

AT A REGULAR MEETING OF THE PLANNING  
COMMISSION HELD IN AND FOR GADSDEN COUNTY,  
FLORIDA ON NOVEMBER 18, 2021 AT 6:00 P.M., THE  
FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: Rev. Dr. Joe Parramore, Chair, District 5  
Lori Bouie, Vice Chair, District 5  
John Youmans, District 2  
Wayne Williams, District 3  
Charles Hayes, District 4-absent  
Anthony Powell, District 4  
Charles Roberts, At Large  
Karema Dudley, School Board Representative-absent  
Eugene Sherman III, District 1  
Sara Green, Deputy Clerk

**CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS**

*Anyone wishing to speak on agenda items or non-agenda items should schedule or notify the County Administrator's Office before attending the meeting and will be asked to follow the if the Gadsden County Public Meetings Citizens Access Guidelines. Also, public comment for Commission meetings can be submitted via email to [CitizensToBeHeard@gadsdencountyfl.gov](mailto:CitizensToBeHeard@gadsdencountyfl.gov) until 11:00 a.m. November 18, 2021. Comments submitted after the deadline but prior to the meeting will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting.*

**CALL TO ORDER, INVOCATION**

Chair Joe Parramore called the meeting to order at 6:36 PM.

**PLEDGE OF ALLEGIANCE**

**Introduction of Members- Roll Call**

|  |        |
|--|--------|
| Rev. Dr. Joe Parramore, Chair, District 5  | Here   |
| Lori Bouie, Vice Chair, District 5         | Here   |
| John Youmans, District 2                   | Here   |
| Wayne Williams, District 3                 | Here   |
| Charles Hayes, District 4                  | Absent |
| Anthony Powell, District 4                 | Here   |
| Charles Roberts, At Large                  | Here   |
| Karema Dudley, School Board Representative | Absent |
| Eugene Sherman III, District 1             | Here   |

**Approval of Minutes**

- September 16, 2021

Commissioner Sherman referred to page 4 of the meeting notes and requested a change of Commissioner rather than "Mr."

**A MOTION WAS MADE TO APPROVE THE MEETING NOTES WITH CORRECTION BY COMMISSIONER POWELL AND SECONDED BY COMMISSIONER YOUMANS.**

|  |            |
|--|------------|
| <b>Rev. Dr. Joe Parramore, Chair, District 5</b> | <b>YES</b> |
| <b>Lori Bouie, Vice Chair, District 5</b>        | <b>YES</b> |
| <b>John Youmans, District 2</b>                  | <b>YES</b> |
| <b>Wayne Williams, District 3</b>                | <b>YES</b> |
| <b>Anthony Powell, District 4</b>                | <b>YES</b> |
| <b>Charles Roberts, At Large</b>                 | <b>YES</b> |
| <b>Eugene Sherman III, District 1</b>            | <b>YES</b> |

**THE MOTION PASSED 7 TO 0 BY ROLL CALL VOTE.**

**Disclosures and Declarations of Conflict**

Commissioner Powell announced that this would be his final Planning Commission meeting. He said he has family matters he needs to take care of and is withdrawing from the commission. He finished by saying he has enjoyed his time serving and appreciates everyone.

Chair Parramore introduced Mr. Justin Stiell as the new Senior Planner.

**PUBLIC HEARINGS**

**Public Hearing (Legislative) – Consideration of Ordinance #2021-013, Adoption of the Capital Improvements Schedule for Fiscal Years 2021/22- 2025/26 (LSPA-2021-04)**

Chair Parramore introduced the item.

Mr. Stiell came before the Board to read and explain the item. Pursuant to 163.3177 (3)(b) F.S., the Board of County Commissioners is required to adopt a CIS, Capital Improvements Schedule, annually. The CIS must include a list of the publicly funded projects project costs and funding sources that impact compacity for the transportation, parks, and recreational and school facilities and improve concurrency over the five-year planning horizon. The CIS includes a list of the capital projects that only impacts level of service capacity. Capacity projects are those that only expand or enhance a facility on a long-term basis. Projects not directly related to a level of service capacity such as roadway pavement/resurfacing park course gourmet events operations and traffic signals of Sara are not included in the CIS. The CIS was approved last year with two projects- Commuter Transportation Assistance Managed by Big Bend Transit Operating Funding.

***Commissioner Stallworth joined at 6:44PM.***

Chair Parramore asked if all of the major transport projects funded through Florida Dept. of Transportation and state resources. Mr. Stiell responded yes. Chair Parramore stated an estimated project cost is \$2 million but appropriations are for \$550,000, referring to the Quincy Municipal Airport Aviation Preservation Project, construction a parameter taxiway Chair Parramore asked where the balance of the project costs are in regards to the appropriations, considering the appropriations span over four years. Mr. Stiell responded projects are over a

large span of time, sometimes outside of the five-year plan that was printed out in front of the Commissioners. Payments may be made in the future or now.

Commissioner Sherman asked what SCOP meant. He said the Board needed to make sure they were clear on the funding. He asked if the department had received public comment on the item. Mr. Stiell responded no.

County Attorney Clayton Knowles said SCOP stands for Small County Outreach Program, a grant through the Florida Department of Transportation.

Chair Parramore asked for a list of acronyms for future reference.

Mr. Stiell says the statutes are to guide the Board and in order to do that, they must follow what the element says.

Vice Chair Bouie said it's a point of directive legislatively. She said the document is proposing the legislative as if that is how the Board is going to perform in the future. She said the Board is writing their own directive

**A MOTION WAS MADE FOR OPTION 1. THE MOTION WAS MADE BY COMMISSIONER SHERMAN AND WAS SECONDED BY COMMISSIONER ROBERTS.**

|  |            |
|--|------------|
| <b>Rev. Dr. Joe Parramore, Chair, District 5</b> | <b>YES</b> |
| <b>Lori Bouie, Vice Chair, District 5</b>        | <b>YES</b> |
| <b>John Youmans, District 2</b>                  | <b>YES</b> |
| <b>Wayne Williams, District 3</b>                | <b>YES</b> |
| <b>Anthony Powell, District 4</b>                | <b>YES</b> |
| <b>Charles Roberts, At Large</b>                 | <b>YES</b> |
| <b>Eugene Sherman III, District 1</b>            | <b>YES</b> |

**THE MOTION PASSED 8-0 BY ROLL CALL VOTE.**

## **GENERAL BUSINESS**

### **New Business**

Vice Chair Bouie welcomed Mr. Stiell and requested workshops for mutual assistance.

### **Planning Director**

#### **Next Meeting- December 16, 2021**

Chair Parramore asked what the agenda may look like for the next meeting.

Mr. Stiell said there may be one item as of now, the Midway Business Park development agreement. He described it as a DRI that was established in the 80's. He said Midway has annexed some property and a property owner would like to advise the DRI and agreement to maintain development potential.

Gadsden County Planning Commission  
November 18, 2021 Regular Meeting

Chair Parramore reminded the Board to be on time.

**Adjournment of Meeting**

**THERE BEING NO FURTHER BUSINESS, A MOTION WAS MADE BY COMMISSIONER YOUMANS  
AND SECOND BY VICE CHAIR BOUIE TO ADJOURN THE MEETING AT 6:57 P.M.**

**GADSDEN COUNTY, FL**

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**REV. DR. JOE PARRAMORE, Chair  
Gadsden County Planning Commission**

**ATTEST:**

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**NICHOLAS THOMAS, Clerk**