

AT A REGULAR MEETING OF THE BOARD OF
COUNTY COMMISSIONERS HELD IN AND FOR
GADSDEN COUNTY, FLORIDA ON SEPTEMBER
16, 2025 AT 6:00 P.M., THE FOLLOWING
PROCEEDING WAS HAD, VIZ:

Present: Eric F. Hinson, Chair, District 1
Ronterious Green, Vice-Chair, District 5
Alonzetta Simpkins, District 2
Shawn Wood, District 3
Brenda A. Holt, District 4
Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Adriana Quijada, Deputy Clerk

1. **Call to Order, Invocation and Pledge of Allegiance**

Chair Hinson called the meeting to order at 6:01 p.m. Commissioner Simpkins led into invocation and the Pledge of Allegiance.

Commissioner Holt appeared online.

4. **Amendments to the Agenda**

Mr. James asked to pull items 7.d. through 7.i. under the consent agenda and also requested to pull items 11.o., *Approval of Contract with Corrections Software Solutions for Probation Case Management*, and 11.p., *Approval of Fire and Rescue Interlocal Agreement Between Gadsden County, Florida and the Town of Havana, Florida*, under general business.

Commissioner Green asked why they were pulling the consent items. Mr. James stated the items regarding animal control needed to be pulled due to Mr. Meeks needing to speak with municipalities about increases. Commissioner Holt stated those cities have already agreed and signed and adjusted their budgets already.

Commissioner Wood asked if they were pulling these items for discussion or to be removed from the agenda. Mr. James stated they are tabling them for the next meeting's agenda.

COMMISSIONER SIMPKINS MADE A MOTION TO PULL ITEMS 7.D., 7.E., 7.F., 7.G., 7.H., 7.I., 11.O., 11.P. FROM THE AGENDA AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 4-1 BY VOICE VOTE TO APPROVE. COMMISSIONER HOLT OPPOSED.

Mr. James requested to add under the consent agenda item 7.j., *Approval of Resolution regarding re-establishing navigating on Apalachicola River*.

Mr. James also requested to add under General Business:

- Item 11.r Approval of Draft Resolution 2025-___ approving the execution of FRDAP agreements for Pat Thomas Park and Shiloh Park ADA Improvements projects by Mrs. Shawanna Moye, Parks and Recreation Manager.
- Item 11.s Approval of a Six-Month Contract Amendment to Extend the Two Professional Engineering Services Contracts

- Item 11.t Approval of No-Cost Amendment No. 2 to Construction Contract with Sandco, LLC – South Adams Street Sidewalk LAP Project (FPID 436992-1-58-01)

Commissioner Green stepped out at 6:10 p.m. and returned at 6:11 p.m.

Commissioner Holt appeared at 6:15 p.m.

COMMISSIONER SIMPKINS MADE A MOTION TO ADD ITEMS 7.J., 11.R., 11.S., AND 11.T. TO THE AGENDA AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

5. Approval of Agenda

COMMISSIONER HOLT MADE A MOTION TO APPROVE THE AGENDA AS AMENDED AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

6. Awards, Presentations, and Appearances

6.a. Presentation on Grant Funding and Project Progress Update (Kassandra McGlonn)

Mr. James stated he was proud of the work put in for this presentation. They are going to share with the commission where they are at with major projects.

Kassandra McGlonn, Grants Administrator, appeared to provide the presentation. She stated the interim county administrator formed a team to assess streamlining project completion.

Ms. McGlonn stated one of their major projects is the Special Needs Shelter. The total cost for this project is \$483,000. The agreement went into effect January 11, 2023 and expired on August 31, 2025, which is pending extension. The plan to break ground on this facility in February 2026.

Ms. McGlonn went on to the next major project, the Quincy EMS building. The agreement was effective since April 13, 2022 and is going to expire on September 2027. The total funding for this project is \$2.5 million.

Ms. McGlonn went on to the next major project, the Chattahoochee Multi-Purpose Community Facility (Broadband). The total funding will be \$4 million, which will be from ARPA dollars, and the agreement will expire on October 31, 2026. They have procured their architect, which is with CRA, and they are actively working on designs. They are planning on having the designs developed and approved by October 2025, and breaking ground January 2026.

Ms. McGlonn went on to the Havana Multi-Purpose Community Facility. The total funding for this major project will be at \$2 million, using ARPA dollars. This agreement expires December 31, 2026 and they have CRA architects actively designing the facility.

Commissioner Green asked how many designs they were going to present for each project. Ms. McGlonn stated it depends on what the requirements are. Commissioner Green stated he

would like for the board to be a part of the selection process. Chair Hinson stated, normally, different architects come to present before the board and then they determine who to vote on.

Commissioner Simpkins asked if they were on target as it relates to the current tenants. Ms. McGlonn stated yes, they have been working with them for a couple months now. Chair Hinson stated he lives across the street from Neighborhood Health and he never sees them there. Commissioner Holt asked if they have a contract with Neighborhood Health and Chair Hinson stated no. Commissioner Holt stated an eviction notice should happen then.

Commissioner Green stepped out at 6:41 p.m. and returned at 6:43 p.m.

Ms. McGlonn went on to the next project, the Public Safety Complex. Total funding for this project is around \$18 million and the agreement was set to expire 2026-2027.

Ms. McGlonn went on to the next major project, Boys & Girls Club. Total funding is \$3,618,705 and the agreement expires on June 30, 2026. The design development is pending site selection. She stated a major factor to consider with this grant is the claw-back, but breaking ground could reduce the chance of that. Chair Hinson stated it was staff that needs this to happen and he knew they could get it done. Commissioner Green stated it depended on the board; they need to make a site selection.

Ms. McGlonn mentioned that Hammond Design Group will be the architects for the Boys & Girls Club. They were looking for the design to be completed by December 2025 and break ground in April 2026.

Commissioner Simpkins stepped out at 6:52 p.m.

Commissioner Holt mentioned Stevens School and asked about the things still needing to be done. Ms. McGlonn stated they were bringing in those last appliances that they needed. Joshua Pascalone from Greybelle Construction appeared and stated they have ordered the package of appliances. He mentioned needing a security system and Mr. Morris received a quote of roughly \$15,000 for a full security package.

Commissioner Simpkins returned at 6:56 p.m.

7. Consent

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THE CONSENT AGENDA AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

7.a Ratification Memo

7.b BOCC Meeting/Workshop Minutes

1. August 19, 2025, Budget Workshop

2. August 26, 2025, Special Meeting

3. September 2, 2025, BOCC Meeting

7.c. SHIP Annual Report and Certification

~~7.d. Municipal Inter Local Agreement for Animal Control Services — Havana~~

~~7.e. Municipal Inter Local Agreement for Animal Control Services — Chattahoochee~~

~~7.f. Municipal Inter Local Agreement for Animal Control Services — Greensboro~~

~~7.g. Municipal Inter Local Agreement for Animal Control Services — Quincy~~

~~7.h. Municipal Inter Local Agreement for Animal Control Services — Gretna~~

~~7.i. Municipal Inter Local Agreement for Animal Control Services — Midway~~

7.j. Approval of Resolution urging a Responsible Approach to Re-Establishing Navigation on the Apalachicola River

8. Items Pulled for Discussion

9. Citizens Requesting to be Heard on Non-Agenda Items (3-Minute-Limit)

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

Chair Hinson read aloud the above statement.

Reginald Cunningham, 1140 San Bonita Blvd. Havana, FL

Mr. Cunningham appeared to discuss a previously approved budget line item allocated to the senior foundation. The agreement was for \$40,000 annually that expires in 2028. They have not received the allocation for 2025 and are asking the board to make a motion to direct the Clerk to give the foundation the remaining \$27,434.

Dr. Patricia Tennell, 722 West King St. Quincy, FL

Dr. Tennell appeared to discuss funding for the senior foundation. She asked to have the Clerk release the funds. Chair Hinson asked about the executive director for the foundation. Mr. Cunningham stated he was not sure, it was a board.

Commissioner Green stepped out at 7:33 p.m.

Commissioner Wood returned at 7:36 p.m.

Mr. Baptiste stated he met with Mr. Cunningham and Ms. Fryson and was asked about this issue. It would be illegal for the board to make a motion because the board has to operate under Sunshine. The County controls the funds and the Clerk is the comptroller. He stated an email was sent out from the Clerk that stated financial irregularities because the organization was operating as a pass-through entity. The money the foundation was getting was intended to be used for other citizens. Instead of Gadsden County providing that service directly through its Elderly Affairs department, the money would go to the foundation for services to be provided. The Clerk took issue with that because before, when Gadsden Senior Services was operating, there was no Elderly Affairs department for the county. GSS was the primary funding mechanism. The Clerk's issue was that at this time in 2025, there is now an Elderly Affairs department. In some way, some of the rights that GSS had were passed through to the foundation.

Commissioner Green returned at 7:39 p.m.

Commissioner Holt asked Mr. Baptiste to give copies of state statutes to these organizations so they could take a look at it. They should agenda this for the next meeting.

Commissioner Simpkins stated when she first got on the board, there was only \$60,000 going towards services as a whole for Gadsden County Senior Services. She stated she was committed to fighting for senior services.

Chair Hinson asked Ms. Fryson who was the Executive Director for the Gadsden County Senior Citizen Foundation. Ms. Fryson stated she was, voluntarily.

Kathy Brown, 1592 Salley Brown Rd. Quincy, FL

Ms. Brown appeared before the board in support of the Gadsden Senior Foundation.

Alice Stokes, 1238 Berry St. Quincy, FL

Ms. Stokes appeared before the board in support of the Gadsden Senior Foundation.

Lois Thomas, 1763 Spooner Rd. Quincy, FL

Ms. Thomas appeared before the board in support of the Gadsden Senior Foundation.

Evelyn Alexis, 445 Strong Rd. Apt 35

Ms. Alexis appeared before the board regarding the senior foundation and stated she felt like they have been put on the backburner.

Jolene Williams, 1165 Dove Ct. Havana FL.

Ms. Williams appeared in regards to the PAMS program. She stated they were in desperate need of any assistance that the board could provide. Since April, they have not been able to be paid a full month's salary. They were hoping to be put back on the agenda to get more funding.

Chair Hinson mentioned having a workshop on that first. They need to make sure everything is in order first.

Commissioner Holt asked Mr. Baptiste what did he find out. Mr. Baptiste stated there was an issue with compliance, but he believed they were in compliance with the documentation he received. They could have a workshop on this to get things vetted out.

Kenneth Frame, 120 McArthur St.

Pastor Frame appeared and asked if they have considered adopting his poem that he read aloud to them at a previous board meeting. Also, he mentioned that he is the new pastor for New Hope Missionary Church in Mount Pleasant.

Commissioner Wood stepped out at 8:24 p.m.

COMMISSIONER SIMPKINS MADE A MOTION TO ADOPT PASTOR FRAME'S POEM TO BE ADDED TO THE COUNTY WEBSITE AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 3-0 BY VOICE VOTE TO APPROVE.

Commissioner Wood returned at 8:27 p.m.

Derrick Elias, PO Box 2171 Quincy, FL

Mr. Elias appeared and stated he has been finding these meetings more and more entertaining and longer. A great deal could be accomplished by them following Roberts Rule. He asked about how they with interact with municipalities regarding street repairs. He stated Adams Street was in much need of repair. Curtis Young appeared and stated he has spoken to the public works director for the city of Quincy. They have talked about going after grants for that road.

Commissioner Holt returned at 8:27 p.m.

Public Hearings

11. General Business

11.a. Approval of Resolution for Hanna Mill Pond Bridge Design

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.b. Board Direction and Approval of Resolution 2025-045 Gadsden County Development Council Amendment for FY2025

Mr. James presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.c. Approval and Execution of State Aid Grant Agreement

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.d. Approval of Funding Re-Allocation to Support Gadsden County Senior Services

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.e. Authorize the Clerk of Court's Finance Director to Process and Disburse Payments for Task Force Members

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.f. Approval of Property Damage Settlement Regarding Bridge Incident near Chattahoochee, FL

Mr. Baptiste presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.g. Approval to Sell Surplus Vehicles at Auction

Mr. James presented the above item.

Commissioner Simpkins asked what was the purpose of auctioning these vehicles. Mr. Young appeared and stated he spoke with the Fleet manager. Ms. Raynak stated the Chief called and wanted them to be auctioned due to those vehicles not being reliable.

Commissioner Green asked if there were other options besides auctioning them. Mr. Baptiste stated under the state statute, there are 3 mechanisms by which the county can dispose of property. One by auction, two by giving it to a non-profit, or three giving it to another local government. If they do approve this motion, there has to be two parts. First, the county has to declare it surplus. There has to be a second motion to authorize the county to auction the items through a third-party.

Derrick Elias appeared and asked if the board has adopted a policy to follow that statute. Commissioner Holt mentioned providing a maintenance sheet. Mr. Baptiste stated they follow the statute.

Commissioner Simpkins stepped out at 8:45 p.m.

COMMISSIONER HOLT MADE A MOTION TO DECLARE THE ITEMS SURPLUS AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Commissioner Simpkins returned at 8:47 p.m.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THE SELL OF SURPLUS VEHICLES AT AUCTION AND TO AUTHORIZE THE CHAIRMAN TO SIGN ALL RELATED DOCUMENTS. COMMISSIONER HOLT MADE THE SECOND AND THE BOARD VOTED 5-0 TO APPROVE.

11.h. Approval to Pay Johnson Controls for the Tamper Switch Proposal and Service Agreement

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.i. Approval of the Interlocal Agreements for Human Services for the City of Havana Senior Citizens

Mr. James presented the above item.

CHAIR HINSON MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.j. Approval of the Agreement between the County and CRA as the Design Professional for the Public Safety Complex/EOC in Response to RFQ 25-02 Professional Architectural/Engineering (AE) Services.

Mr. James presented the above item.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.k. Approval of Core Contract Documents for the Department of Health

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.l. Approval of The William S. Stevens COVID Shelter's Change Order No. 3 (authorizes the use of contingency funds and revises the completion date) and Change Order No. 4 (authorizes purchase of appliances, worktables, awning, etc.)

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.m. Approval of the CDBG-DR EMS Quincy Grant Agreement M0026 Amendment #2 to Extend the Agreement Expiration Date through September 30, 2026.

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

11.n. Consideration of Approval of Site Selection for Proposed Boys & Girls Club and Community Center (Quincy, FL)

Mr. James presented the above item. He stated the Strong Road site has 22 acres and there is room for parking. He thought it was the best site to place the Boys & Girls Club. They need to make a decision on a site location tonight.

Commissioner Wood asked Mr. James if he laid out all the options. Mr. James stated he visited the 2 sites that he thought were the best. Commissioner Wood mentioned that the Strong Road location was 4 miles from the new projects. He stated there is almost 2 miles of road with no sidewalk or street lights and adding a gym and football field would cost millions.

Commissioner Green stated there were pros and cons done on all locations. He stated they cannot continue to wait for the city to make a decision about that property. The emergency room and Sheriff's office is in close proximity to Strong Road in case something were to happen. He looked forward to in the future working with the city on the complex, but he did not feel like they were there yet.

Commissioner Simpkins stated she noticed Fontana Trail was not listed at all and suggested for them to look at that site. It was already cleared, prepped, and a design already made.

Casey Dennis, CEO of Boys & Girls Club Big Bend, appeared before the board. He stated they have a tremendous opportunity in front of them to put something beautiful in the city. The kids need it and the board needs to make a choice.

Alma Venisee, 155 Martin St. Quincy, FL

Ms. Venisee appeared before the board and did not agree on spending a lot of money on someone else's property.

COMMISSIONER GREEN MADE A MOTION FOR THE BOYS & GIRLS CLUB SITE TO BE ON STRONG ROAD AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 2-3 AND THE MOTION FAILED.

COMMISSIONER WOOD MADE A MOTION FOR THE BOYS & GIRLS CLUB SITE TO BE AT 122 N. GRAVES ST. QUINCY, FL AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

11.o. Approval of Contract with Corrections Software Solutions for Probation Case Management

- 11.p. ~~Approval of Fire and Rescue Interlocal Agreement Between Gadsden County, Florida and the Town of Havana, Florida~~

- 11.q. Approval of the Interlocal Agreements for Human Services for the City of Chattahoochee Senior Citizens

Mr. James presented the above item.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

- 11.r. Approval of Draft Resolution 2025- approving the execution of FRDAP agreements for Pat Thomas Park and Shiloh Park ADA Improvements projects by Mrs. Shawanna Moyer, Parks and Recreation Manager

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

- 11.s. Approval of a Six-Month Contract Amendment to Extend the Two Professional Engineering Services Contracts

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

- 11.t. Approval of No-Cost Amendment No. 2 to Construction Contract with Sandco, LLC – South Adams Street Sidewalk LAP Project (FPID 436992-1-58-01)

Mr. James presented the above item.

COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE.

12. Clerk of Court

No updates.

13. County Attorney

No updates.

14. County Administrator

Mr. James thanked his team for giving an overview of those projects and they will have an update soon on the hospital.

15. Discussion Items by Commissioners

15.a. Commissioner Alonzetta Simpkins, District 2

Commissioner Simpkins stated on September 23 she will be doing a community meeting at Second Elizabeth at 6 p.m.

15.b. Commissioner Shawn Wood, District 3

Commissioner Wood mentioned the treasure hunt on September 20 at the courthouse.

15.c. Commissioner Brenda A. Holt, District 4

Commissioner Holt stated the treasure hunt will be on Saturday and this time they are doing churches.

15.d. Commissioner Ronterious Green, District 5

Commissioner Green thanked Ms. Bouie regarding the planning commission and asked for commissioners to let their board members know they need to show up to those meetings.

15.e. Commissioner Eric F. Hinson, District 1

Chair Hinson mentioned the garbage pick-up day and asked about the schedule. Mr. James stated they made a flyer today and they should get it any day.

16. Motion to Adjourn

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HINSON
DECLARED THE MEETING ADJOURNED AT 10:04 PM.**

GADSDEN COUNTY, FLORIDA

**ERIC F. HINSON, Chair
Board of County Commissioners**

ATTEST:

NICHOLAS THOMAS, Clerk