:** Arthur Lawson, Sr., Interim County Administrator  
Dr. Carolyn E. Poole, Director of Library Services

**Subject:** Approval of Revised Circulation of Library Materials and Overdue Library Materials Policy

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**Statement of Issue:**

Board approval is sought to revise the Gadsden County Public Library System's circulation and overdue policy, in accordance with recommendations passed by the Library Commission to charge fees for late return of books.

**Background:**

The Gadsden County Public Library System currently charges overdue fees for late return of videocassettes and DVDs, but not for books. The Library Commission reviewed the policy pertaining to circulation and overdue fines at its 3/24/11 meeting and unanimously voted to change policies regarding books. Library Commissioners recommended late fees for overdue books at \$.25 per book per day. Overdue charges would not exceed price of the book. Use of a collection agency was not recommended at this time.

**Analysis:**

Assessing overdue book fines is a commonly accepted library practice. In a recent conference call meeting of eleven small and rural public library systems, Gadsden County was reported to be the only one that does not charge users late return fees. These small/rural county library systems do charge overdue fines on books:

- Baker County
- Bradford County
- Calhoun County
- Columbia County
- Dixie County
- Franklin County
- Gilchrist County



- Hamilton County
- Hardee county
- Holmes County
- Jackson County
- Jefferson County
- Madison County
- Putnam County
- Suwannee County
- Taylor County
- Union County
- Wakulla County

Examples of other county policies are attached for consideration.

- A. Leon County's procedures include an overdue notice, a bill for cost of materials, and prosecution in Small Claims Court.
- B. Jackson County charges \$.10 per item, sends three written notices, and turns the account over to a collection agency or Small Claims Court, in accordance with F.S. 257.261.
- C. Jefferson County, Franklin County, and Wakulla County are in the process of standardizing their fines at five cents per day, with books capped at \$5.00 and DVDs at \$10.00.
- D. Baker County, Bradford County, and Union County charge \$.10 per item daily and turn delinquent accounts over to a collection agency.

In Gadsden County there is more than \$45,000 of unpaid fines owed for overdue books year to date. Mailing overdue notices bimonthly costs approximately \$10,000 annually. Notices are often ignored because there is no consequence to keeping materials indefinitely. The loss of library books and media is escalating without recourse to recover missing items. Delinquent borrowers deprive other library users of access to materials. Library Commissioners believe that instituting fees can improve resource sharing, instill respect for County property, and encourage civic responsibility.

**Fiscal Impact:**

Gadsden County allocated no local funding for new library materials in FY 2009-2010 and FY 2010-2011. Assessing overdue fees for late return of books at \$.25 per day may generate some needed revenue to replace missing and stolen items. Library Commissioners voted unanimously on 7/26/11 to recommend that revenue collected from overdue fees be returned to Library Services for the purpose of purchasing new materials.

**Options:**

- 1. Approve revised policy.
- 2. Provide other direction.

**Interim County Administrator's Recommendation:**

Approval of Option 1.

**Attachment**

1. Gadsden County Public Library Circulation of Library Materials and Overdue Library Materials Policy.
2. Example of Gadsden County Overdue Notice.
3. Leon County Overdue Library Materials Policy No. 98-14.
4. Jackson County Public Library Policy No. 06-0510.
5. New River Public Library Cooperative brochure.

## CIRCULATION OF LIBRARY MATERIALS AND OVERDUE LIBRARY MATERIALS POLICY

- Books and materials will be circulated to anyone with a valid Gadsden County Public Library card. Library cards are provided to Gadsden County residents and Gadsden County employees without an initial charge and can be used to borrow books and materials at the main library, at any branch library, or on the bookmobile. All patrons must show proof of their current address to obtain a library card.
- Persons not residing in Gadsden County or not a Gadsden County employee can obtain a library card by paying \$5.00 per family.
- A maximum of ten (10) materials including books and audio-books may be checked out at any one time per patron. Teachers are allowed twelve (12) materials to be checked out for classroom use.
- Books Materials (except videocassettes or DVD's) are circulated for a two (2) week period and can be renewed twice ~~for an additional two weeks.~~ However, such materials can only be renewed once. Interlibrary loan books cannot be renewed unless the library loaning the book has, before the due date, agreed.
- Videocassettes and DVD's are circulated for a one (1) week period. They cannot be renewed. ~~There are no fines for overdue materials except videos.~~ A maximum of four (4) videocassettes or DVD's can be checked out to adult patrons who have signed the back of their registration card and shown proof of their current address.
- Reference books and periodicals are not allowed to be checked out.
- Books may be reserved by patrons and will be held for seven (7) days after notice reporting the availability of the book has been given. Videocassettes and DVD's cannot be reserved.
- The Gadsden County Public Library reserves the right to restrict the number of materials checked out by a patron on a single subject at one time. It is not the intent of this policy to restrict patron access to materials or information but to insure that a single patron is not permitted to monopolize limited library resources.
- The Gadsden County Public Library does not discriminate because of disability. Accessibility to the main library and branch libraries is through their front doors. If a person is unable to reach any library materials, the staff will promptly assist them.

## Overdue Library Materials

Gadsden County Public Library circulates library materials to eligible borrowers and seeks the return of all overdue library materials borrowed from the library.

- An overdue notice shall be sent to the delinquent patron when an item becomes overdue, informing the patron of the overdue status and any overdue charges that have accrued or will accrue and the possibility of further action.
- Patrons' borrowing privileges for all materials will be suspended when overdue charges reach \$10. ~~until overdue materials are returned and/or paid for. Use of computers is also suspended when overdue charges reach \$10.~~ No Library materials shall be borrowed or renewed for any Library patron identified as being delinquent in returning borrowed Library materials, nor shall a new Library card be issued to a patron being identified as delinquent until all accrued fines and fees have been paid.
- If materials are identified by the patron as lost or destroyed, the current replacement cost plus \$5.00 ~~\$1.00~~ processing fee will be charged. ~~Videocassettes and DVD's cost will include the price of the material plus any overdue fines.~~

### **Fees and fines for overdue or lost materials shall be:**

- **Books** – Overdue fines for books are \$.25 per book per day, beginning 24 hours after the due date. ~~Overdue charges will not exceed the price of the book.~~
- **Videocassettes and DVDs** -- Overdue fines for videocassettes or DVD's are \$1.00 per video per day past the due date, beginning 24 hours after the due date. Overdue charges will not exceed the price of the videocassette or DVD.

Approved ~~4/29/2008~~  
5/24/2011

**Overdue Notice**  
Library Phone: 850-627-7106  
As of: 8/3/11

Gadsden County Public Library  
732 Pat Thomas Parkway  
Quincy, FL 32351

Tawanna Washington  
15 Old Mill Road  
Savannah, GA. 31407

You have items overdue. Please return them to the  
library immediately.

Borrower ID: P59674

Notice #	Title	Collection	Call	Item ID	Vol. Copy	Due Date	Price
2nd	Stories of lost souls [DVD recording]	DVD	DVD Sto	00156184		04/01/2011	\$11.00

**Board of County Commissioners  
Leon County, Florida**

**Policy No. 98-14**

Title: Overdue Library Materials

Date Adopted: March 23, 2010

Effective Date: March 24, 2010

Reference: N/A

Policy Superseded: Policy No. 96-5, "Overdue Books and Materials", adopted February 13, 1996  
Policy No. 98-14, "Overdue Library Materials", adopted October 13, 1998

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It shall be the policy of the Board of County Commissioners of Leon County, Florida, that:

Policy No. 98-14, adopted by the Board of County Commissioners on October 13, 1998, is hereby repealed and superseded, and a new policy is hereby adopted in its place, to wit:

The LeRoy Collins Leon County Public Library circulates library materials to eligible borrowers and seeks the return of all overdue library materials borrowed from the Library.

The purpose of this policy is to establish a procedure to accomplish the return of, or the payment for, overdue, lost or damaged materials, and to establish a procedure for assessing fines for overdue library materials.

Attached to this policy and incorporated herein are "Procedures for Implementing Overdue Library Materials Policy", as amended by the Board of County Commissioners on March 23, 2010.

The Board of County Commissioners may amend these procedures from time to time as it deems appropriate in the best interest of the citizens of Leon County.

**"Procedures for Implementing Overdue Library Materials Policy"**

1. The procedure for obtaining the return of overdue materials will apply to those materials that are overdue as of March 24, 2010.
2. An overdue notice shall be sent to the delinquent patron when an item becomes 21 days overdue, informing the patron of the overdue status and the possibility of further action.
3. If no response is received, within 21 more days, a bill is sent to the patron requesting payment for the item(s). Quarterly, the Library sends a letter to patrons whose overdue/lost accounts total more than \$100, requesting that the item(s) be returned and all fees and fines paid. When there is no response, the patron will be notified that the account will be prosecuted in Small Claims Court.
4. No Library materials shall be borrowed or renewed for any Library patron identified as being delinquent in returning borrowed Library materials, nor shall a new Library card be issued to a patron being identified as delinquent until all accrued fines and fees have been paid. If overdue materials are identified by the patron as lost, current replacement value of the materials and a processing charge shall be paid by the patron (page 3, paragraph 6.d).
5. If action in Small Claims Court is required, the amount claimed shall be an amount sufficient to reimburse the County for court costs, the current replacement value of the overdue materials, including processing cost, and all fines accrued.
6. Fees and fines for overdue or lost materials shall be:
  - a. **Print Materials**  
The overdue fine for print materials in the general circulating collections shall be \$.10 per day beginning at the time the Library closes on the date the item is due. The maximum fine for each overdue adult print item shall be \$3. The maximum fine for each overdue children's print item shall be \$1.
  - b. **Reference Materials**  
Reference materials are occasionally loaned based on patron need and the public use of the material at the time of the loan. The overdue fine shall be \$5 per day, per item, with a maximum fine of \$50 or the replacement cost of the item, whichever is less.
  - c. **Other Materials and Equipment**  
Overdue fines shall be charged for the late and/or improper return of other materials and equipment as follows:
    - (1) Circulating materials that are not printed on paper and equipment may have different loan periods as determined at the time of the addition of that format to the collections.
    - (2) DVDs: \$1 per item per day. The maximum fine for each item is \$10.
    - (3) All other non-print materials: \$.10 per day per item. The maximum fine for cassette book-bags is \$1; the maximum fine for all other non-print materials

is \$3 for each item.

d. **Charges for Lost or Damaged Materials**

Library materials reported lost or damaged beyond repair by the borrower shall require a payment of the current replacement value of the item and a processing fee of \$5 per hardback book or non-print item; \$2 per cataloged paperback book; \$1 per uncataloged item; and \$1 per comic book or magazine. If the item is found and returned to the Library within one year, in satisfactory condition, with the library cash register receipt received at the time of payment for the item, the price paid for the item plus the processing fee shall be refunded to the borrower. Overdue fines are not charged on lost or damaged materials.

7. **Fines: Amnesty and Alternatives**

The library does not accept or participate in alternative programs for paying library fines. This includes amnesty, fine-free days, and proposals in which other goods are given in lieu of paying fines, for example, donating canned goods in lieu of paying overdue fines.



Jackson County Public Library  
Administrative Policies and Procedures

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## Overdue, Lost, or Damaged Library Materials Policy

It shall be the policy of the Board of County Commissioners of Jackson County, Florida, that:

The Jackson County Public Library circulates library materials to eligible borrowers and seeks the return of all overdue library materials borrowed from the Library.

The purpose of this policy is to encourage patrons to return borrowed library materials by their due date; to establish a procedure and incentives to accomplish the return of overdue materials and the payment for lost or damaged materials; and to establish a procedure and schedule for assessing fines for overdue library materials and charges for lost or damaged materials.

It is the intention of this policy and of the Board of County Commissioners that all monies collected by the Library as payment for overdue, lost, or damaged library materials be made available to the Library for its use in acquiring additional library materials or for other worthy Library expenditures. Any monies collected by the Library in a given fiscal year for overdue, lost, or damaged materials but not spent by the Library in that fiscal year will be carried over and available to the Library during the following fiscal year.

Attached to this policy and incorporated herein are procedures for implementing the Overdue, Lost, or Damaged Library Materials Policy, as adopted by the Board of County Commissioners on September 14, 2010 and effective October 1, 2010.

The Board of County Commissioners may amend these procedures from time to time as it deems appropriate in the best interest of the citizens of Jackson County.

**Overdue, Lost, or Damaged Library Materials Policy**  
**Policy No. 06-0510**

Page 2 of 4

**A. Fines for overdue materials and charges for lost or damaged materials shall be:**

**Overdue Fines**

**1. Overdue Fines for Circulating Materials**

The overdue fine regular circulating materials shall be \$0.10 per item per day beginning at the time the Library closes on the date the item is due. The maximum fine for each overdue item shall be \$1.00.

**2. Reference Materials**

Reference materials are ordinarily for use in the library building only. If a patron has extenuating circumstance, the Library Director may, at his or her discretion, allow and specify conditions of circulation of reference materials. The overdue fine for reference materials is \$1.00 per day up to a maximum of \$10.00 per item.

**3. Non-Print Materials and Equipment**

Non-print circulating materials and circulating equipment may have different loan periods as determined at the time of the addition of that format to the collection. The overdue fine for non-print materials and equipment is \$1.00 per day up to a maximum of \$10.00 per item.

**Charges for Lost or Damaged Materials**

4. If Library materials are lost or damaged beyond repair, the patron on whose account the materials were checked out will be charged an amount equal to the current replacement cost of the item, plus a processing fee of \$5.00 per item. In the case of children under the age of 18, it is the responsibility of the parent to pay for the lost or damaged items. Overdue fines are not charged on lost or damaged materials.
5. If a lost item has been paid for by a patron and is found and returned to the Library in satisfactory condition within thirty (30) days of the date of the payment, along with the library receipt issued to the patron at the time of payment for the item, then the charge paid for the lost item, less any fine that would have been accrued, and less the \$5.00 processing fee, shall be refunded to the patron.

**Overdue, Lost, or Damaged Library Materials Policy**  
**Policy No. 06-0510**

Page 3 of 4

## **B. Overdue Library Materials**

The Library may send a patron up to three notifications of overdue materials. However, the responsibility for returning borrowed materials and paying all fines is not conditional upon the patron receiving overdue notification.

1. An overdue first notice shall be conveyed to the delinquent patron by telephone, email, or mail when an item or items become fourteen (14) days overdue, informing the patron of:
  - a. the overdue status of the borrowed materials
  - b. the rate at which overdue fines are calculated
  - c. the cost to the patron of the materials if not returned or if returned damaged
  - d. the library's policy that additional library materials cannot be borrowed nor other library services used until either the materials are returned and overdue fines paid or, if materials are lost or damaged beyond repair, the charge for lost or damaged books is paid.
2. If no response is received, material is not returned, and overdue fine is not paid within fourteen (14) days of the date of the first notice, then a written second notice, with an invoice, will be sent to the patron requesting that the item(s) either be paid for or be returned and all fines paid.
3. If no response is received, material is not returned, and overdue fine is not paid within ten (10) days of the date of the second notice, then the patron will be sent a written third notice informing the patron that the account, in accordance with F.S. 257.261, will be turned over to a collection agency and/or prosecuted in Small Claims Court if not satisfied in full within seven (7) business days of the date of the third notice.
4. If a patron has any overdue library materials or has not paid for lost materials or materials damaged beyond repair, then that patron will not:
  - a. be allowed to check out any additional materials
  - b. be allowed to use any library services
  - c. be allowed to renew his or her library card or be issued a new library card
5. If action in Small Claims Court is required, the amount claimed shall be an amount sufficient to reimburse the County for court costs and the Library for the current replacement cost of the overdue materials, including processing cost, and all fines accrued.

**Overdue, Lost, or Damaged Library Materials Policy  
Policy No. 06-0510**

Page 4 of 4

## **C. Fines: Amnesty and Alternatives**

The Jackson County Public Library Director, upon consultation with the Jackson County Library Board and County Administration, and receiving endorsement, may declare fine free amnesty periods to encourage the return of overdue items.

**Effective Date:** October 1, 2010

It shall be the policy of the Board of County Commissioners of Jackson County, Florida, that Policy No. 06-0510 entitled Overdue Library Materials Policy be adopted by the Board of County Commission on September 14, 2010

**Our Mission...**

...to encourage people of all ages to discover the joy of reading and lifelong learning. To that end, the library will provide a high quality, comprehensive collection of materials that encourages growth.

We appreciate your help in maintaining a quiet atmosphere in the library and following our posted library code of conduct.

No smoking, food or beverages are permitted inside the building.

Young children should not be left unattended in the library. Library staff cannot be responsible for the safety or well-being of unsupervised children left on library property.

**Library Funding**

Funds for the operation of the library come from ad valorem taxes in each county. In addition, libraries receive an appropriation from the Florida State Legislature. Friends of the Library may donate funds and libraries may receive grants from other sources including the federal government.

**Library Records**

Library registration and circulation records are confidential and are governed by Florida Statute 257.261.

**Emily Taber Public Library**

**Baker County**  
904-259-6464

M-W-F 12-5pm  
T-Th 10:30-7pm  
Sat 10-2pm

14 McIver Ave. West  
Macclenny, FL 32063

**Bradford Co. Public Library**

904-368-3911

M, T, Th 8-8pm  
W 8-5pm  
F 9-5pm  
Sat-Sun Closed

456 W. Pratt St.  
Starke, FL 32091

**Union Co. Public Library**

386-496-3432

M, W-F 9-6pm  
Tues- 9-8pm  
Sat 9-3pm

250 SE 5 Ave  
Lake Butler, FL 32054

**Bookmobiles**

386-496-2526

Call for a bookmobile stop near you.

[www.newriver.lib.fl.us](http://www.newriver.lib.fl.us)

May 2011

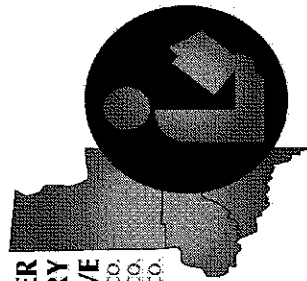
**EMILY TABER  
PUBLIC LIBRARY  
IN BAKER COUNTY**

**BRADFORD COUNTY  
PUBLIC LIBRARY**

**UNION COUNTY  
PUBLIC LIBRARY**

**NEW RIVER  
PUBLIC LIBRARY  
COOPERATIVE**

BAKER CO.  
BRADFORD CO.  
UNION CO.



MEMBERS OF

NEW RIVER

PUBLIC LIBRARY COOPERATIVE

### Using the Library...

Your library card is your key to library resources in the library or from home. Printed materials, CDs and DVDs, and online resources are available to you with your library card.

To register for a library card you will need a photo ID that shows your current address or your old ID with an official piece of mail. Parents/legal guardians must register for children 5-16 years.

Your personal library card is needed when borrowing materials from the library. You can use this card in any library or bookmobile in Baker, Bradford, or Union Counties. You are responsible for all materials borrowed using this card. There is a \$1.00 fee to replace lost cards.

Due to reciprocal borrowing agreements you can register for library service free of charge in Alachua, Columbia and Nassau counties. In addition, Bradford County residents can register for library service in Putnam and Clay Counties. Santa Fe College students can register for service in Bradford County.

Residents from other counties can register for library service for a fee of \$12.00 per year.

### Friends of the Library

Please talk to the library director about the Friends of the Library group.

### Computer Use

Computers are available for use by the public. Users must comply with the Computer Use, Internet Access and Safety Policies when using computers to access the Internet or for any other computer use. Your library card or a photo ID is required to use library computers.

### Borrowing and Returning Materials...

You have access to a wide variety of items in print, CD or DVD format. Library users of all ages will find many items for leisure reading and information needs. Library staff are happy to assist you in locating items to borrow.

Items are loaned for three weeks and may be renewed one time unless someone else is waiting for that item. You can renew your items in person, by phone or online.

Please return your borrowed items promptly. Items can be returned to any library or bookmobile in Baker, Bradford and Union Counties. All libraries have bookdrops that are open 24 hours a day/7 days a week.

If you cannot return your items on time you will be charged 10¢ per day per item until the materials are returned. Library accounts with long overdue materials may be turned over to a collection agency.

Library materials lost or damaged beyond repair will be billed to you at the replacement cost of the item.

Your account must be current with no overdue items or excessive fines accrued in order to borrow library materials or to use library computers. Your library card account must be clear of all charges when your borrowing privilege is renewed. Privileges expire each year.

First time borrowers are limited to five items. After return of those items there is a limit of 25 items per registration. Bookmobile limits will vary.

Parents should guide their children in selection of materials that reflect their values.

### Services

- Books
  - Large print books
  - DVDs
  - Audio books on CD
  - Computer use for the public
  - Storytimes for preschool children
  - Summer library programs for children
  - Programs for adults
  - Computer classes
- For programs and classes please check local schedules.
- Bookmobile
- Ask for a schedule that lists a bookmobile stop near you. The schedule and a map of stops are available on our webpage ([www.newriver.lib.fl.us](http://www.newriver.lib.fl.us)).
- Through our webpage ([www.newriver.lib.fl.us](http://www.newriver.lib.fl.us)) you can check on item availability, request that an item be reserved for you, and renew library items. You will need your library card number and PIN. Obtain your PIN from the library.
  - Online information is available at the library or from home through our webpage ([www.newriver.lib.fl.us](http://www.newriver.lib.fl.us)). You will need your library card to access:
    - Learning Express (test tutors)
    - Heritage Quest and Ancestry (genealogy)
    - Infotrac (information and full text magazine articles)
    - Ask a Librarian
    - Florida Electronic Library
    - Net Library
    - Chilton Automotive Repair
    - TumbleBooks

Sign up for reminders of items due by email, RSS, or text at [www.libraryelf.com](http://www.libraryelf.com)

16

**GADSDEN COUNTY  
BOARD OF COUNTY COMMISSIONERS  
Agenda Request**

**Date of Meeting:** September 06, 2011

**Date Submitted:** August 17, 2011

**To:** Honorable Chairman and Members of the Board

**From:** Arthur L. Lawson, Sr., Interim County Administrator  
Clyde Collins, Building Official  
Phyllis R. Moore, SHIP Administrator

**Subject:** Approval and Execution of the State Housing Initiative Partnership (SHIP) Annual Report and Authorize BOCC Chairman to Execute

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**Statement of Issue:**

This agenda item seeks the Board of County Commissioners approval and execution of the State Housing Initiative Partnership (SHIP) Annual Report.

**Background:**

Florida Statutes and Florida Administrative Code require each county and eligible municipality to submit annual reports each year of its affordable housing programs, initiatives, and accomplishments through June 30. The report shall be certified as accurate and complete by the local government's chief elected official or his/her designee. In addition, rules and regulations require the Florida Housing Finance Corporation to review each local government's annual report and provide any comments concerning the effectiveness of all local programs.

**Analysis:**

The report shall be made available by the county for public inspection and comment. The county shall provide notice of the availability of the proposed report and solicit public comment. The notice must state the public place where a copy of the proposed report can be obtained by interested persons. Members of the public may submit written comments on the report to the County and the Corporation.

**Fiscal Impact:**

NONE

**Options:**

- Option 1: Approve and authorize Chairman to execute the SHIP Program Annual Report.
- Option 2: Do not approve and authorize Chairman to execute the SHIP Program Annual Report.
- Option 3; Board to provide directions.

**Recommendation:**

- Option 1 Approve and authorize Chairman to execute the SHIP Program Annual Report.

**County Administrator Recommendation(s)**

Option 1

**Attachments:**

- 1. Annual Report and Success Stories-SEE ATTACHMENTS





Account Maintenance    Annual Reporting    SHIP Contact Info    User Administration

**SHIP Annual Report  
Gadsden County**

[Click Here for Support Contact Information](#)

Report: 2008-2009 Closeout (Unsubmitted)

Save Changes

Form 1    Form 2    Form 3    Form 4    Review    References

[Click here for a printer-friendly copy of Form 1](#)

**SHIP Distribution Summary**

**Homeownership**

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Purchase Assistance	185,083.53	19				
3	Rehabilitation	953,231.75	23				
7	Foreclosure Prevention	10,240.15	3				
<b>Homeownership Totals:</b>		<b>1,148,555.43</b>	<b>45</b>				

**Rentals**

There are currently no Strategies to display.

Click this symbol to add a strategy name along with data on expenditures and encumbrances >

SubTotals:                    1,148,555.43    45

**Additional Use of Funds**

Use	Expended	Encumbered	Unencumbered
Administrative	50,799.00		
Homeownership Counseling	22,421.00		
Admin From Program Income			
Admin From Disaster Funds			

Totals:    1,221,775.43    45    0.00    0.00

**Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund**

Source of Funds	Amount
State Annual Distribution <small>Rule Updated</small>	1,180,990.00
Program Income (Interest)	1,570.51
Program Income (Payments)	
Recaptured Funds <small>Rule Updated</small>	39,214.92
Disaster Funds	
Other Funds	
Carryover funds from previous year	0.00
<b>Total:</b>	<b>1,221,775.43</b>

\* Carry Forward to Next Year: 0.00

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

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Account Maintenance      Annual Reporting      SHIP Contact Info      User Administration

**SHIP Annual Report  
Gadsden County**

[Click Here for Support Contact Information](#)

Report: 2008-2009 Closeout (Unsubmitted)

Save Changes

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**Rents and Compliance Summary**

- Rental Unit Information
- Recap of Funding Sources for Units Produced

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	1,148,555.43	32.17%
Public Moneys Expended	14,000.00	0.39%
Private Funds Expended	2,403,020.00	67.31%
Owner Contribution	4,483.59	0.13%
<b>Total Value of All Units</b>	<b>3,570,059.02</b>	<b>100.00%</b>

- SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	793,133.20	1,220,204.92	65.00%	65%
Construction / Rehabilitation	915,153.69	1,220,204.92	75.00%	75%

- Program Compliance - Income Set-Asides

Income Category	SHIP Funds Expended	SHIP Funds Encumbered	SHIP Funds Unencumbered	Total of SHIP Funds	Total Available Funds % (based on 1,221,775.43 Total)
Extremely Low	850,777.30			850,777.30	69.63%
Very Low	246,994.45			246,994.45	20.22%
Low	36,000.00			36,000.00	2.95%
Moderate	14,783.68			14,783.68	1.21%
<b>Totals</b>	<b>1,148,555.43</b>	<b>0.00</b>	<b>0.00</b>	<b>1,148,555.43</b>	<b>94.01%</b>

<b>Subtotals from Form 1</b>	1,148,555.43			1,148,555.43	94.01%
------------------------------	--------------	--	--	--------------	--------

- Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside

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Program Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds SHIP Grants	SHIP Grant Unit #s	Total SHIP Funds Expended	Total # Units
Extremely Low	850,777.30	25			850,777.30	25
Very Low	246,994.45	14			246,994.45	14
Low	36,000.00	4			36,000.00	4
Moderate	14,783.68	2			14,783.68	2
Totals	1,148,555.43	45	0.00	0	1,148,555.43	45

<b>Subtotals from Form 1</b>					1,148,555.43	45
------------------------------	--	--	--	--	--------------	----

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**Household Characteristics**

Number of Households/Units Produced

Description	List Unincorporated and Each Municipality	List Unincorporated and Each Municipality				Total
		ELI	VLI	Low	Mod	
		25	14	4	2	45
Totals:		25	14	4	2	45
Totals from Form 2		25	14	4	2	45

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	List Unincorporated and Each Municipality				Total
		0-25	26-40	41-61	62+	
		2	17	10	16	45
Totals:		2	17	10	16	45
Total from Form 2						45

Family Size

Description	List Unincorporated and Each Municipality	List Unincorporated and Each Municipality			Total
		1 Person	2-4 People	5+ People	
		18	25	2	45
Totals:		18	25	2	45
Total from Form 2					45

Race (Head of Household)

Description	List Unincorporated and Each Municipality	List Unincorporated and Each Municipality					Total
		White	Black	Hispanic	Asian	Amer-Indian	
		2	42	1			45
Totals:		2	42	1			45
Total from Form 2							45

Special Needs (Any Member of Household)

Description	List Unincorporated and Each Municipality	List Unincorporated and Each Municipality				Special Needs (Define)	Special Needs (Define)	Total
		Farm Worker	Devel. Disabled	Homeless	Elderly			
			2		15		17	
Totals:			2		15		17	

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#### Status of Incentive Strategies

Please provide information on the implementation status of Incentive Strategies in your Local Housing Incentive Plan. **Note:** Please each incentive individually on its own line in the box below:

**Incentive Strategy:**

1. Affordable Housing definition
2. Expedited processing for permits
3. Reservation of Infrastructure capacity
4. Transfer of development rights or financing problems

**Adopting Ordinance or Resolution Number or identify local policy:**

Adoption date 01/04/94

**Implementation Schedule (Date):**

Schedule date 04/5/94

Has the plan or strategy been implemented? If no, describe the steps that will be taken to implement the plan:

Yes, those strategies that are applicable have been implemented.

Status of Strategy - (is the strategy functioning as intended, i.e. are the time frames being met, etc.):

Yes, as confirmed by the County Building Official

#### Support Services

Provide a concise description of the support services that are available to the residents of affordable housing.

Support Services, Homebuyer education and two homes are provided for temporary relocation for residents whose homes are undergoing rehab.

#### Other Accomplishments

Attach such other data or unique affordable housing accomplishments considered significant by your agency. (Success Stories, news

(see attachments)

clippings, etc.)

#### Availability for Public Inspection and Comments

Describe how the Annual Report was made available for public inspection and comments. Attach copies of all comments that were received and provide the local government's response.

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The Annual Report will be available for review at 9 East Jefferson Street, Quincy, Florida 32351 until September 15, 2011. Notices will be placed in local newspapers of its availability. (Gadsden County Times, Herald-Herald and the Quincy City News)

**Default and Foreclosure**

Include information only for households that received SHIP purchase assistance:

Mortgage Foreclosures 7/1/2010 – 6/30/2011

- A. Very low income households in foreclosure: 0
- B. Low income households in foreclosure: 0
- C. Moderate households in foreclosure: 0

Mortgage Defaults 7/1/2010 – 6/30/2011

- A. Very low income households in default: 0
- B. Low income households in default: 0
- C. Moderate households in default: 0

**Welfare to Work Programs**

Describe how eligible sponsors (if applicable) employed personnel from welfare to work programs.

Part of employment application process.

**Strategies and Production Costs**

Strategy	Average Cost
A. Purchase Assistance N/C	10,007.06
B. Purchase Assistance Existing	8,996.93
C. Housing Rehabilitation	41,444.86

**Expended Funds**

Provide a list of those recipients who have received SHIP expended funds. EACH ANNUAL REPORT must include a list of recipients who have fully received assistance. Provide the list by strategy with names, addresses, zip codes and the SHIP amounts expended for each.

You may type this information (click the symbol below to begin), or import the data from a spreadsheet. When importing, select and copy all rows and columns of data from your spreadsheet. Press the "Import" button and paste this data in the window that appears to its left. Press the "Import Data Now" button to complete the task.

Checking the "Unit Counted" column indicates that this unit has been assisted by two strategies funded by this SHIP distribution. The expenditure for the less amount should have the "unit counted" box checked, to avoid double counting the assisted household. Similarly, check the "unit counted" box if the house was also assisted with funds from another fiscal year. In both cases, the expended funds will still be included in the total.

Total Unit Count: 45 Total Expended Amount: 1,148,555.43

Strategy	FullName	Address	City	Zip Code	Funds Expended	Unit counted
Purchase Assistance	Mavis Brown	135 Delores Madison	Midway	32343	10,000.00	<input type="checkbox"/>
Purchase Assistance	Keyondia Lee	138 Delores Madison	Midway	32343	9,000.00	<input type="checkbox"/>
Purchase Assistance	Pamela McMillan	282 Delores Madison	Midway	32343	10,000.00	<input type="checkbox"/>
Purchase Assistance	Tawanda Scott	1625 Rusting Pines	Midway	32343	8,000.00	<input type="checkbox"/>
Purchase Assistance	Adream Stuger	173 Delores Madison	Midway	32343	6,783.68	<input type="checkbox"/>
Purchase Assistance	Philynsia Jenkins	163 Delores Madison	Midway	32343	10,000.00	<input type="checkbox"/>
Purchase Assistance	Carla Dudley	1700 Martin Luther King Blvd	Midway	32343	11,000.00	<input type="checkbox"/>
	Sonya Solis		Quincy	32351	11,000.00	<input type="checkbox"/>

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Purchase Assistance		140 Chesterfield Road					
Purchase Assistance	Treva Peacock	1835 Inlet Street	Quincy	32351	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Sylvia Cooper	1670 MLK Blvd	Midway	32343	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Kenyata Jackson	804 Morgan Avenue	Chattahoochee	32324	9,315.18	<input type="checkbox"/>	/ X
Purchase Assistance	Tunisia Moore	121 J'Lin Way	Havana	32333	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Ebony Evans	431 Ponderosa Circle	Midway	32343	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Helenthia Rolax	38 Strom Road	Quincy	32351	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Roddricus Lewis	206 Stevens Drive	Midway	32343	5,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Virginia McGlamory	230 Sadberry Road	Quincy	32351	10,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Crystal Jones	1731 MLK Blvd	Midway	32343	8,984.67	<input type="checkbox"/>	/ X
Purchase Assistance	Carla Adams	600 Ponderosa Circle	Midway	32343	11,000.00	<input type="checkbox"/>	/ X
Purchase Assistance	Javonda Jones	623 4th Street	Quincy	32351	10,000.00	<input type="checkbox"/>	/ X
Rehabilitation	Wilmer Akins	715 G F&A Drive	Quincy	32351	39,000.00	<input type="checkbox"/>	/ X
Rehabilitation	Inez Robinson	3988 Fl/Ga Hwy	Havana	32333	38,500.00	<input type="checkbox"/>	/ X
Rehabilitation	Mary Hobbs	3988 Fairbanks Ferry Road	Havana	32333	39,400.00	<input type="checkbox"/>	/ X
Rehabilitation	Marie Shaw	3786 Shade Farm Road	Quincy	32351	28,589.00	<input type="checkbox"/>	/ X
Rehabilitation	Pauline Betsey	236 Frank Jackson Road	Quincy	32351	30,750.00	<input type="checkbox"/>	/ X
Rehabilitation	Alice Kelly	200 Jackson Lane	Gretna	32332	35,070.00	<input type="checkbox"/>	/ X
Rehabilitation	Annie Dubose	204 Jackson Lane	Gretna	32332	12,744.98	<input type="checkbox"/>	/ X
Rehabilitation	Elizabeth Davis	48 West Circle Drive	Gretna	32332	35,950.00	<input type="checkbox"/>	/ X
Rehabilitation	Catherine Whitaker	140 North Avenue	Gretna	32332	16,920.00	<input type="checkbox"/>	/ X
Rehabilitation	Catherine Whitaker	140 North Avenue	Gretna	32332	30,930.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Mary Dixon	218 Parker Knight Road	Midway	32343	12,200.00	<input type="checkbox"/>	/ X
Rehabilitation	Mary Dixon	218 Parker Knight Road	Midway	32343	26,540.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Clara Shaw	85 Clyde Byrd Road	Quincy	32351	15,000.00	<input type="checkbox"/>	/ X
Rehabilitation	Clara Shaw	85 Clyde Byrd Road	Quincy	32351	38,400.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Marjorie Vactor	283 Parker Knight Road	Midway	32343	19,350.00	<input type="checkbox"/>	/ X
Rehabilitation	Marjorie Vactor	283 Parker Knight Road	Midway	32343	40,000.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Shelly James	65 James Circle	Quincy	32351	19,536.00	<input type="checkbox"/>	/ X
Rehabilitation	Shelly James	65 James Circle	Quincy	32351	34,588.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Beulah Johnson	101 Penn Road	Quincy	32351	10,150.00	<input type="checkbox"/>	/ X
Rehabilitation	Beulah Johnson	101 Penn Road	Quincy	32351	40,000.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Margaret Odom	10685 Blue Star Hwy	Quincy	32351	22,450.00	<input type="checkbox"/>	/ X
Rehabilitation	Margaret Odom	10685 Blue Star Hwy	Quincy	32351	40,000.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Clara Pride	551 Edward Road	Quincy	32351	39,360.00	<input checked="" type="checkbox"/>	/ X
Rehabilitation	Clara Pride		Quincy	32351	11,940.00	<input type="checkbox"/>	/ X

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		551 Edward Road					
Rehabilitation	Charlie Pendleton	577 Hogan Lane	Quincy	32351	31,025.00	<input checked="" type="checkbox"/>	
Rehabilitation	Charlie Pendleton	577 Hogan Lane	Quincy	32351	17,575.00	<input type="checkbox"/>	
Rehabilitation	Michael McClendon	325 Congo Street	Chattahoochee	32324	29,113.77	<input checked="" type="checkbox"/>	
Rehabilitation	Michael McClendon	325 Congo Street	Chattahoochee	32324	13,860.00	<input type="checkbox"/>	
Rehabilitation	Reather Williams	485 Mine Road	Midway	32343	13,450.00	<input type="checkbox"/>	
Rehabilitation	Vida Copeland	420 Mt Zion Church Road	Havana	32333	33,240.00	<input checked="" type="checkbox"/>	
Rehabilitation	Vida Copeland	420 Mt Zion Church Road	Havana	32333	5,370.00	<input type="checkbox"/>	
Rehabilitation	Carrie Logan	138 Logan-Jones Road	Havana	32333	29,876.98	<input checked="" type="checkbox"/>	
Rehabilitation	Carrie Logan	138 Logan-Jones Road	Havana	32333	21,373.02	<input type="checkbox"/>	
Rehabilitation	Rosa Donaldson	157 Dorsey Smith Lane	Quincy	32351	34,230.00	<input checked="" type="checkbox"/>	
Rehabilitation	Rosa Donaldson	157 Dorsey Smith Lane	Quincy	32351	15,570.00	<input type="checkbox"/>	
Rehabilitation	Agnes Jackson	5507 Bonnie Hill Road	Chattahoochee	32324	31,180.00	<input type="checkbox"/>	
Foreclosure Prevention	Keyonnia Fields	920 2nd Street	Quincy	32351	3,574.46	<input type="checkbox"/>	
Foreclosure Prevention	Curtis James	209 West Circle	Gretna	32332	2,811.24	<input type="checkbox"/>	
Foreclosure Prevention	Andrea Frost	35 5th Street	Gretna	32332	3,854.45	<input type="checkbox"/>	

Delete All Rows  
 Import

Summary by Strategy:

Strategy	Amount	Unit Count
PURCHASEASSISTANCE:	185,083.53	19
REHABILITATION:	953,231.75	23
FORECLOSUREPREVENTION:	10,240.15	3

Administrative Expenditures

Administrative expenditures separately stated for the costs of the local government and any sub recipients administering the program. **Note:** Please list each expenditure individually on its own line in the box below:

Local Government spent \$50,799.00 on Administration

Sub Recipients and Consultants

There are Currently no "Sub Recipients and consultants" records to display.  
Click this symbol to create a new one >

Program Income

Program Income Funds	
Loan Repayment	
Refinance	
Foreclosure	
Sale of Property	
Interest Earned	1,570.51
Other	
Total:	1,570.51

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**Explanation of Recaptured funds**

Description	Amount
Reverse Mortgage and Loan on there home.	39,214.92
<b>Total:</b>	<b>39,214.92</b>

Additional physical materials will be mailed to Florida Housing Finance Corporation. Please email attachments electronically if applicable.

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**SHIP Distribution Summary**

**Homeownership**

Code(s)	Strategies	Expended Amount	Units	Encumbered Amount	Units	Unencumbered Amount	Units
2	Purchase Assistance	11,000.00	1	41,000.00	3		
3	Rehabilitation	200,271.23	10	58,499.94	2		
Homeownership Totals:		211,271.23	11	99,499.94	5		

**Rentals**

There are currently no Strategies to display.

Click this symbol to add a strategy name along with data on expenditures and encumbrances >

SubTotals:                    211,271.23    11                    99,499.94    5

**Additional Use of Funds**

Use	Expended	Encumbered	Unencumbered
Administrative	35,000.00		
Homeownership Counseling	14,000.00		
Admin From Program Income			
Admin From Disaster Funds			

Totals:    260,271.23    11    99,499.94    5    0.00

**Total Revenue (Actual and/or Anticipated) for Local SHIP Trust Fund**

Source of Funds	Amount
State Annual Distribution <small>Rate Update!</small>	350,000.00
Program Income (Interest)	1,042.22
Program Income (Payments)	
Recaptured Funds <small>Rate Update!</small>	8,728.95
Disaster Funds	0.00
FLHOP Disbursement	0.00
Other Funds	
Carryover funds from previous year	0.00
<b>Total:</b>	<b>359,771.17</b>

\* Carry Forward to Next Year: 0.00

NOTE: This carry forward amount will only be accurate when all revenue amounts and all expended, encumbered and unencumbered amounts have been added to Form 1

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**Rents and Compliance Summary**

- Rental Unit Information
- Recap of Funding Sources for Units Produced

Source of Funds Produced through June 30th for Units	Amount of Funds Expended to Date	% of Total Value
SHIP Funds Expended	211,271.23	55.63%
Public Moneys Expended	10,500.00	2.76%
Private Funds Expended	157,725.00	41.53%
Owner Contribution	297.00	0.08%
<b>Total Value of All Units</b>	<b>379,793.23</b>	<b>100.00%</b>

- SHIP Program Compliance Summary - Home Ownership/Construction/Rehab

Compliance Category	SHIP Funds	Trust Funds	% of Trust Fund	FL Statute Minimum %
Homeownership	233,173.82	358,728.95	65.00%	65%
Construction / Rehabilitation	269,046.71	358,728.95	75.00%	75%

- Program Compliance - Income Set-Asides

Income Category	Funds Expended	Funds Encumbered	Funds Unencumbered	Total of Funds	Total Available Funds % (based on 359,771.17 Total)
Extremely Low	117,556.23	58,499.94		176,056.17	48.94%
Very Low	93,715.00	41,000.00		134,715.00	37.44%
Low				0.00	0.00%
Moderate				0.00	0.00%
Over 120%-140%				0.00	0.00%
Over 140%				0.00	0.00%
<b>Totals</b>	<b>211,271.23</b>	<b>99,499.94</b>	<b>0.00</b>	<b>310,771.17</b>	<b>86.38%</b>

<b>Subtotals from Form 1</b>	211,271.23	99,499.94		310,771.17	86.38%
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- Special Target Groups for Funds Expended (i.e. teachers, nurses, law enforcement, fire fighters, etc.) Set Aside
- Program Funding for Expended Funds Only

Income Category	Total Funds Mortgages, Loans & DPL's	Mortgages, Loans & DPL Unit #s	Total Funds Grants	Grant Unit #s	Total Funds Expended	Total # Units
Extremely Low	117,556.23	6			117,556.23	6
Very Low	93,715.00	5			93,715.00	5
Low					0.00	0
Moderate					0.00	0
Over 120%-140%					0.00	0
Over 140%					0.00	0
Totals	211,271.23	11	0.00	0	211,271.23	11

<b>Subtotals from Form 1</b>					211,271.23	11
------------------------------	--	--	--	--	------------	----

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[Click here for a printer-friendly copy of Form 3](#)

**Household Characteristics**

Number of Households/Units Produced

Description	List Unincorporated and Each Municipality	ELI	VLI	Low	Mod	Over 120%-140%	Over 140%	Total
		6	5					11
Totals:		6	5					11
Totals from Form 2		6	5	0	0	0	0	11

Characteristics/Age (Head of Household)

Description	List Unincorporated and Each Municipality	0-25	26-40	41-61	62+	Total
			1	3	7	11
Totals:			1	3	7	11
Total from Form 2						11

Family Size

Description	List Unincorporated and Each Municipality	1 Person	2-4 People	5+ People	Total
		6	5		11
Totals:		6	5		11
Total from Form 2					11

Race (Head of Household)

Description	List Unincorporated and Each Municipality	White	Black	Hispanic	Asian	Amer-Indian	Other	Total
			11					11
Totals:			11					11
Total from Form 2								11

Special Needs (Any Member of Household)

Description	List Unincorporated and Each Municipality	Farm Worker	Devel. Disabled	Homeless	Elderly	Special Needs (Define)	Special Needs (Define)	Total
			1		7			8
Totals:			1		7			8

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**Expended Funds**

Provide a list of those recipients who have received SHIP expended funds. EACH ANNUAL REPORT must include a list of recipients who have fully received assistance. Provide the list by strategy with names, addresses, zip codes and the SHIP amounts expended for each.

You may type this information (click the symbol below to begin), or import the data from a spreadsheet. When importing, select and copy all rows and columns of data from your spreadsheet. Press the "Import" button and paste this data in the window that appears to its left. Press the "Import Data Now" button to complete the task.

Checking the "Unit Counted" column indicates that this unit has been assisted by two strategies funded by this SHIP distribution. The expenditure for the less amount should have the "unit counted" box check, to avoid double counting the assisted household. Similarly, check the "unit counted" box if the house was also assisted with funds from another fiscal year. In both cases, the expended funds will still be included in the total.

Total Unit Count: 11    Total Expended Amount: 211,271.23

Strategy	FullName	Address	City	Zip Code	Funds Expended	Unit counted	
Purchase Assistance	Ebony McKinney	260 Sand Pine Road	Midway	32343	11,000.00	<input type="checkbox"/>	
Rehabilitation	Aaron Darsaw	74 Louis Street	Havana	32333	38,050.00	<input type="checkbox"/>	
Rehabilitation	Michael McClendon	325 Congo Street	Chattahoochee	32324	7,906.23	<input type="checkbox"/>	
Rehabilitation	Sally Ramsey	761 Lincoln Drive	Chattahoochee	32324	12,050.00	<input type="checkbox"/>	
Rehabilitation	Winifred Stokes	703 East Jefferson Street	Quincy	32351	10,925.00	<input type="checkbox"/>	
Rehabilitation	Sally Todd	1217 Berry Street	Quincy	32351	1,970.00	<input type="checkbox"/>	
Rehabilitation	Roosevelt Harvin	280 Washington Street	Havana	32333	11,875.00	<input type="checkbox"/>	
Rehabilitation	Ruthie Smith	206 South Ward Street	Quincy	32351	10,350.00	<input type="checkbox"/>	
Rehabilitation	Carol Blake	271 Hanna Mill Pond	Quincy	32351	32,845.00	<input type="checkbox"/>	
Rehabilitation	Dianne R Green	3985 Shade Farm Road	Quincy	32351	36,750.00	<input type="checkbox"/>	
Rehabilitation	Ernest McGriff	1941 Concord Road	Havana	32333	37,550.00	<input type="checkbox"/>	

Summary by Strategy:

Strategy	Amount	Unit Count
PURCHASEASSISTANCE:	11,000.00	1
REHABILITATION:	200,271.23	10

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CERTIFICATION  
For Implementation of  
Regulatory Reform Activities  
Required by S.H.I.P.

On behalf of GADSDEN COUNTY, FLORIDA, I hereby certify that the following information  
(NAME OF LOCAL GOVERNMENT)  
is true and accurate as of the date of submission:

- 1) Permits as defined in s.163.3164(7) and (8)\* for affordable housing projects are expedited to a greater degree than other projects; and
- 2) There is an ongoing process for review of local policies, ordinances, regulations, and plan provisions that increase the cost of housing prior to their adoption.
- 3) The cumulative cost per newly constructed housing per housing unit, from these actions for \*\*FY 08/09 is estimated to be \$ 9,741.24 .
- 4) The cumulative cost per rehabilitated housing per housing unit, from these actions for \*\*FY 08/09 is estimated to be \$ 41,444.86 .

	Date _____	Date _____
Witness	Chief Elected Official Sherrie Taylor, Chairperson BOCC	
	<u>Sherrie Taylor, BOCC Chairperson</u> (Type) Name and Title	

	Date _____	Date _____
Witness	County/City Administrator (whichever applies)	
	<u>Arthur L Lawson Sr., Interim County Administrator</u> (Type) Name and Title	

Or

\_\_\_\_\_ Date \_\_\_\_\_  
Attest (Seal)

Note: This form will be utilized beginning with \*\*FY 2003/2004

16-17

\* 163.3164(7) of the Florida Statutes: "Development order" means any order granting, denying, or granting with conditions an application for a development permit. 163.3164(8) of the Florida Statutes: "Development permit" includes any building permit, zoning permit, subdivision approval, rezoning, certification, special exception, variance, or any other official action of local government having the effect of permitting the development of land.

**CERTIFICATION**

On behalf of Gadsden County, I hereby certify that the information presented herein is true and accurate as of the date of submission.

\_\_\_\_\_  
Witness Date \_\_\_\_\_ Chief Elected Official or Designee Date 9/06/2011

\_\_\_\_\_  
Witness (Print or Type) Date \_\_\_\_\_ Sherrie Taylor, Chairperson Date 9/06/2011  
(Type) Name and Title

Or

ATTEST

---

**GENERAL INFORMATION**

Name of person to call regarding the **Annual Report Form:**  
Phyllis R. Moore, SHIP Administrator

Telephone Number: (850) 875-8659 Fax: (850) 875-8899 Email: pmoore@gadsdencountyfl.gov



August 5, 2011

Gadsden County  
PO Box 1799  
Quincy, FL 323531799

**RECEIVED**

AUG 08 2011

**COUNTY ADMINISTRATOR'S  
OFFICE**

**Re: Progress Energy's transmission line enhancement project in your area  
Quincy to Havana Rebuild**

Dear Property Owner:

Reliability is a responsibility Progress Energy takes very seriously. Our goal is to continue to meet Florida's demand for reliable, dependable electricity now and in the future for homes, schools and businesses. Due to continuous assessment of electric energy requirements for our customers the need to upgrade the transmission system in your area has been identified.

Progress Energy will rebuild two lines in within the existing transmission corridor, and that may cross your property. The nine mile project is located between the Quincy Substation at 904 North Adams, Quincy, FL 32352 and the Havana Substation at 310 Paradise Boulevard, Havana, FL 32333. The 69-kilovolt and 115-kilovolt (kV) transmission lines will be rebuilt with guyed single steel monopoles approximately 85' feet above ground which will replace the existing H-frame structures.

Construction is scheduled to begin in the fall of 2011, and is expected to be completed in the summer 2012. If you should have belongings located in the easement, please remove them so that our crews will have safe and unobstructed access to perform the needed work. Please notify any tenants on your property of the construction schedule.

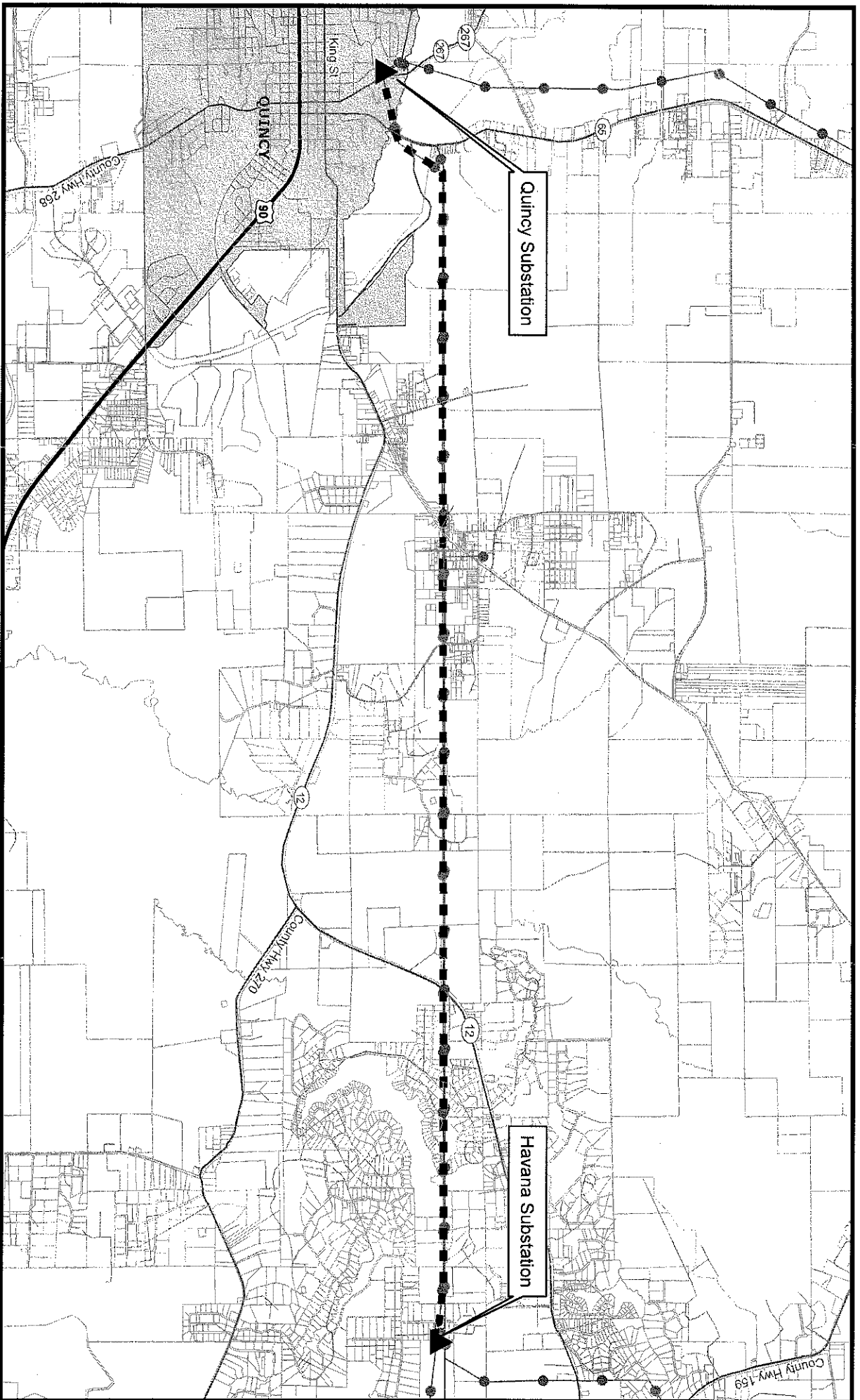
Upon completion of the project, all construction material and debris will be removed, and the right-of-way will be restored as nearly as possible to its original condition.

If special instructions are needed to access the right of way, or if you have questions about this project, please contact us toll free at (877) 840-0101. We appreciate your cooperation as we work to improve service in your area.

Sincerely,



Jeff Hill  
Project Manager



**Legend**

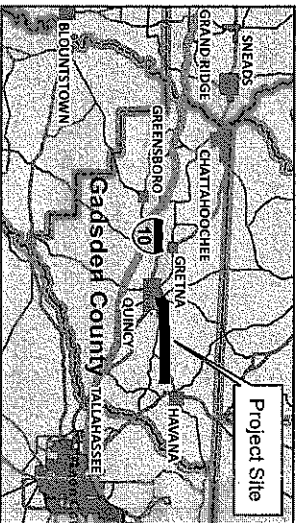
▲ Substation Location

--- Proposed Transmission Line Rebuild

— Existing Transmission Line

■ City Limits

□ Parcel Boundary



**PROGRESS ENERGY FLORIDA  
PROPOSED TRANSMISSION ROUTE  
QUINCY TO HAVANA REBUILD**

## Receipt and File Request

**Date of Meeting:** September 6, 2011

**From:** Jeff Price, Sr. Management & Budget Analyst

**Subject:** This group of budget amendments #110031 – 110093 (excluding #110038, 110046, 110057 which are voided) are for the record section – “receipt and file”

**Gadsden County BOCC Budget Amendment Form**

Date: 3/15/2011	Intra-departmental <input type="checkbox"/>
Fiscal Year: FY2011	BOCC Motion <input type="checkbox"/>
Fund: 001 - General	BOCC Resolution <input type="checkbox"/>
Agenda Item: To recognize the increase of Fiscally Constrained Amendment 1 revenue and use to pay for summer jobs and two deputies until 9/30/11	BOCC Public Hearing <input type="checkbox"/>

		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001		335-1803	Fiscally Constrained Amendment 1	1,124,952	(132,951)	1,257,903
<b>#1</b>	<b>Subtotal</b>			<b>1,124,952</b>	<b>(132,951)</b>	<b>992,001</b>

		Expenditure					
Dept	Division	Div. #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
Mgmt Svc	Personnel	0016	51300	Other salaries	-	54,054	54,054
Mgmt Svc	Personnel	0016	52100	FICA	13,907	5,000	18,907
Transfers	Transfers	9001	59108	Transfer to Sheriff	-	73,897	73,897
<b>#2</b>	<b>Subtotal</b>			<b>13,907</b>	<b>132,951</b>	<b>146,858</b>	
<b>#3</b>	<b>Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	

**Notes**

To move the increase in the Fiscally Constrained Amendment 1 revenues for FY11. And for summer jobs program and two deputies until 9/30/11. This B/A does require advertisement.

Approved By:  
 Budget Director \_\_\_\_\_  
 County Manager \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 5/11/2011  
 Fiscal Year: FY2011  
 Fund: General Fund - 001  
 Agenda Item: May 2011 FY11 reallocation funds within a department

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue					
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal						

		Expenditure					
Dept.	Division	Div#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
Mgmt Svcs	Personnel	0016	56400	Machinery & Equipment	1,400	2,500	3,900
Mgmt Svcs	Personnel	0016	55401	Training & Educational	3,000	(1,250)	1,750
Mgmt Svcs	Personnel	0016	53100	Professional Services	3,400	(1,250)	2,150
Budget	Budget	0234	51300	Other Salaries	-	2,500	2,500
Budget	Budget	0234	51200	Regular Salaries	70,000	(2,500)	67,500
#2	Subtotal				77,800	-	77,800

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes  
 May 2011 FY11 reallocation funds within a department

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 3/15/2011  
 Fiscal Year: FY2011  
 Fund: 181-Florida Department of Agriculture and Consumer Services  
 Agenda Item: To establish budget for FY11 grant to make needed repairs and improvements to the William M. Inmam Agricultural Center

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing



Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
181		271000	Fund Balance	-	28,423.31	28,423.31
<b>#1</b>	<b>Subtotal</b>			-	<b>28,423.31</b>	<b>28,423.31</b>

Expenditure							
Dept	Division	Div #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
181	Fl Dept of Ag	1130	56300	Improvements other than buildings	-	11,423.31	11,423.31
181	Fl Dept of Ag	1130	56250	Building improvements	-	17,000.00	17,000.00
<b>#2</b>	<b>Subtotal</b>			-	<b>28,423.31</b>	<b>28,423.31</b>	

**#3** Balancing (Subtotal line #1 Less Subtotal line 2) 0

**Notes**

To establish budget for FY11 grant to make needed repairs and improvements to the William M. Inmam Agricultural Center, includes a sound system, upgrading horse arena and repair exit doors and install safety rails.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 3/15/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 2/24/2011  
 Fiscal Year: FY2011  
 Department: Fund 114  
 Agenda Item: Reallocation of funds to cover the cost of Judge Garner's Temp.

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

					Revenue		
Fund	Dept.	Account	Account Description		Beginning Bud.	+/- \$	Ending Bud.
<b>#1 Subtotal</b>					<b>0</b>	<b>0</b>	

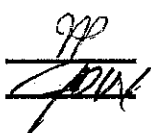
					Expenditure		
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
114	Juv.Alt. Coord.	1493	54000	Travel & Per Diem	5,495	(1,250)	4,245
114	Juv.Alt. Coord.	1493	55401	Training & Educational	900	(200)	700
114	City Court Judge	1490	53400	Other Contractual Services	0	1,450	1,450
<b>#2 Subtotal</b>					<b>6,395</b>	<b>0</b>	<b>6,395</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)** **0**

**Notes**

Reallocation of funds to cover the cost of Judge Garner's Temp. for a month.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 3/2/2011  
 Fiscal Year: FY2011  
 Fund: General Fund - 001  
 Agenda Item: To allocate funds to the emergency Housing Repair account

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

				Revenue			
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
<b>#1 Subtotal</b>				-	-		

				Expenditure			
Dept.	Division	Div#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
Em. House Rep.	Em. House Rep.	0047	53400	Other Contractual Services	-	35,000	35,000
Reserves	Reserves	8001	59901	Reserves for contingency	57,168	(35,000)	22,168
<b>#2 Subtotal</b>				57,168	-	57,168	

**#3 Balancing (Subtotal line #1 Less Subtotal line 2)** 0

Notes

In the FY11 budget there is a reserve for contingency account - by using this account the transaction does not change the total budget and does not need to be advertised.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 3/15/11 meeting



**Gadsden County BOCC Budget Amendment Form**

Date: 3/18/2011  
 Fiscal Year: FY2011  
 Fund: 142 - EMS  
 Agenda Item: March 2011 FY11 reallocation funds within a department

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

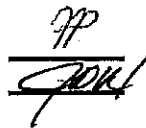
		Revenue					
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			-	-		

		Expenditure					
Dept.	Division	Div#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
142	EMS	0144	54700	Printing & Binding	1,000	(500)	500
142	EMS	0144	55100	Office Supplies	300	500	800
142	EMS	0144	54130	Postage & Freight	150	100	250
142	EMS	0144	54600	Repair & Maint.	76,000	(100)	75,900
#2	Subtotal				77,450	-	77,450
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	

Notes

March 2011 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 3/18/2011  
 Fiscal Year: FY2011  
 Fund: 105 Fire Control  
 Agenda Item: March 2011 FY11 reallocation funds within a department

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

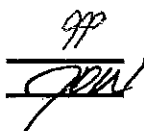
				Revenue			
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
<b>#1 Subtotal</b>				-	-		

				Expenditure			
<u>Dept.</u>	<u>Division</u>	<u>Div#</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
105	Fire Control	0105	54900	Other Current Charges	4,000	(2,000)	2,000
105	Fire Control	0105	55400	Books/Pub/Subs/Mem	875	2,000	2,875
<b>#2 Subtotal</b>				4,875	-	4,875	
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>						0	

Notes

March 2011 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 6/3/2011  
 Fiscal Year: FY2011  
 Fund : General Fund - 001  
 Agenda Item: To increase the summer jobs program by 4 per Co. Admin.

Infra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue								
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.		
#1	Subtotal						-	-

Expenditure								
Dept.	Division	Div. #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
Mgmt Svcs	Personnel	0016	51300	Other Salaries	54,054	4,700	58,754	
Mgmt Svcs	Personnel	0016	52100	FICA	18,907	400	19,307	
Budget	Budget	0234	52500	Unemployment Comp	10,000	(5,100)	4,900	
#2	Subtotal					82,961	-	82,961
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)						0	

Notes

To increase the summer jobs program by 4 per Co. Admin.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director  
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 3/11/2011  
 Fiscal Year: FY2011  
 Department: Various departments in the General Fund  
 Agenda Item: March 2011 FY11 reallocation funds within a department

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	Co. Bldgs	0031	54600	R & M	118,306	(3,000)	115,306
001	Co. Bldgs	0031	54900	Other current charges	0	1,000	1,000
001	Co. Bldgs	0031	54100	Communication	1,000	2,000	3,000
001	IT	0030	55402	Software Purchase	0	9,500	9,500
001	IT	0030	53400	Other Contractual	45,000	(9,500)	35,500
001	IT	0030	54600	R & M	12,000	24,000	36,000
001	IT	0030	55400	Books/subs	81,500	(24,000)	57,500
001	Code Enf	0048	54100	Communication	200	1,000	1,200
001	Code Enf	0048	55210	Gas & Oil	6,000	(1,000)	5,000
001	Hosp. Main.	0050	53100	Professional Svcs	0	3,000	3,000
001	Hosp. Main.	0050	54400	Rentals & Leases	0	500	500
001	Hosp. Main.	0050	54500	Insurance	0	3,000	3,000
001	Hosp. Main.	0050	54600	R & M	0	10,000	10,000
001	Hosp. Main.	0050	54900	Other current chgs	0	1,500	1,500
001	Hosp. Main.	0050	55200	Operating supplies	65,000	(18,000)	47,000
001	Parks & Rec	0101	55401	Training & Educational	0	200	200
001	Parks & Rec	0101	55400	Books/memb	500	(200)	300
001	City Comm.	0001	54805	Ordinance 06-18	1,500	1,000	2,500
001	City Comm.	0001	54600	Repairs & Maintenance	900	500	1,400
001	City Comm.	0001	54900	Other current charges	30,572	(1,500)	29,072
001	Animal Cont.	0238	51400	Overtime	1,200	1,800	3,000
001	Animal Cont.	0238	54600	R & M	8,500	(1,800)	6,700
001	Co. Admin	0235	54900	Other current charges	-	100	100
001	Co. Admin	0235	55100	Office Supplies	1,750	(100)	1,650
#2	Subtotal				372,178	0	372,178
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	

Notes

March 2011 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager

Posting  
 Finance Director  
 Date

MAR 11 2011

**Gadsden County BOCC Budget Amendment Form**

Date: 3/11/2011  
 Fiscal Year: FY2011  
 Department: Fund 125  
 Agenda Item: March 2011 reallocation of funds within a department  
 to pay the final invoice from Tony Colvin, Bldg Official

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue			Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Account	Account Description				
#1	Subtotal				0	0	

		Expenditure			Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Dept.#	Account	Account Description			
125	Building	1215	53400	Other Contractual	6,700	5,000	11,700
125	Building	1215	54900	Other Current chgs	5,880	(2,500)	3,380
125	Building	1215	54300	Utility Services	5,000	(2,500)	2,500
#2	Subtotal				17,580	0	17,580
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	

Notes

March 2011 reallocation of funds within a department to correct negative accounts and anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager

Posting  
 Finance Director  
 Date

MAR 11 2011

**Gadsden County BOCC Budget Amendment Form**

Date: 3/21/2011  
 Fiscal Year: FY2011  
 Department: EMS  
 Agenda Item: To increase current budget for FY11 Grant from EMS County Award

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
158		3342001		\$ 4,341.86	\$ 7,314.00	\$ 11,655.86
<b>#1</b>	<b>Subtotal</b>			<b>\$ 4,341.86</b>	<b>\$ 7,314.00</b>	<b>\$ 11,655.86</b>

				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Dept.#</u>	<u>Account</u> <u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
158	Grant-County	1122	56400 Machinery & Equipment	-	7,314.00	7,314.00

<b>#2</b>	<b>Subtotal</b>			-	<b>7,314.00</b>	<b>7,314.00</b>
<b>#3</b>	<b>Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>

**Notes**

To increase current budget for FY11 Grant from EMS County Award.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director  
 Date

\_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 3/21/2011  
 Fiscal Year: FY 2011  
 Department: Sheriff - Fines & Forfeiture  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing

Revenue

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
153		3312014	SCAAP Grant	0	6,537	6,537

#1	Subtotal			0	6,537	6,537
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Expenditure

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
153	1353	59108	Transfer to Sheriff	-	6,537	6,537


#2	Subtotal			0	6,537	6,537
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#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)				0	
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Notes

FY 2011 Federal State Criminal Alien Assistance Program (SCAAP) Grant

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date

  
 \_\_\_\_\_  
 \_\_\_\_\_

Posting  
 Finance Director  
 Date

Approved with resolution at 6/7/11 meeting

6-4

**Gadsden County BOCC Budget Amendment Form**

Date: 3/21/2011  
 Fiscal Year: FY 2011  
 Department: Sheriff - Fines & Forfeiture  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
109		3312024	Bureau Justice Assist. Summer camp	0	27,123	27,123
109		3312025	Bureau Justice Assist. MDT Comm.	0	111,605	111,605
<b>#1 Subtotal</b>				<b>0</b>	<b>138,728</b>	<b>138,728</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
109	1098	59108	Transfer to Sheriff - summer camp	-	27,123	27,123
109	1099	59108	Transfer to Sheriff - MDT Comm.	-	111,605	111,605
<b>#2 Subtotal</b>				<b>0</b>	<b>138,728</b>	<b>138,728</b>
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	

Notes

FY 2011 Bureau of Justice Assistance Grant- MDT's and summer camp.

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date

*JP*  
 \_\_\_\_\_  
*AGL*  
 \_\_\_\_\_  
 \_\_\_\_\_

Posting  
 Finance Director  
 Date

\_\_\_\_\_

Approved with resolution at 6/7/11 meeting



**Gadsden County BOCC Budget Amendment Form**

Date: 3/21/2011  
 Fiscal Year: FY 2011  
 Department: Library  
 Agenda Item: To establish a budget from local contributions and donations.

Intra-departmental   
 BOCC Motion  
 BOCC Resolution  
 BOCC Public Hearing

**Revenue**

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
117		3361002	Donation	0	10,000	10,000
117		3661001	Donation	0	600	600

#1 Subtotal				0	10,600	10,600
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**Expenditure**

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
117	1220	56600	Books/Publications/Library	-	10,600	10,600

#2 Subtotal				0	10,600	10,600
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
--	--	--	--	--	---	--

**Notes**

To establish a budget from local contributions and donations.

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date

*GP*  
            
*AM*  
            
 4/6/11  
          

Posting  
 Finance Director  
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 3/25/2011  
 Fiscal Year: FY2011  
 Department: General Fund - 001  
 Agenda Item: Reallocation of funds to pay for video recording for FY11

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
<b>#1 Subtotal</b>				<b>0</b>	<b>0</b>		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	Co. Comm.	0001	53100	Professional Services	30,200	10,000	40,200
001	Budget	0234	52500	Unemployment Compensation	20,000	(10,000)	10,000
<b>#2 Subtotal</b>					<b>50,200</b>	<b>0</b>	<b>50,200</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0**

**Notes**

Reallocation of funds to pay for video recording for FY11.

**Approved By:**  
 Budget Director  
 County Manager



**Posting**  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Various departments in the General Fund  
 Agenda Item: 2nd quarter FY11 reallocation funds


Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	Subtotal			0	0	

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	Planning	0059	53400	Other Contractual	1,500	5,000	6,500
001	Planning	0059	53100	Prof Svcs	57,000	(5,000)	52,000
001	Planning	0059	54100	Comm Svcs	4,100	1,600	5,700
001	Planning	0059	53100	Prof Svcs	52,000	(1,600)	50,400
001	Planning	0059	54805	Ordinance 06-18	-	36	36
001	Planning	0059	54900	Other Current	7,300	(36)	7,264
001	Planning	0059	55100	Office Supplies	1,000	1,000	2,000
001	Planning	0059	54900	Other Current	7,264	(1,000)	6,264
001	Planning	0059	55400	Book/Subs/memb	800	300	1,100
001	Planning	0059	54900	Other Current	6,264	(300)	5,964
001	Vet Svcs	0057	54400	Rentals	2,408	200	2,608
001	Vet Svcs	0057	55100	Office Supplies	1,500	(200)	1,300
001	HR	0016	53400	Other Cont. Svcs	2,500	1,600	4,100
001	HR	0016	53100	Prof Svcs	5,000	(1,600)	3,400
001	City Comm.	0001	56100	Land	405,000	430	405,430
001	City Comm.	0001	54900	Other Current Chgs	30,572	(430)	30,142
001	City Admin	0235	54400	Rentals	-	257	257
001	City Admin	0235	55100	Office Supplies	1,750	(257)	1,493
001	Extension	0061	54400	Rentals	7,000	500	7,500
001	Extension	0061	54800	Promotional	5,000	(500)	4,500
001	Animal Cont.	0238	54900	Other current	100	100	200
001	Animal Cont.	0238	54600	R & M	5,900	(100)	5,800
001	Animal Cont.	0238	54300	Utilities	4,300	2,600	6,900
001	Animal Cont.	0238	54600	R & M	8,500	(2,600)	5,900
#2	Subtotal				616,758	0	616,758

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**



Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Various departments in the General Fund  
 Agenda Item: 2nd quarter FY11 reallocation funds

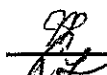
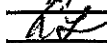
Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	Subtotal			0	0	

		Expenditure					
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	Extension	0061	56007	Equipment under \$1000	-	757	757
001	Co. Admin	0235	56400	Machinery & Equip.	-	2,800	2,800
001	Co. Comm.	0001	56400	Machinery & Equip.	-	8,350	8,350
001	HR	0016	56400	Machinery & Equip.	-	1,400	1,400
001	Planning	0059	56007	Equipment under \$1000	-	757	757
001	IS	0030	55400	Books/memb/subs	81,500	(10,000)	71,500
001	IS	0030	54900	Other current chgs	5,000	(4,064)	936
001	City Bldgs	0031	55210	Gas & Oil	3,000	3,000	6,000
001	City Bldgs	0031	54600	R & M	118,306	(3,000)	115,306
001	City Bldgs	0031	56300	Improv other Bldg	0	5,500	5,500
001	City Bldgs	0031	54600	R & M	107,306	(5,500)	101,806
001	Custodial	0034	55210	Gas & Oil	2,000	1,500	3,500
001	Custodial	0034	53400	Other Cont.	9,000	(1,500)	7,500
001	Custodial	0034	51400	Overtime	0	300	300
001	Custodial	0034	51200	Regular Sal.	140,151	(300)	139,851
001	Code Enf	0048	53100	Prof Svcs	2,835	(1,200)	1,635
001	Code Enf	0048	54100	Communication	200	1,200	1,400
001	Jail	0032	53400	Other Cont.	0	600	600
001	Jail	0032	54600	R & M	50,000	(600)	49,400
001	Parks & Rec	0101	55401	Training	0	150	150
001	Parks & Rec	0101	56007	Eq under \$1000	0	800	800
001	Parks & Rec	0101	55200	Operating Sup	7,000	(950)	6,050
001	Parks & Rec	0101	54100	Communication	1,800	1,000	2,800
001	Parks & Rec	0101	53400	Other contr	3,000	(1,000)	2,000
001	IS	0030	54100	Comm svcs	6,120	2,000	8,120
001	IS	0030	53100	Prof svcs	12,000	(2,000)	10,000
001	Animal Cont.	0238	55200	Operating Sup	4,000	3,000	7,000
001	Animal Cont.	0238	54600	R & M	5,800	(3,000)	2,800
001	Animal Cont.	0238	56007	Eq under \$1000	0	1,600	1,600
001	Animal Cont.	0238	56400	Machinery & Eq	25,000	(1,600)	23,400
#2	Subtotal				584,018	0	584,018

#3 Balancing (Subtotal line #1 Less Subtotal line 2) 0

Notes  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Building Fund - 125  
 Agenda Item: 2nd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue					Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Account	Account Description				
#1	Subtotal				0	0	

Expenditure					Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Dept.#	Account	Account Description			
125	Building	1215	55210	Gas & Oil	7,000	2,000	9,000
125	Building	1215	54900	Other Current chgs	5,880	(2,000)	3,880
125	Building	1215	56400	Equipment	0	1,400	1,400
125	Building	1215	54300	Utility Svc	5,000	(1,400)	3,600

#2	Subtotal				17,880	0	17,880	
#3	Balancing (Subtotal line #1 Less Subtotal line 2)						0	

**Notes**

2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director \_\_\_\_\_  
 County Manager \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Landfill Fund - 113  
 Agenda Item: 2nd quarter FY11 reallocation funds

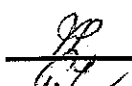
Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
113	Solid Waste	0219	51300	Other wages	0	2,000	2,000
113	Solid Waste	0219	52400	Workers Comp	16,000	(2,000)	14,000
113	Solid Waste	0219	53100	Prof Svcs	25,000	6,000	31,000
113	Solid Waste	0219	53400	Other contr	77,000	(6,000)	71,000
113	Solid Waste	0219	55210	Gas	3,500	2,000	5,500
113	Solid Waste	0219	53400	Other contr	79,000	(2,000)	77,000
113	Solid Waste	0219	55200	Operating Sup	4,400	(1,000)	3,400
113	Solid Waste	0219	54100	Cummunication	2,820	1,000	3,820
113	Solid Waste	0219	56007	Eq under \$1000	0	1,515	1,515
113	Solid Waste	0219	54900	Other current	70,000	(1,515)	68,485
113	Mosquito	0221	54000	Travel	1,000	200	1,200
113	Mosquito	0221	55401	Training	400	(200)	200
#2	Subtotal				279,120	0	279,120

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

**Notes**  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Co. Transportation - 112  
 Agenda Item: 2nd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0		0	

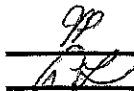
Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
112	Vehicle	0128	54400	Rentals	200	1,000	1,200
112	Vehicle	0128	54600	R & M	295,000	(1,000)	294,000
112	Right of Way	0129	54600	R & M	11,304	5,000	16,304
112	Right of Way	0129	55200	Operating Sup	25,000	(5,000)	20,000
112	Rds & Bridges	0112	54600	R & M	2,080	1,000	3,080
112	Rds & Bridges	0112	54900	Other Current	4,000	(1,000)	3,000

#2	Subtotal			337,584		0	337,584
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#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
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Notes

2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Library Admin - 117  
 Agenda Item: 2nd quarter FY11 reallocation funds

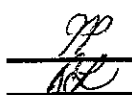
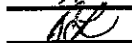
Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

				Revenue			
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
#1	<b>Subtotal</b>			0	0		

				Expenditure			
<u>Fund</u>	<u>Dept.</u>	<u>Dept.#</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
117	Lib Admin	1220	55210	Gas & Oil	4,000	1,000	5,000
117	Lib Admin	1220	55200	Operating Sup.	4,000	(1,000)	3,000
117	Lib Admin	1220	56400	Machinery & Eeq.	5,000	(5,000)	
117	Lib Admin	1220	56600	Books/memberships	0	5,000	5,000
#2	<b>Subtotal</b>				13,000	0	13,000

#3 **Balancing (Subtotal Line #1 Less Subtotal Line 2)** 0

**Notes**  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_



Gadsden County BOCC Budget Amendment Form

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Library - 118  
 Agenda Item: 2nd quarter FY11 reallocation funds

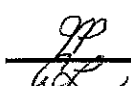
Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0		0	

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
118	Qu Lib	1221	54400	Rentals	5,881	3,300	9,181
118	Qu Lib	1221	53100	Prof Svcs	24,000	(2,300)	21,700
118	Qu Lib	1221	53400	Other Contr	3,440	(1,000)	2,440
118	Hav Lib	1222	54900	Other Contr	100	50	150
118	Hav Lib	1222	55100	Office Sup	1,000	(50)	950
118	Hav Lib	1222	54100	Communication	2,000	2,200	4,200
118	Hav Lib	1222	56600	Books	20,000	(2,200)	17,800
118	Hav Lib	1223	54100	Communication	3,000	1,500	4,500
118	Hav Lib	1223	53400	Other Contr	7,872	(1,500)	6,372
118	Hav Lib	1223	54130	Postage	0	50	50
118	Hav Lib	1223	55100	Office Supplies	1,500	(50)	1,450
118	Hav Lib	1223	54400	Rentals	3,845	400	4,245
118	Hav Lib	1223	55200	Operating Sup	1,500	(400)	1,100
#2	Subtotal				74,138	0	74,138

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: EMS - 142  
 Agenda Item: 2nd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
142	EMS	0144	55210	Gas & Oil	86,625	25,000	111,625
142	EMS	0144	54600	R & M	76,000	(25,000)	51,000
142	EMS	0144	56007	Eq under \$1000	0	757	757
142	EMS	0144	55200	Oper supplies	100,000	(757)	99,243
#2	Subtotal				262,625	0	262,625

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

**Notes**  
 2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director \_\_\_\_\_  
 County Manager \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 4/12/2011  
 Fiscal Year: FY2011  
 Department: Fire - 105  
 Agenda Item: 2nd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing


		Revenue			Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Account	Account Description				
#1	Subtotal				0	0	

		Expenditure			Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Dept.#	Account	Account Description			
105	Fire	0105	54100	Comm Svc	500	800	1,300
105	Fire	0105	53100	Prof svcs	3,000	(800)	2,200

#2	Subtotal				3,500	0	3,500
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)						0

Notes

2nd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 110  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution  
 BOCC Public Hearing

**Revenue**

<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
110		3312021	Homeland Security Grants	0	58,300	58,300
110		3312022	Homeland Security Grants	0	7,000	7,000
110		3312023	Homeland Security Grants	0	49,798	49,798

<b>#1 Subtotal</b>				<b>0</b>	<b>115,098</b>	<b>115,098</b>
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**Expenditure**

<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
110	1610	59108	Transfer to Sheriff	-	58,300	58,300
110	1710	59108	Transfer to Sheriff	-	7,000	7,000
110	1810	59108	Transfer to Sheriff	-	49,798	49,798

<b>#2 Subtotal</b>				<b>0</b>	<b>115,098</b>	<b>115,098</b>
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<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	
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**Notes**

FY 2011 Grant-Homeland Security Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date

JP  
AK  
 \_\_\_\_\_  
 \_\_\_\_\_

Posting  
 Finance Director  
 Date

\_\_\_\_\_  
 \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 108  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Infra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
108		3315008	FEMA	0	13,706.59	13,706.59
<b>#1 Subtotal</b>				<b>0</b>	<b>13,706.59</b>	<b>13,706.59</b>

				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
108	1018	53100	Professional Svcs	-	13,706.59	13,706.59
<b>#2 Subtotal</b>				<b>0</b>	<b>13,706.59</b>	<b>13,706.59</b>

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

Notes

FY 2011 Grant-FEMA flood mitigation Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 109  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
109		3312026	Homeland Security Grants	0	29,411	29,411

#1 Subtotal				0	29,411	29,411
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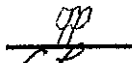
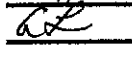
				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
109	1089	59108	Transfer to sheriff	-	29,411	29,411

#2 Subtotal				0	29,411	29,411
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
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Notes

FY 2011 Grant-JAG digital recording device Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst   
 County Manager   
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 146  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
146		3313901	Federal EPA Grant - Brownsfield	0	399,901.30	399,901.30
<b>#1 Subtotal</b>				<b>0</b>	<b>399,901.30</b>	<b>399,901.30</b>

Expenditure						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
146	1260	53400	Other contractual svcs	-	386,000.00	386,000.00
146	1260	54000	Travel	-	6,901.30	6,901.30
146	1260	55200	Operating supplies	-	7,000.00	7,000.00
<b>#2 Subtotal</b>				<b>0</b>	<b>399,901.30</b>	<b>399,901.30</b>

#3 Balancing (Subtotal line #1 Less Subtotal Line 2)

Notes

FY 2011 Federal EPA Brownsfield Grant-Carry Forward Budget Amendment.

Approved By:  
 Sr. Budget Analyst           AP            
 County Manager           AL            
 Date                                 

Posting  
 Finance Director                                   
 Date                                 

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
Fiscal Year: FY 2011  
Department: Fund 147  
Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
BOCC Motion  
BOCC Resolution   
BOCC Public Hearing

**Revenue**

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
147		3343403	Recycling RE-0307	70,784	(196)	70,588

<b>#1 Subtotal</b>				<b>70,784</b>	<b>(196)</b>	<b>70,588</b>
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**Expenditure**

Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
147	1170	59105	Transfer to Landfill	70,784	(196)	70,588

<b>#2 Subtotal</b>				<b>70,784</b>	<b>(196)</b>	<b>70,588</b>
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<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	
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Notes

FY 2011 Grant - Recycling RE-0307 Carry Forward Budget Amendment .

Approved By:  
Sr. Budget Analyst GP  
County Manager [Signature]  
Date \_\_\_\_\_

Posting  
Finance Director \_\_\_\_\_  
Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting



**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 148  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

\_\_\_\_\_  
 Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

			Revenue				
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
148		3344202	FDOT - transit service grant	0	65,000	65,000	
148		3374001	Star Metro agreement	0	65,000	65,000	
<b>#1 Subtotal</b>				<b>0</b>	<b>130,000</b>	<b>130,000</b>	

			Expenditure				
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
148	1248	53400	Other contractual svcs	-	130,000	130,000	
<b>#2 Subtotal</b>				<b>0</b>	<b>130,000</b>	<b>130,000</b>	
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>						<b>0</b>	

Notes

FY 2011 Grant-Big Bend Transit/FDOT Carry Forward Budget Amendment .

Approved By: \_\_\_\_\_  
 Sr. Budget Analyst JP  
 County Manager [Signature]  
 Date \_\_\_\_\_

Posting \_\_\_\_\_  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011	Intra-departmental
Fiscal Year: FY 2011	BOCC Motion
Department: Fund 149	BOCC Resolution <input checked="" type="checkbox"/>
Agenda Item: Approved, Amended and Carry Forward Budget Amendments	BOCC Public Hearing

				Revenue		
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
149		3342016	Havana Shutters	0	23,864	23,864
<b>#1 Subtotal</b>				<b>0</b>	<b>23,864</b>	<b>23,864</b>

				Expenditure		
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
149	1137	56250	Improvements	-	23,864	23,864
<b>#2 Subtotal</b>				<b>0</b>	<b>23,864</b>	<b>23,864</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)** 0

Notes

FY 2011 Grant-Em Mgnt Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 150  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
150		3342003	Emergency Mgnt Prep	102,724	(25,681)	77,043
150		3312002	Emergency Mgnt Asst.	34,152	10,815	44,967

#1 Subtotal				136,876	(14,866)	122,010
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Expenditure						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
150	1120	59108	Transfer to Sheriff	126,878	(4,866)	122,012
150	1120	53400	Other Contractual Svcs	10,000	(10,000)	

#2 Subtotal				136,878	(14,866)	122,012
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
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Notes  
 FY 2011 Grant-Em. Mgnt Prep. Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
Fiscal Year: FY 2011  
Department: Fund 152  
Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
BOCC Motion  
BOCC Resolution   
BOCC Public Hearing

Revenue						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
152		3346902	Anit drug Abuse	0	75,160	75,160
152		3511007	Fines		1,000	1,000
152		3512001	Program Income		90,000	90,000
152		3611005	Interest		50	50

#1 Subtotal				0	166,210	166,210
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Expenditure						
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
152	1175	59108	Transfer to Sheriff	-	166,210	166,210

#2 Subtotal				0	166,210	166,210
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)					0	
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Notes

FY 2011 Grant-Drug Abuse Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst           JP            
 County Manager           AK            
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 153  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
153		3312014	Federal SCAAP Grant	0	6,537	6,537
<b>#1 Subtotal</b>				<b>0</b>	<b>6,537</b>	<b>6,537</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
153	1353	59108	Transfer to Sheriff	-	6,537	6,537
<b>#2 Subtotal</b>				<b>0</b>	<b>6,537</b>	<b>6,537</b>
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	

Notes  
 FY 2011 Federal SCAAP Grant-Carry Forward Budget Amendment.

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 154  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Infra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
154		3317013	LSTA Library Grant	0	40,882	40,882
<b>#1 Subtotal</b>				<b>0</b>	<b>40,882</b>	<b>40,882</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
154	1454	56300	Improvement other than buildings	-	40,882	40,882
<b>#2 Subtotal</b>				<b>0</b>	<b>40,882</b>	<b>40,882</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)** **0**

Notes  
 FY 2011 LSTA Library Grant-Carry Forward Budget Amendment.

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 158  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
158		3342001	EMS County Award	0	4,341.86	4,341.86
<b>#1 Subtotal</b>				<b>0</b>	<b>4,341.86</b>	<b>4,341.86</b>

				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
158	1122	56400	Machinery & Equipment	-	4,341.86	4,341.86
<b>#2 Subtotal</b>				<b>0</b>	<b>4,341.86</b>	<b>4,341.86</b>

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

Notes

FY 2011 Grant- EMS County Award Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 165  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
165		3343601	CDBG Grant	0	241,866.00	241,866.00
<b>#1 Subtotal</b>				<b>0</b>	<b>241,866.00</b>	<b>241,866.00</b>

				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
165	1665	54000	Travel	-	3,046.65	3,046.65
165	1665	55401	Training	-	3,000.00	3,000.00
165	1665	56300	Improvements other than buildings	-	235,819.35	235,819.35
<b>#2 Subtotal</b>				<b>0</b>	<b>241,866.00</b>	<b>241,866.00</b>

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

Notes

FY 2011 CDBG Grant-Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting



**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
Fiscal Year: FY 2011  
Department: Fund 168  
Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
BOCC Motion  
BOCC Resolution ✓  
BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
168		3342008	E911 Surcharges Grant	0	54,910.64	54,910.64
<b>#1 Subtotal</b>				<b>0</b>	<b>54,910.64</b>	<b>54,910.64</b>

				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
168	1168	56400	Machinery & Equipment	-	54,910.64	54,910.64
<b>#2 Subtotal</b>				<b>0</b>	<b>54,910.64</b>	<b>54,910.64</b>

**#3 Balancing (Subtotal line #1 Less Subtotal line 2)**

Notes  
FY 2011 Grant-E-911 Surcharges Carry Forward Budget Amendment.

Approved By:  
Sr. Budget Analyst                       
County Manager                       
Date                     

Posting  
Finance Director                       
Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 304  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
304		3343502	State Appropriations	0	524,621.35	524,621.35	
<b>#1 Subtotal</b>				<b>0</b>	<b>524,621.35</b>	<b>524,621.35</b>	

Expenditure							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
304	67006	56300	Improvements Other Than Buildings	-	412,433.76	412,433.76	
304	67006	53100	Professional Services	-	112,187.59	112,187.59	
<b>#2 Subtotal</b>				<b>0</b>	<b>524,621.35</b>	<b>524,621.35</b>	

**#3 Balancing (Subtotal line #1 Less Subtotal line 2)**

**Notes**

FY 2011 Grant- State Appropriations Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst     JP      
 County Manager     RL      
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 360  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing

				Revenue		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
360		3344907	SCRAP Sycamore	0	1,249,948.07	1,249,948.07

#1 Subtotal	0	1,249,948.07	1,249,948.07
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				Expenditure		
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
360	620037	56300	Improvement Other Than Buildings	-	1,249,948.07	1,249,948.07

#2 Subtotal	0	1,249,948.07	1,249,948.07
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

Notes

FY 2011 Grant-SCRAP Sycamore Road Carry Forward Budget Amendment.

Approved By:  
 Sr. Budget Analyst                       
 County Manager                       
 Date                     

Posting  
 Finance Director                       
 Date                     

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 362  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing


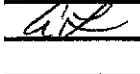
Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
362		3344908	CIGP - Cario - Concord Rds	0	400,000	400,000
<b>#1 Subtotal</b>				<b>0</b>	<b>400,000</b>	<b>400,000</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
362	620042	56300	Improvements Other Than Buildings	-	400,000	400,000
<b>#2 Subtotal</b>				<b>0</b>	<b>400,000</b>	<b>400,000</b>

**#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)** 0

**Notes**

FY 2011 Grant- CIGP Cario-Concord Rds Carry Forward Budget Amendment.

Approved By:  
 Sr. Budget Analyst   
 County Manager   
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 366  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
366		3314902	LAPA Contract	0	1,500,000	1,500,000
<b>#1 Subtotal</b>				<b>0</b>	<b>1,500,000</b>	<b>1,500,000</b>

Expenditure						
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
366	620021	56300	Improvements Other Than Buildings	-	1,500,000	1,500,000
<b>#2 Subtotal</b>				<b>0</b>	<b>1,500,000</b>	<b>1,500,000</b>
<b>#3 Balancing (Subtotal line #1 Less Subtotal line 2)</b>					<b>0</b>	

Notes  
 FY 2011 Grant-LAPA Hardaway Highway Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst \_\_\_\_\_  
 County Manager \_\_\_\_\_  
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 366  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue							
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
366		3317011	LAPA Contract R/R Depot	0	548,955.32	548,955.32	
<b>#1 Subtotal</b>				<b>0</b>	<b>548,955.32</b>	<b>548,955.32</b>	


Expenditure							
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
366	620028	56300	Improvements Other Than Buildings	-	548,955.32	548,955.32	
<b>#2 Subtotal</b>				<b>0</b>	<b>548,955.32</b>	<b>548,955.32</b>	

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

Notes

FY 2011 Grant-LAPA Contract Depot Restoration Project Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date



Posting  
 Finance Director  
 Date

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 366  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing

**Revenue**

<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
366		3314907	LAPA Contract	0	3,671.25	3,671.25

#1 Subtotal				0	3,671.25	3,671.25
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**Expenditure**

<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
366	620032	56300	Improvements Other Than Buildings	-	3,671.25	3,671.25

#2 Subtotal				0	3,671.25	3,671.25
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#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

**Notes**

FY 2011 Grant-LAPA contract S. Main Street Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst  
 County Manager  
 Date

  
  
 \_\_\_\_\_  
 \_\_\_\_\_

Posting  
 Finance Director  
 Date

\_\_\_\_\_  
 \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 366  
 Agenda Item: Approved, Amended and Carry Forward Budget Amendments

Intra-departmental  
 BOCC Motion  
 BOCC Resolution ✓  
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
110		3312028	LAPA Bicycle	0	90,000	90,000	
<b>#1 Subtotal</b>				<b>0</b>	<b>90,000</b>	<b>90,000</b>	

Expenditure							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
366	620038	56300	Improvements other than buildings	-	90,000	90,000	
<b>#2 Subtotal</b>				<b>0</b>	<b>90,000</b>	<b>90,000</b>	

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes  
 FY 2011 LAPA Bicycle Grant-Carry Forward Budget Amendment .

Approved By:  
 Sr. Budget Analyst JP  
 County Manager ax  
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting



**Gadsden County BOCC Budget Amendment Form**

Date: 6/10/2011  
 Fiscal Year: FY 2011  
 Department: Fund 118  
 Agenda Item: To amend budget due to decrease of state revenue

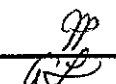
Intra-departmental  
 BOCC Motion  
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
118		3347061	Library Services State	365,000	(64,915)	300,085	
<b>#1 Subtotal</b>				<b>365,000</b>	<b>(64,915)</b>	<b>300,085</b>	

Expenditure							
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
118	1223	56600	Books & Publications	20,000	(19,500)	500	
118	1222	56600	Books & Publications	17,800	(12,000)	5,800	
118	1221	56600	Books & Publications	30,000	(25,000)	5,000	
118	1223	53400	Other contractual services	6,372	(2,000)	4,372	
118	1222	54400	Rentals	32,500	(3,000)	29,500	
118	1221	53100	Prof. services	21,700	(3,415)	18,285	
<b>#2 Subtotal</b>				<b>128,372</b>	<b>(64,915)</b>	<b>63,457</b>	
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>						<b>0</b>	

Notes

FY11 - To amend budget due to decrease of state revenue.

Approved By:  
 Sr. Budget Analyst   
 County Manager \_\_\_\_\_  
 Date \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved with resolution at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 6/21/2011  
 Fiscal Year: FY2011  
 Fund: 005 - Court Facilities  
 Agenda Item: To reallocate funds from reserve for contingency to building acct for the purpose of repairing the roof on the Guy A. Race building

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	Subtotal			-	-	

		Expenditure					
Dept.	Division	Div #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
Court Fac.	Courthouse Fac.	0521	56200	Buildings	108,000.00	15,000.00	123,000.00
Court Fac.	Courthouse Fac.	0521	59901	Reserve for contingency	18,125.00	(15,000.00)	3,125.00

#2	Subtotal			126,125.00	-	126,125.00
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)				0	

Notes

To reallocate funds from reserve for contingency to building acct for the purpose of repairing the roof on the Guy A. Race building

Approved By:  
 Budget Director  
 County Manager

JP  
AK

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved by motion at 7/5/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 7/19/2011  
 Fiscal Year: FY2011  
 Fund: 115 - Fines and Forfeiture  
 Agenda Item: To recognize donations during FY10/11

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue		Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Account	Account Description			
115	Law Enf.	366-1001	Misc Donations	0	800.00	800.00
#1	<b>Subtotal</b>			-	800	800

		Expenditure		Beginning Bud.	+/- \$	Ending Bud.	
Dept.	Division	Div #	Account	Account Description			
Law Enf.	Fines & Forf.	0115	59108	Transfer to Sheriff	4,496,605.00	800.00	4,497,405.00
#2	<b>Subtotal</b>			4,496,605.00	800.00	4,497,405.00	
#3	<b>Balancing (Subtotal line #1 Less Subtotal line 2)</b>				0		

Notes

To recognize donations to the Sheriff's Office during FY10/11 for summer camp.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/19/2011  
 Fiscal Year: FY2011  
 Fund: 3+C662 - CIGP Dodger Ball Park  
 Agenda Item: To allocate grant budget

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
362		3344909	CIGP - Dodger Ball Park Rd.	0	364,378.00	364,378.00	
<b>#1 Subtotal</b>				-	<b>364,378</b>	<b>364,378</b>	

Expenditure							
<u>Dept.</u>	<u>Division</u>	<u>Div #</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
362	Dodger Ball Park	620043	56300	Improv other than Bldg	-	364,378.00	364,378.00
<b>#2 Subtotal</b>				-	<b>364,378.00</b>	<b>364,378.00</b>	
<b>#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>						<b>0</b>	

**Notes**

To allocate grant budget for the Dodger Ball Park Road.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved by motion at 7/19/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 7/19/2011  
 Fiscal Year: FY2011  
 Fund: 313 - Dodger Ball Park  
 Agenda Item: To reallocate grant budget

Intra-departmental  
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue					
<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>	
313	CP-PW	3899001	Balance Fwd Cash Forward	448,749	406,877.00	855,626.00	
<b>#1</b>	<b>Subtotal</b>			<b>448,749</b>	<b>406,877</b>	<b>855,626</b>	

		Expenditure					
<u>Dept.</u>	<u>Division</u>	<u>Div #</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
313	CP-PW	620044	56300	Improv other than Bldg	-	364,378.00	364,378.00
313	CP-PW	620045	56300	Improv other than Bldg	-	55,478.15	55,478.15
313	CP-PW	620033	56300	Improv other than Bldg	132,071.80	17,641.66	149,713.46
313	CP-PW	620008	56300	Improv other than Bldg	46,677.20	(30,620.81)	16,056.39
<b>#2</b>	<b>Subtotal</b>				<b>178,749.00</b>	<b>406,877.00</b>	<b>585,626.00</b>
<b>#3</b>	<b>Balancing (Subtotal Line #1 Less Subtotal Line 2)</b>					<b>0</b>	

Notes

To reallocate grant budget for the Cario-Concord Road and Frank Smith Road and Dodger Ball Park Rd.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

Approved by motion at 7/19/11 meeting

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Fire - 105  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

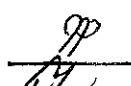
		Revenue					
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

		Expenditure					
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
105	Fire	0105	52400	Wkers Comp	300	5,200	5,500
105	Fire	0105	54500	Insurance	33,700	(4,000)	29,700
105	Fire	0105	54600	R & M	15,000	(1,200)	13,800

#2	Subtotal			49,000	0	49,000	
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)				0		

Notes

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: EMS - 142  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
142	EMS	0144	55208	Uniforms	0	1,200	1,200
142	EMS	0144	55210	Gas & Oil	111,625	(1,200)	110,425

#2	Subtotal			111,625	0	111,625	
#3	Balancing (Subtotal line #1 Less Subtotal line 2)					0	

**Notes**

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director                       
 County Manager                     

Posting  
 Finance Director                       
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Various departments in the General Fund  
 Agenda Item: 3rd quarter FY11 reallocation funds

Infra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
001	Planning	0059	51300	Other Salaries	4,000	1,000	5,000
001	Planning	0059	51200	Reg Salaries	253,028	(1,000)	252,028
001	Planning	0059	54900	Other Current	5,964	500	6,464
001	Planning	0059	55100	Office Supplies	2,000	500	2,500
001	Planning	0059	54000	Travel	3,000	(1,000)	2,000
001	Vet Svcs	0057	54130	Postage	500	200	700
001	Vet Svcs	0057	54800	Promotional	900	(200)	700
001	Vet Svcs	0057	52400	Unemp Comp	0	1,800	1,800
001	Vet Svcs	0057	54000	Travel	4,000	(1,800)	2,200
001	City Admin	0235	52200	Retirement	30,050	8,000	38,050
001	City Admin	0235	52300	Health Ins	27,438	(8,000)	19,438
001	City Admin	0235	55200	Operating Supplies	400	300	700
001	City Admin	0235	55400	Book/mem	1,400	(300)	1,100
001	Extension	0061	53400	Other contractual	350	900	1,250
001	Extension	0061	54000	Travel	3,200	(900)	2,300
001	Extension	0061	56007	Eq under \$1000	757	805	1,562
001	Extension	0061	55200	Operating Supplies	3,200	(805)	2,395
001	Animal Cont.	0238	51400	Overtime	3,000	1,200	4,200
001	Animal Cont.	0238	51200	Regular Salaries	49,643	(1,200)	48,443
001	Animal Cont.	0238	54600	R & M	1,000	-1,000	2,000
001	Animal Cont.	0238	53100	Prof Svcs	8,000	(1,000)	7,000
001	Budget	0234	54900	Other current	1,485	500	1,985
001	Budget	0234	53100	Prof svcs	8,500	(500)	8,000
001	Budget	0234	56007	Eq under \$1000	0	225	225
001	Budget	0234	55200	Operating supplies	500	(225)	275
#2	Subtotal				401,830	0	401,830

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director  
 Date



**Gadsden County BOCC Budget Amendment Form**


Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Various departments in the General Fund  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue			Beginning Bud.	+/- \$	Ending Bud.
Fund	Dept.	Account	Account Description				
#1	Subtotal				0	0	

		Expenditure			Beginning Bud.	+/- \$	Ending Bud.	
Fund	Dept.	Dept.#	Account	Account Description				
001	Probation	0118	55100	Office Supplies	1,500	500	2,000	
001	Probation	0118	55200	Operating Supplies	1,500	500	2,000	
001	Probation	0118	54000	Travel	3,683	(1,000)	2,683	
001	Probation	0118	56007	Equipment under \$1k	0	250	250	
001	Probation	0118	55401	Training	1,100	(250)	850	
001	Grants	0029	52500	Unemp comp	20,000	(5,000)	15,000	
001	Grants	0029	55400	Books/memberships	55,400	5,000	60,400	
001	Grants	0029	55210	Gas & Oil	300	(300)		
001	Grants	0029	54100	Communication	1,500	300	1,800	
001	City Bldgs	0031	53100	Professional Svcs	10,000	2,100	12,100	
001	City Bldgs	0031	54300	Utility	280,000	(2,100)	277,900	
001	City Bldgs	0031	54000	Travel	0	100	100	
001	City Bldgs	0031	54130	Postage	1,000	(100)	900	
001	City Bldgs	0031	54400	Rentals	15,491	100	15,591	
001	City Bldgs	0031	54500	Insurance	25,000	(100)	24,900	
001	City Bldgs	0031	54900	Other current	1,000	100	1,100	
001	City Bldgs	0031	55100	Office sup	600	(100)	500	
001	City Bldgs	0031	55208	Uniforms	0	500	500	
001	City Bldgs	0031	54600	R & M	106,806	(500)	106,306	
001	Jail	0032	53400	Other Cont.	600	2,000	2,600	
001	Jail	0032	54600	R & M	49,400	(2,000)	47,400	
001	Custodial	0034	55200	Operating sup	15,000	5,000	20,000	
001	Custodial	0034	53400	Other Cont.	7,500	(6,000)	1,500	
001	Custodial	0034	55208	Uniforms	0	1,000	1,000	
001	Code Enf	0048	54000	Travel	750	900	1,650	
001	Code Enf	0048	55210	Gas & Oil	5,000	(900)	4,100	
001	Code Enf	0048	55100	Office sup	600	300	900	
001	Code Enf	0048	55210	Gas & Oil	4,100	(300)	3,800	
001	Code Enf	0048	55200	Operating sup	0	100	100	
001	Code Enf	0048	55210	Gas & Oil	3,800	(100)	3,700	
001	Code Enf	0048	55400	Books/memberships	100	100	200	
001	Code Enf	0048	55210	Gas & Oil	3,700	(100)	3,600	
#2	Subtotal				615,430	0	615,430	
#3	Balancing (Subtotal line #1 Less Subtotal line 2)						0	

**Notes**  
 3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:   
 Budget Director  
 County Manager

Posting  
 Finance Director  
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Building Fund - 125  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	Subtotal			0	0	



		Expenditure					
Fund	Dept.	Dept. #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
125	Building	1215	52500	Unemp comp	0	3,000	3,000
125	Building	1215	52300	Health ins	21,602	(3,000)	18,602
125	Building	1215	54100	Comm svc	2,200	1,000	3,200
125	Building	1215	54000	Travel	3,000	(1,000)	2,000
125	Building	1215	54600	R & M	2,750	2,000	4,750
125	Building	1215	55400	Book/mem	2,900	(2,000)	900
125	Building	1215	55208	Uniform	0	500	500
125	Building	1215	54900	Other current	1,380	(500)	880

#2	Subtotal			33,832	0	33,832
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#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)				0	
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Notes

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Library Admin - 117  
 Agenda Item: 3rd quarter FY11 reallocation funds



Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

Revenue							
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

Expenditure							
Fund	Dept.	Dept. #	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
117	Lib Admin	1220	55200	Operating supplies	3,000	500	3,500
117	Lib Admin	1220	55100	Office supplies	2,000	500	2,500
117	Lib Admin	1220	55402	Software purp.	40,169	(1,000)	39,169

#2	Subtotal			45,169	0	45,169		
#3	Balancing (Subtotal Line #1 Less Subtotal Line 2)					0		

**Notes**  
 3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager 

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Library - 118  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue					
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.	
#1	Subtotal			0	0		

		Expenditure					
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
118	Qu Lib	1221	52300	Health ins	4,709	1,300	6,009
118	Qu Lib	1221	55200	Operating supplies	2,500	(1,300)	1,200
118	Hav Lib	1222	55200	Operating supplies	1,200	(500)	700
118	Hav Lib	1222	54900	other curr	150	500	650
118	Chat lib	1223	53100	prof svcs	6,000	500	6,500
118	Chat lib	1223	53400	Other contrac	6,372	(500)	5,872
118	Chat lib	1223	54300	Utility	9,000	(500)	8,500
118	Chat lib	1223	55200	Operating	1,100	500	1,600
118	Chat lib	1223	54500	Insurance	3,200	200	3,400
118	Chat lib	1223	54600	R & M	500	(200)	300
#2	Subtotal				34,731	0	34,731

#3 Balancing (Subtotal Line #1 Less Subtotal Line 2) 0

Notes  
 3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director JP  
 County Manager AL

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Landfill Fund - 113  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

					Revenue		
	<u>Fund</u>	<u>Dept.</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
#1	<b>Subtotal</b>				0	0	

					Expenditure			
	<u>Fund</u>	<u>Dept.</u>	<u>Dept.#</u>	<u>Account</u>	<u>Account Description</u>	<u>Beginning Bud.</u>	<u>+/- \$</u>	<u>Ending Bud.</u>
	113	Solid Waste	0219	55208	Uniforms	0	2,000	2,000
	113	Solid Waste	0219	54900	Other current	68,485	(2,000)	66,485
	113	Solid Waste	0219	54600	Insurance	700	2,100	2,800
	113	Solid Waste	0219	54400	Rentals	4,000	(2,100)	1,900
#2	<b>Subtotal</b>				73,185	0	73,185	

#3 **Balancing (Subtotal Line #1 Less Subtotal Line 2)** 0

**Notes**

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Co. Transportation - 112  
 Agenda Item: 3rd quarter FY11 reallocation funds

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	Subtotal			0	0	

		Expenditure					
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
112	Paved Rd Main	0112	52500	Unempl	0	3,000	3,000
112	Paved Rd Main	0112	51400	Overtime	15,000	(3,000)	12,000
112	Paved Rd Main	0112	54600	R & M	3,080	3,000	6,080
112	Paved Rd Main	0112	54100	Comm Svcs	11,400	(3,000)	8,400
112	Paved Rd Main	0112	52500	Unempl	0	3,000	3,000
112	Paved Rd Main	0112	52400	Wkrs Comp	90,000	(3,000)	87,000
112	Paved Rd Main	0112	55208	Uniforms	0	5,000	5,000
112	Paved Rd Main	0112	53100	Prof Svcs	50,000	(5,000)	45,000
112	Vehicle	0128	54900	Other current	0	500	500
112	Vehicle	0128	54130	Postage	3,000	(500)	2,500
112	Vehicle	0128	55208	Uniforms	0	1,200	1,200
112	Vehicle	0128	55400	Book/mem	3,995	(1,200)	2,795
112	Right of Way	0129	52500	Unemp comp	0	1,200	1,200
112	Right of Way	0129	51400	Overtime	26,250	(1,200)	25,050
112	Right of Way	0129	55208	Uniforms	0	3,000	3,000
112	Right of Way	0129	55300	Rd materials	10,000	(3,000)	7,000
112	Right of Way	0129	56400	Machinery & Eq	0	107,000	107,000
112	Right of Way	0129	53100	Prof Svcs	115,000	(107,000)	8,000
112	Mosquito	0221	55208	Uniforms	0	300	300
112	Mosquito	0221	55210	Gas & oil	1,575	(300)	1,275
#2	Subtotal			329,300	0	329,300	

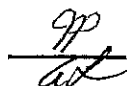
#3 Balancing (Subtotal Line #1 Less Subtotal Line 2)

0

**Notes**

3rd quarter FY11 reallocation of funds within a department to correct negative accounts or anticipated expenditures.

Approved By:  
 Budget Director  
 County Manager



Posting  
 Finance Director  
 Date

**Gadsden County BOCC Budget Amendment Form**

Date: 7/12/2011  
 Fiscal Year: FY2011  
 Department: Fund 120  
 Agenda Item: 3rd quarter FY11 reallocation of funds within a department

Intra-departmental   
 BOCC Motion   
 BOCC Resolution   
 BOCC Public Hearing

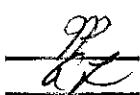
		Revenue				
Fund	Dept.	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
#1	<b>Subtotal</b>			0	0	

		Expenditure					
Fund	Dept.	Dept.#	Account	Account Description	Beginning Bud.	+/- \$	Ending Bud.
120	Tourist Dev	0020	54800	Promotional	4,100	7,300	11,400
120	Tourist Dev	0020	53100	Prof svcs	7,380	(7,300)	80
120	Tourist Dev	0020	53400	Other contractual	20,000	43,000	63,000
120	Tourist Dev	0020	54900	Other current	42,320	(35,000)	7,320
120	Tourist Dev	0020	54000	Travel	6,500	(5,000)	1,500
120	Tourist Dev	0020	55400	Book/mem	3,810	(3,000)	810
#2	<b>Subtotal</b>				72,630	0	72,630

#3 **Balancing (Subtotal Line #1 Less Subtotal Line 2)** 0

**Notes**

3rd quarter FY11 reallocation of funds within a department to correct negative accounts and anticipated expenditures.

Approved By:  
 Budget Director   
 County Manager \_\_\_\_\_

Posting  
 Finance Director \_\_\_\_\_  
 Date \_\_\_\_\_