

**AT A MEETING OF THE AFFORDABLE HOUSING ADVISORY
COMMITTEE BOARD IN AND FOR GADSDEN COUNTY, FLORIDA
ON FEBRUARY 8, 2024 AT 5:00 PM, THE FOLLOWING
PROCEEDING WAS HAD, VIZ:**

Present: Tracey Stallworth, Chair
Kerwyn Jones-Wilson, Vice-Chair
Brenda Holt
Charles Hayes
Robin Watkins
Stacey Hannigan
Richard Lockwood

Staff Present: Sonya Burns, Housing Administrator
Adriana Quijada, Deputy Clerk

Pledge of Allegiance, Prayer and Roll Call

Chair Stallworth called the meeting to order at 5:07 pm. Ms. Hannigan provided Invocation. Mr. Lockwood led into the Pledge of Allegiance.

Amendments and Approval of Agenda

1. Approval of Meeting Minutes

Chair Stallworth asked for the approval on minutes.

STACEY HANNIGAN MADE A MOTION TO APPROVE THE MINUTES AND ROBIN WATKINS MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

2. Discussion of Housing Incentives and Approval

Chair Stallworth presented the next item.

Ms. Burns appeared before the Board and stated this was before them for approval. She mentioned that not many recommendations have changed; the previous committee agreed on these incentives.

Ms. Burns mentioned that on Incentive #5 on the chart was for the allowance of affordable accessory residential units in residential zoning districts. The Advisory Committee endorses Gadsden County Homebuyer Education Program to first time homebuyers as wells the Home Maintenance Classes for rehabilitation participants. All classes are free of charge.

Robin Watkins asked about incentive #10, the preparation of a printed inventory of locally owned public lands suitable for affordable housing. On the Committee's recommendation, it stated the

Advisory Committee endorsed the continued maintenance of an inventory of properties that are County owned. She was confused on this. Ms. Burns stated only county owned property. They have a list of all properties owned by the County.

Chair Stallworth asked if they could amend and add for clarity that it was BOCC owned. Ms. Burns stated they could approve these incentives with that amendment.

CHAIR STALLWORTH MADE A MOTION TO ADOPT THE INCENTIVE SUMMARY WITH AMENDING #10 INDICATING BOCC PROPERTIES AND KERWYN JONES-WILSON MADE THE SECOND. THE BOARD VOTED 5-0 BY ROLL CALL VOTE TO APPROVE.

3. CDBG Application Updates and Application Discussion

Ms. Burns stated this was approved by the Board April 13. They were awarded a \$750,000 Community Development block grant where they must complete 11 dwellings.

Ms. Burns mentioned the point value sheet and how they rank applicants. Ms. Watkins asked for explanation on the point value sheet.

Ms. Burns stated they have started with the CDBG grant and are selecting applicants.

Chair Stallworth asked if this was a Gadsden County ranking system. Ms. Burns stated this was a federal requirement.

Ms. Burns stated they were just voting to accept the ranking and application process; they were not changing the point value system.

CHAIR STALLWORTH MADE A MOTION TO ACCEPT THE RANKING AND APPLICATION SELECTION AND KERWYN JONES-WILSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

Chair Stallworth thanked Ms. Burns for being thorough with this. He asked if they would be included in the ribbon cutting. Ms. Burns stated yes.

Chair Stallworth asked if it would be local contractors. Ms. Burns stated she does an email blast; they give local contracts preference.

Ms. Hannigan asked if they do not qualify, would they have to bring it back to them. Ms. Burns stated correct.

Public Comments and Concerns on Non-Agenda Items (3-minute limit)

Motion to Adjourn

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR STALLWORTH
DECLARED THE MEETING ADJOURNED AT 5:33 P.M.**

GADSDEN COUNTY, FLORIDA

**TRACEY STALLWORTH, Chair
Affordable Housing Advisory Committee**

ATTEST:

NICHOLAS THOMAS, Clerk