

**AT A REGULAR MEETING OF THE BOARD
OF COUNTY COMMISSIONERS HELD IN
AND FOR GADSDEN COUNTY, FLORIDA
ON DECEMBER 2, 2025 AT 6:00 P.M.,
THE FOLLOWING PROCEEDING WAS
HAD, VIZ:**

Present: Eric F. Hinson, Chair, District 1
Ronterious Green, Vice-Chair, District 5
Alonzetta Simpkins, District 2
Shawn Wood, District 3
Brenda A. Holt, District 4
Reginald James, Interim County Administrator
Louis Baptiste, Interim County Attorney
Adriana Quijada, Deputy Clerk

1. Call to Order, Invocation and Pledge of Allegiance

Chair Hinson called the meeting to order at 6 p.m. Vice-Chair Green led into invocation and the Pledge of Allegiance.

4. Amendments to the Agenda

Mr. James requested to pull under general business item 11.c. and item 11.d., and add under general business *item 11.f., Approval of BB219 Broadband MPCF project amendment between Gadsden County and FL Commerce for Havana Facility.*

Commissioner Green asked to move his comment section up on the agenda due to needing to leave early.

Commissioner Wood asked why they pulled item 11.c. Mr. James stated they had some cost issues and they wanted to make sure they add Scotts town park. The item will be at the next meeting.

Commissioner Ronterious Green, District 5

Commissioner Green asked to have someone at the front door at all times. They are some people who prefer not to park in the back.

Commissioner Green mentioned the Christmas parade that will be on Friday, and invited the Commissioners to karaoke night at Bantam Bay for his birthday celebration.

**COMMISSIONER GREEN MADE A MOTION TO HAVE THE COUNTY ADMINISTRATOR POSITION
ADDED ON THE NEXT MEETINGS AGENDA AND COMMISSIONER HOLT MADE THE SECOND.
THE BOARD VOTED 5-0 TO APPROVE.**

Commissioner Green stated they need to go back and discuss protocols for meetings and revisit the process of how they elect the Chairman.

COMMISSIONER GREEN MADE A MOTION TO REVISIT THE PROCEDURES AND DUTIES OF THE CHAIRMAND AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

5. Approval of Agenda

COMMISSIONER WOOD MADE A MOTION TO APPROVE THE AGENDA AS AMENDED AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

6. Awards, Presentations, and Appearances

6.a. Ty Smith, 425 Highbridge Road

Mr. Smith appeared and stated he was the new Executive Director of the Chamber of Commerce for Gadsden County.

7. Consent

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THE CONSENT AGENDA AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 5-0 TO APPROVE.

7.a Ratification Memo

7.b. BOCC Meeting/ Workshop Minutes:

1. November 17, 2025, Regular Meeting

7.c. Approval of FL Department of Health, Bureau of EMS Matching Grant Application

7.d. Approval and Signature for Special Assessment Liens – SHIP

7.e. Approval and Signature for Satisfaction of Special Assessment Lien

8. Items Pulled for Discussion

9. Citizens Requesting to be Heard on Non-Agenda Items (3-Minute-Limit)

The Gadsden County Board of County Commissioners welcomes and encourages public participation at all meetings of the Board. Citizens are free to speak for up to three (3) minutes on non-agenda items. Public comments and participation are also encouraged for items on the agenda. Additionally, if you are unable to attend a meeting in person, comments from the Public can also be submitted via email to CitizensToBeHeard@gadsdencountyfl.gov until noon on the date of the meeting. Comments submitted after the deadline, but prior to the meeting, will be added to the official record, but the County cannot guarantee that Commissioners and staff will have adequate time to review comments prior to the meeting. Citizens are further encouraged to participate on the County's website at www.gadsdencountyfl.gov.

Chair Hinson read aloud the above statement.

10. Public Hearing

10.a. Approval of Resolution 2025-059 & Budget Amendments for FY25

Mr. James presented the above item.

Ms. Raynak appeared to expound on this item. She stated none of these amendments will affect the fund balance, it was just moving money to make sure the expense and revenue budgets are balanced.

Commissioner Simpkins stated they have been having a lot of budget amendments. She asked if they were setting up line items for the budget year that has already ended. Ms. Raynak stated they were putting the revenue into the line items that are in those revenue budgets.

Commissioner Green stepped out at 6:35 p.m.

Commissioner Wood asked the Chair to invite the Clerk to go through this with them. Commissioner Holt stated she was going to vote no on this item because she wanted a workshop on this.

COMMISSIONER HOLT MADE A MOTION TO NOT APPROVE THIS ITEM UNTIL THEY HAVE A WORKSHOP.

Mr. Baptiste stated it was not a proper motion.

Commissioner Holt withdrew her motion.

COMMISSIONER HOLT MADE A MOTION TO TABLE THIS ITEM UNTIL THEY HAVE A WORKSHOP. COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.

Commissioner Wood asked if anything would happen if they tabled this item. Ms. Raynak appeared and stated they cannot close the books until the budget is balanced. Mr. Baptiste stated the Clerk has 60 days to make all budget amendments and their deadline was 2 days ago. He stated these amendments have nothing to do with the budget approved for 2025. Ms. Raynak stated that was correct.

Commissioner Green appeared online and asked the Chair to please reach out to the Clerk to ask him to consider being on Zoom during these item discussions.

Commissioner Simpkins withdrew her second and Commissioner Holt withdrew her motion.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 3-1 TO APPROVE. COMMISSIONER HOLT OPPOSED.

COMMISSIONER SIMPKINS MADE A MOTION FOR A WORKSHOP REGARDING BUDGET AMENDMENTS AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11. General Business

11.a. Approval of Change Order #4 between Graybelle Construction for the W.S. Stevens Covid Shelter

Mr. James presented the above item.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER HOLT MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.b. Approval of Grant Agreement between Gadsden County and FDOT

Mr. James presented the above item.

COMMISSIONER SIMPKINS MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER WOOD MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

Commissioner Wood stepped out at 7:06 p.m.

Commissioner Wood returned at 7:08 p.m.

~~**11.c. Approval of Public Restroom Plans for Gadsden County Parks and Recreational Department**~~

~~**11.d. Approval of Work Authorization for CRA Design Package Phase 2 for Old Courthouse Repairs**~~

11.e. Approval of LAP Expiration of Agreement/Time Extension for 446637-2-CR 12 Fairbanks Rd from CR 157 Concord Road to Leon CO Line – Phase II

Mr. James presented the above item.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

11.f. Approval of BB219 Broadband MPCF project amendment between Gadsden County and FL Commerce for Havana Facility

Mr. James presented the above item.

COMMISSIONER WOOD MADE A MOTION TO APPROVE THIS ITEM AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

12. Clerk of Court

No updates.

13. County Attorney

Mr. Baptiste stated he brought copies of their noise ordinance. They met with code enforcement on the issue and he suggested they have a workshop on this.

Mr. Baptiste asked for authority to investigate issues that the Clerk has brought up in his emails. The Clerk mentioned issues with TDC and their treasure hunts, and also the use of county buildings. He wanted permission from the board to get information from third-parties.

Commissioner Holt stated for Mr. Baptiste to meet with the Clerk first before getting third parties involved.

CHAIR HINSON MADE A MOTION TO GIVE MR. BAPTISTE THE AUTHORITY TO INVESTIGATE ISSUES BROUGHT UP BY THE CLERK AND COMMISSIONER SIMPKINS MADE THE SECOND. THE BOARD VOTED 4-0 TO APPROVE.

14. County Administrator

Mr. James mentioned Christmas activities.

Mr. James mentioned items that will be on the next agenda.

Mr. James stated they were moving forward with the Boys & Girls club.

15. Discussion Items by Commissioners

15.a. Commissioner Shawn Wood, District 3

Commissioner Wood mentioned noise complaints.

Commissioner Wood stepped out at 7:24 p.m.

~~15.b. Commissioner Ronterious Green, District 5~~

Moved up.

15.c. Commissioner Alonzetta Simpkins, District 2

Commissioner Simpkins stated she would like them to look at bonds.

Chair Hinson stated for them to have special meeting on that. Mr. James stated they were going to get one scheduled.

Commissioner Simpkins stated she would also like the procurement policy added on the next agenda.

15.d. Commissioner Brenda A. Holt, District 4

Commissioner Holt mentioned the issues brought up by the Clerk and stated the Clerk was addressing the wrong people and he needed to address whoever he wrote the checks to.

Commissioner Holt asked Mr. Baptiste if it was possible for him to respond to the Clerk's email and send him to the organization that the check was wrote to.

COMMISSIONER HOLT MADE A MOTION FOR THE INTERIM ATTORNEY TO RESPOND TO THE CLERK'S EMAIL AND SEND HIS REQUEST TO THE BLACK HISTORY COMMITTEE AND COMMISSIONER GREEN MADE THE SECOND. THE BOARD WENT INTO DISCUSSION.

Commissioner Simpkins asked if the attorney has spoken to the Clerk regarding this. Mr. Baptiste stated not regarding the Treasure Hunt; his intent was to go back to TDC.

Commissioner Holt asked Mr. James to look at funding for hospitals. She also asked Mr. James if he has changed the title of a Grants Writer. Mr. James stated they have a Grants Administrator, Mrs. McGlenn. Commissioner Holt stated a Grants Coordinator is the position that is supposed to come up and present information on grants. Grant Writers continuously write grants and she needed to know if that has changed.

Commissioner Holt asked if Mr. James has met with Rev. Hannah regarding PAMS. Mr. James stated they will meet on Thursday. Commissioner Holt mentioned that the bus belonged to the Health Council.

Commissioner Holt mentioned the 15 employees that never received their raises and she would like for Mr. James to bring that information back in the next meeting.

15.e. Commissioner Eric F. Hinson, District 1

Chair Hinson thanked the board for approving the Broadband Multi-Purpose Community Facility project in Havana.

16. Motion to Adjourn

**THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HINSON
DECLARED THE MEETING ADJOURNED AT 7:53 PM.**

GADSDEN COUNTY, FLORIDA

**ERIC F. HINSON, Chair
Board of County Commissioners**

ATTEST:

NICHOLAS THOMAS, Clerk