



GADSDEN COUNTY TOURIST DEVELOPMENT COUNCIL

MINUTES

Wednesday, June 25, 2014

Budget Meeting: 3:30 pm

Present:

Lee Garner, Chair of TDC, City of Chattahoochee Manager and Tax Collector

Matt Thro, Vice – Chair of TDC, H & H Furniture (via phone)

Jeff DuBree, Sportsman’s Lodge, Bed Tax Collector - Lake Talquin

David Knight, Midway Councilman

Keith Dowdell, City of Quincy Commissioner (via phone)

Peter Patel, Hotel Industry (via phone)

Clarence Jackson, City of Gretna (via phone)

Brenda Holt, BOCC (arrived late)

Lynn Badger, Bed Tax Collector - Havana

Attorney David Weiss, County Attorney

Sonya Burns, TDC Administrative Assistant

Allara Gutcher, Planning Director/TDC Administrator

Beryl Wood, Deputy Clerk

1. Pledge of Allegiance/Roll call

Lee Garner, Chairman of TDC called the meeting to order at 3:30p.m. and then led in the Pledge of Allegiance.

The roll was called by the deputy clerk and stated above; several members were present via phone.

2. Amendments and Approval of Agenda

There were no amendments to the agenda.

UPON MOTION BY MR. KNIGHT AND SECOND BY MR. DUBREE, THE COUNCIL VOTED 7 – 0, BY VOICE VOTE, TO APPROVE THE AGENDA AS PRINTED.

3. Approval of Meeting Minutes (May 19, 2014)

UPON MOTON BY MR. KNIGHT AND SECOND BY MRS. BADGER, THE COUNCIL VOTED 7 – 0, BY VOICE VOTE, TO APPROVE THE MAY 19, 2014 MINUTES.

4. **General Business**

Mr. Garner asked for direction with the budget process request before they heard from each organization.

Mrs. Gutcher said the intent was if someone was present from the different agencies in the audience to ask them to come forward and discuss their request.

Mr. DuBree sought clarification on whether they would vote on funding amounts today or would they look at them all collectively and vote at the end.

Mrs. Gutcher commented if the Council is interested in funding each organization's request you could recommend putting it in the budget request that would be forwarded to BOCC.

The TDC consensus was to look at each organization present and then consider funding request.

Peter Patel joined the Council at this juncture of the meeting via phone.

a. **Gadsden Art Center 2014/15 Funding Request**

Grace Robinson came before the Council and highlighted the Gadsden Art Center. She requested \$1,500 per quarter in marketing support for each group of exhibitions totaling \$6,000 for the 2014-2015 budget year. She was funded \$4,000 last year and is asking for additional funding to add a television component to increase tourism from an educated, art – interested audience.

Mr. Knight complemented Mrs. Robinson and the Art Center.

Mr. Dowdell asked was this for the 2014-2015 FY Budget year.

Mr. DuBree asked what the reach was for the TV.

Mrs. Robinson said the same as radio.

Mr. Garner suggested that she contact Pam Fuqua of Jackson County. She has a Canadian tour and it would be nice to have them visit the Quincy Gallery.

b. **Quincy Music Theater 2014/15 Funding Request**

Bill Mock manager Quincy Musical Theater addressed the Council. He said this year they received \$4,000 for marketing. He discussed the 5 major productions per year plus the summer workshop. He mentioned a partnership with Tallahassee Democrat. He requested \$5,000 for the 2014/15 FY budget year.

c. **University of Florida 2014/15 Funding Request**

Mrs. Burns said the University of Florida is requesting \$2,000 for their Art and Garden Festival on October 4, 2014. Mr. Knox couldn't be present.

d. **Havana Merchants 2014/15 Funding Request**

Bob Lauther, Havana Merchants addressed the Council with funding request for their 3 major events, PumpkinFest, Lawn Mower Parade and Havana Days for the 2014/15 budget year in the amount of \$8,000. He mentioned the extensive amount of advertisement that the Havana Merchants does each year to the tune of about \$24,000 each year to bring people to the County and the Town of Havana. He said they would like to partner with the TDC all year.

Mrs. Badger asked how would it benefit TDC to partner with the Havana Merchants and questioned how the logo being visible would increase tourism.

Mr. DuBree said it may get people to check out the website to see what the County has to offer.

Mr. Dowdell asked what was the Havana Merchants requesting.

Mr. Garner replied it was for their 3 annual events at \$8,000. He said they would discuss the advertisement request with the Havana Merchants at a later date.

Mr. Jackson asked how the Havana Merchants tracked the tourist or bed nights to the cities for events. He asked for history.

Mrs. Gutcher said the requirement for the heads and beds is not a statutory requirement. It is what was adopted in the Strategic Plan. "Priority for all Tourist Development funding would be given to projects with the greatest potential for bringing visitors to Gadsden County for overnight stays in Hotels, Motels, Bed and Breakfast Inns, RV Parks and Campgrounds as well as components affecting social and environmental impacts of Gadsden County." The Strategic Plan has financial guidelines and documentations. It states the Tourist Development Tax Grants will provide funds for up to 50% of the budget for the total cost of an approved event. Up to a maximum of \$1,000 subject to the funds allocated to the grant program. The Strategic Plan has tied funding to the heads and beds, although it's not a statutory requirement.

Attorney Weiss said was an accurate interpretation, priority doesn't mean you can only fund for heads and beds. He highlighted other guidelines such as the \$1,000 limit per event. It is my feeling none of the grant awards are mandatory. He reiterated they could award up to \$1,000 per event whether it was reimbursable or not it would depend on whether are not they satisfy the criteria and the conditions. He mentioned a revised grant application which showed \$2,500 per event. He said he wasn't sure it has been adopted by the County. He advised they should try to follow guidelines. He said there should be an application for each event.

Chair Garner commented in the past they have approved some for over the \$1,000 threshold by placing some in marketing and some in advertising.

Attorney Weiss pointed out the way he interrupted it was a \$1,000 limit per event. He said the approved funds are for marketing and advertising. He said that's reimbursable up to a \$1,000. "I don't know if you can tack on additional funds for other marketing." He asked whether the TDC revised the grant application and had it been adopted to authorize up to \$2,500.

Mrs. Burns said the revised grant application has been adopted by the Board.

Attorney Weiss said then the event grant limit would be \$2500.00. "The reimbursable amount is the amount adopted by the Board". He said the reimbursable has limitations. When citizens are applying for grants they fill out an application. It would be beneficial for the Council to evaluate application using guidelines adopted by the Council. Any time you adopt guidelines the Council should follow them to the greatest extent possible. Applicant should provide document enumerating what they are doing to receive the funds.

Mrs. Badger asked had all the applicants applying today filled out the grant forms.

Chair Garner said all had not.

Mrs. Gutcher said she likes how they are going through each of the applicants and would like to program them within the budget next year. She added due to not completing the Visioning Session and updating the Strategic Plan, they are bound by the current Strategic Plan as to what they could do. She said she was looking to Attorney Weiss for a solution. That is why she created the other category in the budget to capture some things the Council couldn't specifically program. She said if the Council would like to consider increasing the other category from the current \$1,300 then organizations such as Havana Merchants would come back and apply on an as needed basis. Or they could apply in October for everything they need for the year. She said currently the Council has to go by the Strategic Plan they are currently operating under. She asked if the Council could tally up all the financial requests and put them in the other category, would that be possible.

Attorney Weiss said the Council should have as much detail in funding as possible. "Programming the budget by line item for each in terms of what the TDC is going to approve or submit to the BOCC for approval, pending the criteria is met. "I feel it is a great way to do it as it leaves more certainty with what the BOCC approval." I don't know if the grant application is necessarily mandatory. I'm not sure if it said shall submit a grant application. I'm unsure if you are prevented today from making decisions on allocations to actual put in a line item."

Chair Garner mentioned some of the awards done in the last couple of years have not been called grants, but marketing expenses or publicity expenses.

Mrs. Gutcher said the Council had been using the same application process and it needs to be tightened up for auditing proposes.

Discussion occurred among the Council.

Mrs. Gutcher asked Attorney Weiss to explain the Art Center and the Quincy Music Theater.

Attorney Weiss explained there was a provision in the statute that allows for non-profits, museums and aquariums which are open to the public. It allows them to receive funding that is not as specific. He said it was a different category than the grant application. He said when they are talking about funding for a specific event you're funding advertisement for that specific event as part of a grant. I'm not sure if you could double up; per say by dipping into the marketing fund and saying we are also giving you monies out of the marketing fund. He said it didn't seem consistent. I see your marketing fund as something general to promote tourism in the county, not as a target event.

Mrs. Holt arrived at this juncture of the meeting.

Mr. DuBree said long term we need to address the marketing versus grant funding. He said with grants in the current Strategic Plan it's only 5% and that number should be higher, so there would be no confusion as to whether it's grants or marketing.

Attorney Weiss said they should be working on making things clearer and consistent.

Mrs. Holt said she was in favor of all that requested funding to apply, except the ones that are in the state statute, such as the Art Center and the Music Theater. She inquired was Attorney Weiss aware of any other areas of concern.

Attorney Weiss said there is inconsistency in several areas, but what was of the most concern was the grant applications limit of \$1,000 versus \$2,500, which is the most current document within the Strategic Plan. He mentioned in the Plan it discussed approved uses. He doesn't think these uses were approved under the State Statute which were for infrastructure that has been funded in the last couple of years. Allocations is another area that was way out of line with what has been done in the past and what's in the budget currently. He said in the Plan, Infrastructure was budgeted at 15% and Grants was at 5%.

Mrs. Holt asked did the Council market to the public to let them know the Council was accepting applications.

Mrs. Burns said it was advertised, but only the same event holders yielded to the invite to apply.

Attorney Weiss said the statute doesn't address this issue. He said it mainly suggest you have to promote tourism in the County.

Mrs. Holt replied the Council should think about different ways to market Gadsden, so they could also receive different event holders. She asked what about percentage of funding.

Attorney Weiss responded to the question of what the Statute requires on the terms of allocation and use. It is more general and it is the prerogative of the Council and BOCC on how specific they want to be. When you make those kinds of decisions you have a document that becomes your law.

Mrs. Holt inquired deeper about the funding in the Statute on the Art Center and the Music Theater.

Attorney Weiss said the Art Center and Music Theater fit in a different category under the Statute because they are non-profit (s). It says museum or aquariums that are non-profit, that are open to the public have a broader use of funds than the more specific targeted marketing use.

Mrs. Holt asked did it say an amount to be given. She also asked would the Music Theater be considered a museum.

Mrs. Gutcher replied that she did, because that is the way it has been funded over the last few years. "It is a publicly owned and operated non-profit organization that is open to the public."

Mr. DuBree spoke to the history of it. He said the Art Center doesn't have a specific event that last a day or two. They have different exhibitions going on that will last for months. He said the Council thought it would be easier to fund them on a yearly basis so they could do continual advertisement.

Mrs. Holt said she didn't have a problem. She did however inquire about the percentage of funding for repeated activities.

Attorney Weiss commented he would have to inquire because he didn't see where it was addressed by the Statute. I think the Plan encourages everyone to be self – sufficient within 3 years.

Mrs. Holt said by looking at the list of requests after the first two, the others could be reduced if they have been funded for more than 3 years. She said she was in favor of encouraging new grants.

Mr. DuBree discussed the infrastructure. He asked would signing be infrastructure.

Attorney Weiss said it would.

e. **Rocky Comfort Farms 2014/15 Funding Request**

Rocky Comfort Farms was not present but submitted a request for \$3,000 for the upcoming budget year for advertising, etc to help promote activities on the farm.

f. **North Florida Education Development Corp. (NFEDC)**

Carolyn Ford addressed the Council on behalf of NFEDC. She said they are requesting \$6,000 from TDC for two major events for the 2014-2015 budget year. She said the two programs they would like to focus on for the upcoming year would be the Big Bend Cultural and Diversity Harvest Festival and a gospel concert for Freedom Schools, which is a literacy program for children in Gadsden County.

g. **Letter of Intent to RiverWay South**

UPON MOTION BY MRS. HOLT AND SECOND BY MR. KNIGHT, THE COUNCIL VOTED 6 – 0, BY VOICE VOTE, TO APPROVE THE LETTER OF INTENT TO RIVERWAY SOUTH TO BUDGET THE \$5,000 FOR MEMBERSHIP FOR THE FY14-15. (MR. GARNER AND MR. THRO ABSTAINED FROM VOTING, DUE TO BEING MEMBERS OF BOARD FOR RIVERWAY SOUTH.)

Mr. Dowdell asked that diversity from Riverway South be implemented.

h. **Letter of Intent to budget \$12,000 for the Crappie USA**

Chair Garner addressed the letter of intent to budget \$12,000 for the (Fishing Tournament) Crappie USA which would be held in February 5-7, 2015. He said it would be a TDC sponsored event that would be in next year's budget.

Mrs. Badger gave her stamp of approval, adding they would get a lot of bang for the buck by promoting tourism to Gadsden County.

Mr. DuBree spoke in support of Crappie USA Tournament and added that he has a lot of experience with them but, would abstain from voting due to it being discussed that it would be on his property. He said in the past they have produced several hundred bed nights per event.

Mr. Dowdell said they needed to see a budget, to see what the money would be used for.

Mrs. Gutcher said the information was provided at the last TDC meeting.

Chair Garner asked that the information be provided again via email.

Mr. Knight said he referred to the minutes. He also had questions regarding how much profit would they be making.

Mrs. Holt asked did they need a vote.

Mrs. Burns said they need a letter of commitment as soon as possible.

Chair Garner said if they send a letter of commitment that obligates us.

Mrs. Holt said if they vote, they need to be looking at their budget.

Mr. Thro stated he felt very good about the event. He said if the staff has had time to review the budget and feels what they are purposing would meet the criteria of our Strategic Plan. He said just because we are budgeting they (Crappie USA) still has to meet that criteria. He then made a motion that they approve the \$12,000 letter of intent to Crappie USA.

Mrs. Badger seconded the motion.

Chair Garner called for questions.

Mr. Knight stated he had some reservations. He asked are they saying they want to approve \$12,000 right now or do we want to look at the itemized list and see what their cost would be. He said with \$12,000 it seems as if the TDC is sponsoring the whole event.

Mrs. Gutcher said this would be an annual TDC event; they are doing the work for us. She said the reason why there was urgency today was they aren't planning to meet next month. She said they have to have a deposit by the middle of August if they are going to proceed in February.

Chair Garner asked what the date for the proposed budget was to be submitted.

Mrs. Gutcher said now, because they need it by July 1.

Mr. Knight posed two questions. The first dealt with the maximum amount to be given. He asked was the \$12,000 allotment allowable.

Mrs. Gutcher said this is a TDC event. She said Crappie USA is putting on the event and we are paying them to do all the work.

Mr. Knight asked just because they asked for \$12,000 is the Council required to give them \$12,000.

Chair Garner said when they initially came in they asked for \$15,000 after negotiating they agreed to do the event for \$12,000.

Mrs. Gutcher said if the Council writes a letter of intent for \$12,000 it would create an obligation.

Mr. Knight inquired about the competitive bidding process when they are spending that type of monies. He asked would this be a sole source.

Mrs. Gutcher said we are hosting, it's our event. She said it was not like hiring a consultant.

Mrs. Holt said she understands the point Mr. Knight is trying to make.

Mrs. Gutcher said this amount has to go into the budget and it would authorize them to spend the funds for tournament. She said TDC limits on an event such as the Pumpkin Festival are \$5,000, unless it is approved in the budget. She said that was the limit per the County procedures and with the TDC it is \$2,500.

Mrs. Burns discussed the procurement policy and said the threshold limit before they have to go out and get bids is \$10,000. She said anything over \$10,000 must be put out for bid.

Mr. Knight asked could they research to see if the procurement policy should be followed before a letter of intent was given to Crappie USA to include the dollar amount. He asked could the funding request be placed in the budget only at this point. He wanted to assure the Council was following guidelines.

Mrs. Gutcher said the letter of intent would say subject to approval by the County Commission.

Mr. Knight asked was Crappie USA the only organization that could put on the event.

Mrs. DuBree confirmed there was another organization the Crappie Masters.

Mrs. Burns reiterated anything \$10,000 and under they won't have to go out for RFP or RFQ.

Attorney Weiss said they need to get clarification on the procurement policy. He said he didn't think they were prohibited from hiring for profit service. They should not send a letter of intent, they may budget funds and figure out who they are going use.

Mr. Dowdell expressed his concerns. He asked was this a non-profit or profit organization. He said it was his opinion that they could not fund profit organizations.

Mrs. Gutcher said they are hiring them for their services. She said she thought what Mr. Dowdell was referring to was with grants.

Mr. Thro/Badger made a motion to authorize to put \$12,000 in fishing tournament. Motion to be amended for a TDC sponsored event for \$12,000.

(Motion withdrawn)

Mr. Thro said he would amend his motion to be a letter of intent.

Chair Garner said the motion should be amended to authorize to place \$12,000 in the budget for a fishing tournament.

Mr. Thro restated the motion to include: That they authorize to place \$12,000 in the budget for a fishing tournament.

It was seconded by Mrs. Badger.

Mrs. Holt said she felt the \$12,000 shouldn't be limited to a fishing tournament that it should be placed in the budget as an event.

Chair Garner said they would not send the letter of intent until they have all the procurement details worked out, but it would at least be placed in the proposed budget.

Mr. Thro amended the motion for a third time to authorize \$12,000 in the budget for a TDC sponsored event.

Attorney Weiss said he was in favor of generality giving everyone equal opportunity to have some funding. However, the benefit to specificity in a budget is that TDC is the recommending body, you need approval from the BOCC to spend funds and if you have specificity in your budget in terms of what the event is and who is getting the funding, those type of things. If that budget has been approved by the BOCC then you have your approval. If you have general rules, this is what we are going to have for marketing grants x dollars, however much it is we won't specify anything about the event. You would have to go back before the BOCC. You need to decide, whether you want to operate more efficient without having to go back before the BOCC for subsequent approvals on everything you do, then having more specificity in the budget is better. Although, he did understand not wanting to be specific especially when you don't have criteria to evaluate and you don't know exactly what's going to come up, you won't have the approval needed from the BOCC, so you would have to go back and recommend when you want to use funds. He said that route would take longer to get approval.

Mrs. Badger said if they wait, would they forfeit the Crappie Tournament.

Attorney Weiss said he didn't know.

Mr. Thro spoke in support of the Crappie USA. He said it would promote tourism in the County. He said they should budget to say they want this and figure out the logistics for supporting it.

Mr. Knight said they all agree this is a great event and would bring in a lot of people but, we need to make sure we are following the guidelines.

Mr. Dowdell explained he has no problem with the event, but addressed the rules and regulations. He said they shouldn't put the county in an unpleasant predicament. He was in favor of putting the \$12,000 in budget as a TDC special event, but not in support of letter of intent until the procurement process has been evaluated.

Mr. Jackson concurred with Mr. Dowdell.

Chair Garner said it was his belief that everyone is for the \$12,000 for an event. He asked how they would move forward after their meeting today.

Attorney Weiss responded as far putting it in the budget he didn't feel they needed a vote on that particular issue. If you approve the budget the way it is you are not approving a letter of intent, just the funding for this particular event. He said it is specific enough in the budget to send out an RFP and go from what comes back.

UPON MOTION BY MRS. HOLT AND SECOND BY MR. KNIGHT, THE COUNCIL VOTED 7 – 0, BY VOICE VOTE, TO GO AFTER RFP FOR THE FISHING TOURNAMENT, IF NECESSARY. (MR. DUBREE ABSTAINED FROM VOTING AND MR. PATEL HAD EXITED THE CALL.)

i. **2014/15 Budget Hearing Discussion and Approval**

Mrs. Gutcher explained she placed the \$15,000 in the budget, to see if the TDC would want to augment with entertainment or something else.

Chair Garner went over the proposed budget for the TDC which included the FY 2014/15 Department Requested Budget. He said they need to discuss the Promotional Activities. He reiterated the request from the different organizations.

More discussion followed.

Mrs. Gutcher clarified the \$70,000 in Promotional Activities included Legacy Marketing, what they were doing and that it has been moved to Professional Services at \$24,000.

Mr. DuBree asked Mrs. Gutcher her intent with the marketing material and web print.

Mrs. Gutcher commented on Professional Services, what the Council was paying Legacy to do additionally such as ads, billboard, etc. Hopefully, they can use the \$20,000 on marketing materials: web, print, radio, etc. It can be used on anything that promotes tourism.

It was the consensus that all applicants come back before the Council with applications.

Mr. Dowdell asked out of the six organizations had any been funded over three years.

Mr. Thro clarified it only applied to grant funding.

Mr. Dowdell read the Florida Statutes 125.0105 (5) (a) (2) into the record regarding the three year window.

Mrs. Gutcher felt that was not the most current version that Mr. Dowdell was referring.

Attorney Weiss concurred that was not the most current version.

Mr. Thro said it should be a clause in the Strategic Plan commenting if the Board believes they can continue funding they can.

Chair Garner concurred the wording is placed in the Strategic Plan.

Mr. Dowdell asked for the current version.

Attorney Weiss stated the current version dated July 1, 2013 in the Florida Statutes which he read into the record doesn't have the same annual limitations.

Mrs. Burns pointed out it was listed on the application.

Mr. Knight suggested since the applicants must come back before the Council with a completed application to receive approval, for the sake of time could they just include the \$19,000 in the budget.

Mrs. Gutcher said what she was trying to do was be more specific and deliberant in how funds are spent. To give more of an action plan. Instead of having individuals come in on a month – to – month basis requesting funds. She said because the Gadsden Art Center and the Quincy Music Theatre could use their funds how it is stated in the statute for operations. We they get reimbursement if using marketing funds. She said it would also help with finance when we are trying to reimburse. "I'm trying to be more deliberant in how you are spending money, so you will have more of a plan of action, so you will know what to program in your budget every year." She then went into Strategic Plan Percentages, which can be obtained with percentages from the Clerk's Office or from the Tourist Development Office.

120-0020-54800 PROMOTIONAL ACTIVITIES

Marketing Funds – Reimbursement basis only

- Gadsden Arts Center - \$6,000
- Quincy Music Theatre - \$5,000
- Other event not yet programmed - \$22,000

Non-reimbursement marketing funds

- Crappie Tournament (Feb 2015), hosted by TDC - \$12,000
- Marketing Materials: web, print, radio, etc. - \$20,000

Total Promotional Activities - \$65,000

Chair Garner continued to review the budget.

UPON MOTION BY MR. DUBREE AND SECOND BY MRS. HOLT THE COUNCIL VOTED 7 – 0, BY VOICE VOTE, TO RECOMMEND TO THE COUNTY THE TOTAL BUDGET OF \$126, 795.

Attorney Weiss pointed out that with the new budget; it puts the percentage in the Strategic Plan out of balance. He asked they revisit that in the Plan and figure out allocation percentages.

He also added they revisit letter *h* on the agenda and make a motion for the RFP for the fishing tournament.

For clarity the motion was reflected in that section of the minutes.

j. RFQ Review and Recommendation to the BOCC - TDC Marketing Services

Mrs. Gutcher reported there was an error on the RFQ and it had to be released and the new deadline is July 11. She said they did receive two bids from the previous RFQ's and I have notified them and sent the new one.

k. Decision of TDC attendance to the Governor's Conference on Tourism in September, Boca Raton 23-24, 2014 (3) attendees

Mrs. Gutcher asked from the Council who would like to attend the Governor's Conference in Boca Raton scheduled September 23-24, 2014. She said she needed the decision as soon as possible and that it was open to 3 attendees. She said if you carpool to the event it would help.

Clarence Jackson, Lynn Badger and Jeff DuBree volunteered to attend the conference. Mr. Jackson said his going was on a tentative basis, he would check his calendar and let Mrs. Burns know if he could attend. Mr. Garner and Mr. Dowdell volunteered to attend in the event one of the above could not attend.

5. Staff business (no vote items) Informational

- a. Marketing material for the July event (Tour of Gadsden) July 9-10 was presented. Mrs. Burns stated it was the information that would be in the booklet at the Sheriff's Summit. She also included for their review the Target Copy quote which included the event card and welcome banner. She said they would also have a table set up at the Conference July 9-10.

She also discussed the \$10,000 threshold and explained she had just dealt with that on the Tour of Gadsden. She said 3 quotes came in from Bradwell Transit (\$3,500), Astro Travels (\$1,500) and Mike's Limo Service (3 different tour vehicles ranging from \$2,180 -2,580). She said Astro Travel came in with the lowest bid at \$1,500 for the Tour of Gadsden with a 34 passenger bus.

- b. Expenditure Report Review was presented to the Council.
- c. Discussion of Strategic Plan Visioning Session

Mrs. Gutcher said she would like to conclude the Visioning Session and asked the Council

for dates.

Mrs. Holt suggested a day they were already meeting.

Consensus of the Council was July 28, 2014 at 1:00 p.m. as a tentative date.

6. **Items of discussion from Council members (no vote items)**

There were no additional items for discussion.

7. **Public Comments**

There was no public comment.

Upcoming meetings: July 28, 2014 at 1:00pm (Visioning Session)

8. **Adjournment**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, THE CHAIR
DECLARED THE MEETING ADJOURNED AT 6:02 P.M.**

Gadsden County, Florida

LEE GARNER, TDC CHAIR

ATTEST:

BERYL H. WOOD, DEPUTY CLERK