

**Gadsden County Value Adjustment Board
Organizational Meeting
October 1, 2014**

PRESENT: Sherrie Taylor, Chairman
Gene Morgan (Phoned in)
Martha Peeler
Scott Watson
Audrey Lewis
Bradley Munroe, VAB Attorney
Marcella Blocker, Clerk's Designee as VAB Clerk

1. **Call to Order**

Sherrie Taylor called the meeting to order at 3:01 p.m. and said the first order of business was the election of the Chair and called for nominations.

2. **Nominations and Election of Chairman to Value Adjustment Board (VAB)**

UPON MOTION OF AUDREY LEWIS, THE BOARD VOTED 4-0 BY VOICE VOTE FOR SHERRIE TAYLOR TO BE APPOINTED AS CHAIR.

Gene Morgan telephone in at this juncture of the meeting and appeared by phone.

3. **Introduction of Board Members**

The board members introduced themselves.

4. **Re-appointment of Bradley Munroe as VAB Legal Counsel**

UPON MOTION BY SCOTT WATSON AND SECOND BY GENE MORGAN, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPOINT BRADLEY MUNROE AS BOARD ATTORNEY.

5. **Introduction of Clerk's Designee to Act as Clerk to VAB**

Marcella Blocker introduced herself to the Board.

6. **Rules of Uniform Procedure – Instructions from VAB Attorney**

Mr. Munroe discussed the role of the Board and instructed them on their duties and what factors were to be considered in their determination of the Petitions to be heard. Mr. Munroe explained there were certain rules and criteria the Property Appraiser was to follow in assessing the property, he would present his side of the case first and then the party side would present their side. He said the decision must be based on competent, substantial evidence and the Board was sitting as a quasi-judicial body. He explained the eight factors the Board was to consider and said that they may or may not pertain to each property.

7. **Rule Chapter 12-D-9; FAC**

- Chair to announce that the Uniform Rules of Procedure are readily available on the Clerk's Website.
- Announce that any and all forms needed to participate in the hearing can also be found at the Clerk's website.

It was explained that the Rules and forms needed could be found on the Clerk's website.

8. **Florida's Government in the Sunshine Law**

- VAB meetings are subject to the Florida Sunshine Law.
- Copy of the Book is in the room.
- A copy of the book may be obtained from First Amendment Foundation at 336 E. College Ave. Suite 300, Tallahassee, FL 32301 or by calling 850-222-3518.

The book is available for review in the Clerk's Office, Office of the County Administrator as well as the public library.

The Chair informed everyone where the Government In The Sunshine book could be found.

9. **Discussion of Local Administrative Issues**

- VAB Training is available on the DOR Website.
- Encourage members to become certified and turn in certificate to Clerk for the record.

10. **Adoption and Ratification of the Filing Fee of \$15.00**

UPON MOTION BY MARTHA PEELER AND SECOND BY AUDREY LEWIS, THE BOARD VOTED 5-0 BY VOICE VOTE TO ADOPT RESOLUTION VAB 2014-001 FOR THE FILING FEE TO BE \$15.00 FOR ALL PETITIONS FILED.

11. **Public Comments**

There were no public comments.

Chair Taylor asked if there were fifteen petitions and Ms. Blocker explained there were fifteen petitions filed with the Clerk's Office and all fifteen were either withdrawn or settled between the petitioner and the Gadsden County Property Appraiser.

12. **VAB Hearing Dates – October 7, 2014 starting at 9:00 a.m. If there is any need to be rescheduled, it will be on October 8, 2014.**

All petitions were previously settled and there will be no need for the hearing dates.

13. **Adjournment**

**THERE BEING NO FURTHER BUSINESS BEFORE THE BOARD, THE CHAIR DECLARED THE MEETING
ADJOURNED AT 3:15 P.M.**

SHERRIE TAYLOR, Chair
Gadsden County Value Adjustment Board

ATTEST:

Marcella Blocker, Deputy Clerk