

AT A REGULAR MEETING OF THE BOARD  
OF COUNTY COMMISSIONERS HELD IN  
AND FOR GADSDEN COUNTY, FLORIDA  
ON NOVEMBER 17, 2025 AT 6:00 P.M.,  
THE FOLLOWING PROCEEDING WAS  
HAD, VIZ:

**Present:** Eric F. Hinson, Chair, District 1  
Ronterious Green, Vice-Chair, District 5  
Alonzetta Simpkins, District 2  
Shawn Wood, District 3  
Brenda A. Holt, District 4  
Reginald James, Interim County Administrator  
Louis Baptiste, Interim County Attorney  
Adriana Quijada, Deputy Clerk

**1. Call to Order, Invocation and Pledge of Allegiance**

Chair Hinson called the meeting to order at 6 p.m. Vice-Chair Green led into invocation and the Pledge of Allegiance.

**4. Amendments to the Agenda**

Attorney Baptiste stated the county has received notice that there will be excessive dry conditions and they might need to look at a resolution related to banning any burning.

**COMMISSIONER WOOD MADE A MOTION TO ADD ITEM 11.N., APPROVAL OF RESOLUTION BANNING OUTDOOR BURNING AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

Mr. Baptiste stated for item 11.m., there needs to be a motion to add the design work authorization for Hammond Design Group.

**COMMISSIONER WOOD MADE A MOTION TO ADD THE WORK AUTHORIZATION FOR HAMMOND DESIGN GROUP TO ITEM 11.M. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**5. Approval of Agenda**

**COMMISSIONER HOLT MADE A MOTION TO APPROVE THE AGENDA AS AMENDED AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**6. Awards, Presentations, and Appearances**

**6.a. Election of Chairman and Vice Chairman**

Commissioner Wood nominated Commissioner Hinson to remain as Chairman and Commissioner Holt nominated Commissioner Green as Chairman.

**CHAIR HINSON CALLED FOR A VOTE TO ELECT ERIC F. HINSON AS CHAIRMAN. THE BOARD VOTED 3-2 WHERE COMMISSIONER HOLT AND COMMISSIONER GREEN OPPOSED.**

**CHAIR HINSON CALLED FOR A VOTE TO ELECT COMMISSIONER GREEN AS VICE-CHAIR. THE BOARD VOTED 5-0 TO APPROVE.**

**7. Consent**

Vice-Chair Green asked to pull item 7.d. for discussion.

**COMMISSIONER GREEN MADE A MOTION TO APPROVE THE CONSENT AGENDA AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**7.a Ratification Memo**

**7.b. BOCC Meeting/ Workshop Minutes:**

1. October 30, 2025, Special Meeting
2. November 4, 2025, Regular BOCC Meeting

**7.c. Approval of Signature for Special Assessment Lien and Contract – SHIP**

**7.d. Approval of 2026 Holiday Schedule**

**7.e. Approval of the 2026 BOCC Meeting Calendar**

**7.f. Approval of Library Annual Plan of Service 2025-2026**

**8. Items Pulled for Discussion**

**7.d. Approval of 2026 Holiday Schedule**

**COMMISSIONER GREEN MADE A MOTION FOR ITEM 7.D. TO BE CONSISTENT WITH THE STATE HOLIDAY SCHEDULE AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**9. Citizens Requesting to be Heard on Non-Agenda Items (3-Minute-Limit)**

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to [CitizensToBeHeard@gadsdencountyfl.gov](mailto:CitizensToBeHeard@gadsdencountyfl.gov) until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at [www.gadsdencountyfl.gov](http://www.gadsdencountyfl.gov).

Chair Hinson read aloud the above statement.

**10. Public Hearing**

**10.a. Approval of Resolution 2026-008 and Budget Amendments for FY26**

Mr. James stated this agenda item seeks to move funding that was unspent from 2024-25 from Parks and Rec to the 2025-26 budget for Parks and Recreation to complete park improvement projects. In 2024-25, the Board approved moving \$440,000 from General Fund to the Parks and Rec budget to complete park improvements. The money was not fully expended and has an available balance of \$380,892.23.

Chair Hinson asked if there were any public comments and there were none.

Commissioner Holt asked Ms. Moyer about a report on parks. Ms. Moyer stated when they initially started addressing parks that needed upgrades, they did try to make sure to do at least one park in each district. They have a total of 13 parks and they have worked on 6 parks so far. Commissioner Holt asked about the cost for the parks they have already completed. Ms. Moyer stated she can get that information for her.

**COMMISSIONER WOOD MADE A MOTION TO APPROVE ITEM 10.A. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

Chair Hinson asked Mr. James to make sure cameras were included for the parks, and also signs showing the parks close at nightfall. Attorney Baptiste stated there are signs in the parks, they just have to work on enforcing it. He will get with the Administrator and Code Enforcement.

**10.b. Approval of Resolution 2025-058 Budget Amendments for FY25**

Mr. James presented the above item and stated it pertains to Court and Library services.

Commissioner Simpkins asked if this was an oversight. Ms. Raynak stated these were expenses from the 2024-25 budget.

Chair Hinson asked if the library was closed on holidays. Ms. Washington appeared and stated they follow the same holiday schedule as the county.

**COMMISSIONER WOOD MADE A MOTION TO TABLE THIS ITEM. MOTION DIED DUE TO LACK OF A SECOND.**

Mr. James stated he spoke with the Clerk about this and they have a timeline to where it needed to be done by the 28<sup>th</sup>

**COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 3-2 TO APPROVE. COMMISSIONER WOOD AND CHAIR HINSON OPPOSED.**

**11. General Business**

**11.a. Approval of an Amendment to the existing contract for I.F.W. Security LLC Services at county buildings**

Mr. James presented the above item and stated this was a request to move from \$15 an hour to \$17 an hour.

**COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.**

Chair Hinson recommended that they raise it to a minimum of \$23 or \$24 an hour.

Commissioner Holt withdrew her motion and Commissioner Simpkins withdrew her second.

Commissioner Wood stated they should get out of the habit of giving people more than what they ask for. He preferred to stay at the \$17 rate.

**COMMISSIONER GREEN MADE A MOTION TO APPROVE \$20 PER HOUR FOR I.F.W. SECURITY LLC AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 4-1 TO APPROVE. COMMISSIONER WOOD OPPOSED.**

**11.b. Approve changes to the Vehicle Use Policy and Take-Home Policy for Vehicles**

Mr. James presented the above item. This seeks board approval for the return of several high-end leased county vehicles with Enterprise to reduce fleet size and financial impact.

Commissioner Holt asked how those vehicles were checked out. Mr. Meeks appeared and stated currently, pool vehicles are checked out with Ms. Dawkins. Department heads assign vehicles as they see needed for day-to-day use. The county administrator and department heads would determine take-home vehicles.

Commissioner Wood asked that they report speeding ticket within 24 hours.

**COMMISSIONER GREEN MADE A MOTION TO APPROVE THIS ITEM WITH THE LANGUAGE THAT FOLLOWS FLORIDA LAW AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**11.c. Approval of Verizon Connect GPS**

Mr. James presented the above item.

**COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE ITEM 11.C. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**11.d. Approval to accept the Emergency Management Performance Grant Agreement #G0606**

Mr. James presented the above item.

**COMMISSIONER WOOD MADE A MOTION TO APPROVE ITEM 11.D. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**11.e. Approval of Amendment 1 to Hammond Design Group, LLC Continuing Services Contract for Professional Architectural Services**

COMMISSIONER WOOD MADE A MOTION TO APPROVE ITEM 11.E. AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.f. Approval of the Agreement for GIS Services with the ARPC**

COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.F. AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.g. Approval of LAP Expiration of Agreement/Time Extension for 441193-2-Barineau Road Over Willacoochee Creek Bridge No. 504135**

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE ITEM 11.G. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.h. Approval of LAP Expiration of Agreement/Time Extension for 453007-2-Cane Creek Road over Cane Creek Bridge No. 504020 Rep Air**

COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.H. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.i. Approval of LAP Expiration of Agreement/Time Extension for 446637-2-CR 12 Fairbanks Road from CR157 Concord Road to Leon Co Line – Phase II**

COMMISSIONER GREEN MADE A MOTION TO APPROVE ITEM 11.I. AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.j. Approval of LAP Expiration of Agreement/Time Extension for 448611-1-CR 274 Ben Bostick Road from I-10 Overpass to SR 10 (US 90)**

COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.J. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**~~11.k. Approval of LAP Expiration of Agreement/Time Extension for 446637-2-CR 12 Fairbanks Road from CR157 Concord Road to Leon Co Line – Phase II~~**

Mr. James stated this item was a duplicate from item 11.i.

**11.l. Approval of the payment of year two of the Flock Safety Agreement**

Mr. James presented the above item.

COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.L. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

**11.m. Approval of the Boys & Girls Club Design Task Order**

**COMMISSIONER HOLT MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.**

Mr. Baptiste asked to amend the motion to approve the Hammond Design work authorization.

**COMMISSIONER HOLT AMENDED HER MOTION TO APPROVE ITEM 11.M. AND INCLUDE THE APPROVAL OF THE HAMMOND DESIGN GROUP WORK AUTHORIZATION. COMMISSIONER WOOD MADE THE SECOND AND THE BOARD VOTED 5-0 TO APPROVE.**

**11.n. Approval of Resolution Prohibiting Outdoor Burning**

**COMMISSIONER HOLT MADE A MOTION TO APPROVE ITEM 11.N. AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.**

**12. Clerk of Court**

No updates.

**13. County Attorney**

No updates.

**14. County Administrator**

Mr. James announced the additional office closure dates for holidays.

Mr. James mentioned having a strategic planning session on December 13<sup>th</sup>.

**15. Discussion Items by Commissioners**

**15.a. Commissioner Alonzetta Simpkins, District 2**

Commissioner Simpkins stated she would like a bonds workshop.

*Commissioner Green stepped out at 7:25 p.m.*

Commissioner Simpkins stated she would like for the procurement policy to be on the agenda for the next meeting. She also would like an update on the software.

*Commissioner Green returned at 7:27 p.m.*

*Commissioner Simpkins stepped out at 7:31 p.m.*

**15.b. Commissioner Shawn Wood, District 3**

Commissioner Wood would like a PSA on forest fires due to dry weather. He also mentioned questions he has been getting regarding renting public facilities.

Commissioner Wood invited Rev. Hannah to speak on the PAMS program if he would like. Commissioner Wood stated the river landing in Chattahoochee was going well.

**15.c. Commissioner Brenda A. Holt, District 4**

Commissioner Holt stated she invited Rev. Hannah to come to this meeting and asked him if he would like to speak.

Rev. Tony Hannah appeared before the board and stated he was very passionate about Gadsden County. The bus was going very well and they are trying to expand it; but he cannot do it by himself. He stated he loves the PAMS program and wants it back. He was not aware that they were going to make that vote at the last meeting, and he was in a meeting that he could not get out of. He nor his board approved for that to happen and he did not want them to take the program away from him.

Commissioner Green stated at the last meeting, they asked if Rev. Hannah was aware that they were voting to take the PAMS program to the Health Department. The county administrators answer was yes.

Mr. James stated he and Rev. Hannah have spoken a few times, and he did not foresee any real challenges.

Commissioner Holt stated she spoke with Rev. Hannah and Dr. Cooksey. She stated Dr. Cooksey asked her how did it get on the agenda. it was an error made by the board; Green stated would not call it an error since they did ask.

**COMMISSIONER HOLT MADE A MOTION FOR THE PAMS PROGRAM BE ADDED ON THE NEXT AGENDA AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.**

Mr. Baptiste stated under Ordinance 2021-015, this board is prohibited from reconsidering a decision for 6 months. But, if the board votes to have him look into it to see if there was a way, he will. If they take any action, it would be void under that ordinance.

Commissioner Holt stated she did not think that would apply to a board error. Commissioner Green stated he would not call it an error, because they did ask. He asked the attorney to look into maybe overruling it.

Attorney Baptiste stated when he received information that the Health Department agreed to take the PAMS program back, he did not request documentation from the Gadsden Health Council because this board had asked him to do a historical search and that's where it was housed.

Commissioner Wood stated he did not mind revisiting that item. It would be better to allow the manager and attorney to come back with this.

Commissioner Holt mentioned the policy on adding items to the agenda. She has asked several times for the Interim County Administrator position be put on the agenda, as well as the Interim Attorney position.

Chair Hinson stated there was a 6-minute time limit that each Commissioner has with their comments.

**15.d. Commissioner Ronterious Green, District 5**

**15.e. Commissioner Eric F. Hinson, District 1**

**16. Motion to Adjourn**

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HINSON  
DECLARED THE MEETING ADJOURNED AT 7:56 PM.**

**GADSDEN COUNTY, FLORIDA**

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**ERIC F. HINSON, Chair  
Board of County Commissioners**

**ATTEST:**

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**NICHOLAS THOMAS, Clerk**