

**AT A REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS HELD IN AND FOR GADSDEN
COUNTY, FLORIDA ON JANUARY 2, 2018 AT 6:00 P.M.,
THE FOLLOWING PROCEEDING WAS HAD, VIZ:**

Present: **Brenda Holt, Chair, District 4**
 Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
 Eric Hinson, District 2
 Gene Morgan, District 3
 Sherrie Taylor, District 5
 Dee Jackson, Interim County Administrator
 David Weiss, County Attorney
 Nicholas Thomas, Clerk of Court
 Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Chair Holt called the meeting to order at 6:00 p.m. asked everyone to stand for moment of silence and then led in the Pledge of Allegiance.

AMENDMENTS AND APPROVAL OF AGENDA

Mrs. Jackson said she would like to pull Item 16 and add Item 1a-Major Shawn Wood had a weather update.

UPON MOTION BY COMMISSIONER MORGAN AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 TO APPROVE THE AGENDA AS AMENDED.

AWARDS, PRESENTATIONS AND APPEARANCES

1a. Shawn Wood, Gadsden County Sheriff Department, appeared before the Board to give a Winter Weather update. He said there was a good chance of snow and the County was making preparations for same. He said the Schools would be closed tomorrow; they were making preparations for emergency services, and Public Works had dump trucks of sand to put out on County roads. He further stated they were worried about the timeframe between 2:00 a.m. – 10:00 a.m. tomorrow. He said concerned citizens could call 850-627-9233 or they could call 911.

1. Status and Progress of the 2nd Judicial Circuit Guardian Ad Litem Program

Ms. Deborah Moore, Director of Guardian Ad Litem program, appeared before the Board.

She said one of the ongoing challenges in the County was the struggle to recruit advocates that resided in the County and felt they needed to do a better job with awareness and they had developed a goal for the County for recruitment. She said there was a need for individuals that resided in this community and that was the best way to serve the children. She said they were working to figure out a way to increase the number of Guardians in this county, Franklin and Wakulla. She added that the volunteers needed to be willing to give 200% and they only had approximately 315 volunteers circuit-wide.

Commissioner Morgan thanked her for coming and knew they worked with limited resources; he asked where the most successful advocates were located and she said the majority of their efforts

had been in Leon County and felt that had been more successful, with civic organizations and Churches getting involved. Commissioner Morgan asked what most of the advocates looked like and she responded mostly women; have approximately 315 advocates circuit wide and only 20% were men in six counties.

2. Barriers on Development

Mr. Lex Thompson appeared before the Board. He said he was asked at the workshop to give some background on the development order in the County. He said it was a State requirement that each County has a Comprehensive Plan and Gadsden County chose not to and was told if not done, the State would do it for the County. He said there was a meeting of property owners that wanted to come and they let every property owner fill a form out on what they wanted their property zoned and was why the map was so crazy. He said there were no targets as was in other areas. He said over 70% of the County was zoned Agricultural and the reason was they were told if zoned Ag and the larger the lot size requirement, the lower the property taxes would be. He said the reality was, and he verified it with the Property Appraiser's Office, it made no difference with the taxes. He said they were also told they could change the lot size at any time and made it sound simple, but it was not; it was an eight month process to do that. He said that was the problem with getting businesses and people to come into the County. He said they needed to get property "shovel-ready" and had heard that term for years and no-one had gotten the problem solved. He said after talking to a people in Planning, one of the biggest problems was there was no Zoning, they had a Land Use Map. He said other areas had zoning within the Land Use and he explained. He said if they wanted to change a Zoning, the Board could do that. If they had to change Land Use, the State had to do that and that was where the eight months came in. He said by putting zoning effects in place would help cut time and he further explained that.

Chair Holt said if property was zoned 1-5, it meant there could be 1 house on 5 acres, etc.; and everyone needed to know the terminology.

Commissioner Viegbesie said he appreciated his enlightening information and said they needed a plan to accomplish the goal of economic development.

Gay Steffen appeared before the Board and reiterated the need to make changes to the Comp Plan, and said as it stood right now, they were not "shovel-ready".

Chair Holt said if they could not get the companies here, they could not get the jobs for the people.

CLERK OF COURT

Mr. Thomas was present and had nothing to report.

CONSENT

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE THE CONSENT AGENDA AND COMMISSIONER HINSON HAD COMMENTS.

Commissioner Hinson had questions regarding Item 9 and said the Board had never voted on this before, was never placed on the Agenda before and had never had names before placed on the Agenda. Chair Holt asked if they had to have names on there in order to approve.

Commissioner Morgan asked if they were approving the rest of the Agenda and pulling Item 9 and Commissioner Hinson said yes, he would like to pull it.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF ITEM NINE AND SECOND MADE BY COMMISSIONER HINSON. THE BOARD VOTED 4-1 BY VOICE VOTE TO APPROVE THE AMENDMENT. COMMISSIONER HINSON OPPOSED.

3. **Ratification Memo**
4. **Approval of Minutes**
 - a. **January 3, 2017-Special Meeting**
 - b. **January 17, 2017-BOCC Workshop**
 - c. **April 11, 2017-BOCC/GCDC Joint Workshop**
 - d. **October 3, 2017-Regular Meeting**
 - e. **October 17, 2017-Regular Meeting**
5. **Approval of Adopt-A-Road Agreement with Mike and Vicki Knox for Tindell Road**
6. **Approval of Adopt-A-Road Agreement with Mike and Vicki Knox for Reynolds Road**
7. **Approval of the Resolution for the New Chairperson Facsimile Stamp**
8. **Approval of Signatures for Special Assessment Liens-SHIP (Down Payment and Closing Cost Assistance Program)**
9. ~~**Approval of Signatures for Special Assessment Liens and Rehabilitation Contract SHIP**~~
Pulled for discussion

ITEMS PULLED FOR DISCUSSION

9. Commissioner Hinson said he had a problem with Item 9, in the past they never had showed names on the County Emergency Repair Program and had an elderly woman that had done so much for the community but when trying to help her put, she didn't want people in her business and Commissioner Hinson told her no-one would ever know, there would be records of course, but over years had never showed names.

Commissioner Morgan stepped out at this juncture of the meeting.

He continued that he did not think they had done thin in the past and they had never voted on it. He said according to the County Attorney, everything was legal and as long as met the requirements, did not have to bring back to the Board. Chair Holt told the County Attorney they needed to know his opinion regarding this item. He said he did not entirely understand the question, was not sure why this was on the Agenda and was not his call. He said the Board currently had a policy that was in place and as long as followed the policy, think are entitled to the funds as set forth in the policy.

Commissioner Morgan returned at this juncture of the meeting.

He said as far as why on the Agenda and historically, if had been on the Agenda, not sure he was

the right person to answer that question. Chair Holt asked how they could approve a lien if they did not approve who was getting the lien. Mr. Weiss said this particular subject had been the topic of confusion and discussion lately. He said he had talked with the Administrator about potentially trying to work on the policies a little to address issues that may not be entirely clear and was his intent to work on that. Chair Holt asked if they should approve this item tonight because she did not want to hold up anything. Commissioner Hinson said his thing was, he was unsure why it was on the Agenda because “her stuff” had already been paid for and done with last year’s budget and his heartburn was why her name was on the list was because “her stuff” was done in September or October. He said he had told his constituents not to worry, would never be shown and now the information out there and the name was on the list without the Board putting it on the list and now they have embarrassed a lady in Midway. Chair Holt said for them to look at the policy and she felt they were following what they do with State and Federal money. Commissioner Hinson said this had never been done before and the last meeting they had, the Board did not make a move and there was one Commissioner that had heartburn about it but did not mean that one Commissioner trumped the others. Chair Holt said because of the State and Federal, they had always put it on the Agenda, SHIP money had always come before the Board, giving the liens, addresses, etc. She said for them to let the Attorney look into this. Commissioner Hinson said she was right with Assessment liens and Rehabilitation liens with State Housing-SHIP, she was correct, it did come before the Board because it was dealing with Federal dollars, but the Gadsden County Emergency Repair Program had nothing to do with Federal dollars and he said he was trying to be fair about the process to the people.

Commissioner Viegbesie said since this was a State requirement for SHIP programs to be handled in certain ways and Gadsden County Emergency Program was different from SHIP, why not come up with policies to keep them separate and operate under different standards. Chair Holt said for them to let the Attorney look into this matter. Chair Holt said they needed to approve this; the lien had to be approved. Commissioner Hinson said they could approve what they normally approve and exclude this because this had never happened before. Chair Holt said the Attorney needed to look at this and she needed to know what he wanted to do. Commissioner Hinson asked what the minimum requirements were to be accepted to be a part of the SHIP program. Mrs. Jackson said the SHIP program had guidelines that the individual had to meet, depending on the individual and there were a lot of factors, i.e., income, number of people in household, etc. Commissioner Taylor said the work was already done and some people in the past had the work done and then sold their house. She said the lien was placed there for 7 years to prevent that. Commissioner Hinson said he did not have a problem with that and again asked the minimum requirements because people had questions. Commissioner Taylor said they needed to approve this item because what he was asking was a non-agendaed item and Commissioner Hinson said it could be if he wanted it to be. Chair Holt said they hadn’t added it.

COMMISSIONER HINSON MADE A MOTION TO APPROVE THE AGENDA ITEM EXCLUDING GADSDEN COUNTY EMERGENCY REPAIR PROGRAM. THERE WAS DISCUSSION.

Commissioner Hinson said once they sign a contract, they know there will be a lien placed on the property. Chair Holt said she would not take that out because they may have gotten money from either one and Commissioner Hinson said she was 100% right. Chair Holt suggested they go ahead and approve this and have the Attorney look into the matter.

COMMISSIONER HINSON MADE A MOTION TO APPROVE AND COMMISSIONER TAYLOR MADE

THE SECOND. THE BOARD VOTED 4-1 BY VOICE VOTE TO APPROVE THIS ITEM. COMMISSIONER MORGAN OPPOSED.

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

Berta Kemp, Lawson and Associates, appeared before the Board. She informed them that Gadsden County Day at the Florida Capitol will be held January 17, 2018 from 10:00 a.m. to 2:00 p.m. and she was waiting on directions. Chair Holt asked if she could meet with the County Administrator the next day.

PUBLIC HEARINGS

GENERAL BUSINESS

10. Howell Road CIGP-Bid Award

Mrs. Jackson introduced the above item and said it was for Board approval to award the bid of Howell Road CIGP paving project to Peavy and Son Construction, the low bidder, in the amount of \$264,895.58.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 1 WITH ASSURANCE AND GUARANTEE OF NO FUTURE CHANGE ORDER AND COMMISSIONER HINSON MADE THE SECOND. COMMISSIONER MORGAN HAD QUESTIONS.

Commissioner Morgan said he had no problem with approving it but did not think the contractor would be able to guarantee no change orders and he could end up saving money and would require a change order. He recommended he amend his motion.

UPON MOTION BY COMMISSIONER VIEGBESIE TO APPROVE OPTION 1 AND SECOND BY COMMISSIONER HINSON, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

11. Approval of the Geographical Information System (GIS) Services Agreement with the Apalachicola Regional Planning Council (ARPC)

Mrs. Jackson introduced the above item and said it was for Board approval of a professional services agreement with the Apalachicola Regional Planning Council for Geographical Information System services and for authorization for the Chair to execute the agreement.

Commissioner Viegbesie said outsourcing could be very efficient and asked why there was a problem in filling the Planning position.

Mrs. Jackson said the biggest problem was salary.

UPON MOTION BY COMMISSIONER MORGAN TO APPROVE OPTION 1 AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

12. Ratification of Clark Tractor Company Invoice

Mrs. Jackson introduced the above item and said it was for Board ratification of a Clark Tractor Company invoice #14502 for \$5,092.82 for repairs to the Massy Ferguson Tractor #471.

Chair Holt said she would like to see a rotation program in place for the equipment.

UPON MOTION BY COMMISSIONER MORGAN TO APPROVE OPTION 1 AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

13. Code Enforcement Lien Satisfaction Parcel ID No. 3-26-2N-5W-1191-0000A-0010

Mrs. Jackson introduced the above item and informed them that items 13, 14 & 15 was paid by the same person because that person purchased all three pieces of property.

Commissioner Viegbesie asked if the issue that led to the violation had been satisfied.

Roosevelt Morris appeared before the Board to answer questions the Board had regarding the lien and informed them that the property been sold and the lien was paid.

UPON MOTION BY COMMISSIONER MORGAN TO APPROVE OPTION 1 AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

14. Code Enforcement Lien Satisfaction Parcel ID No. 3-26-2N-5W-1191-0000B-0020

Mrs. Jackson introduced above item and said it was the same as the above item.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 1 AND SECOND MADE BY COMMISSIONER MORGAN. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

15. Code Enforcement Lien Satisfaction Parcel ID No. 3-26-2N-5W-1191-0000B-0030

Mrs. Jackson introduced the above item and stated it was the same as the two above.

UPON MOTION BY COMMISSIONER VIEGBESIE TO APPROVE OPTION 1 AND SECOND MY COMMISSIONER MORGAN, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

16. ~~Approval of Resolution 2018-001 Revising the Gadsden County Travel Policy~~

Item pulled

17. Approval and Award of RFQ No. 17-18 for County Web Redesign

Mrs. Jackson introduced the above item and said it was for Board approval to enter into a contractual agreement for professional services with ReviZe to redesign and host the County's website.

Chair Holt said she had several questions and she and the Administrator had spoken about it. She said if she saw three sections on the website she would be happy and wanted to see Economic Development, Permits and Zoning Issues and Tourism.

Commissioner Hinson said he was curious and knew this was discussed and pulled in July and felt they should probably wait until they knew what they wanted first; and why not create the website themselves-they should have someone on staff that understood and could do this type of work. He also said once they have a permanent County Administrator, they may have a different view and they just created the website last year and what was the rush.

Commissioner Viegbesie said Commissioner Hinson addressed his key concern and the other

concern was if a person would be administering the website or would that involve more administrative fees. Mrs. Jackson said the one-time fee would redesign the website and train staff and would provide 24/7 day services. She said there was a monthly maintenance fee to be on their server and for maintaining the services.

Ulysses Jenkins said the current contract expired and the website was outsourced and the reason was there was a less risk of being hacked and said he was trained to administer the website. He said the IT department preferred it to be hosted off-site to not worry about people trying to hack their web pages and get into the server, it was a less risk.

Commissioner Morgan said he took a different look at this and was not sure why it was before them. He said the issue he had, they have an IT Department they fund \$400,000 a year and if the funds were within that budget, and the item said the funds were identified but did not state from where was coming from, but if coming from the IT Department and was a need and would work, do it.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 1 AND CHAIR HINSON MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

COUNTY ADMINISTRATOR

18. Update on Various Board Requests **Parks and Recreation Advisory Board**

She said this Board had met twice and both times did not have quorum and is to sunset this month. She asked for Board direction on if they wanted to continue. She said there was a cost that was associated with it because they have to publically advertise the meetings.

Commissioner Hinson said on his side of the County they hunger for a recreation center or a community center and some areas have two or three already.

Commissioner Taylor stepped out at this juncture of the meeting.

Commissioner Hinson said he felt the Commissioners should meet with their constituents and get a team together and then report back to the Board. Mrs. Jackson said the Board was comprised of eight members that each Commissioner recommended.

Commissioner Morgan asked where the response was coming from and Mrs. Jackson said from Commissioner Taylor and Commissioner Viegbesie's district but there was not enough for a quorum.

Chair Holt said they may not be giving them information to look at and could be why they were not coming.

Commissioner Morgan asked if an effort was made to contact the people from each district and Mrs. Jackson said yes, and she had heard from some Commissioners of their choice and not from others and was still waiting on nominees from some commissioners.

Redistricting

She said at the last meeting she was asked about re-districting and staff reached out to Shirley Knight, Supervisor of Elections, and she said there had been an influx of new voters but she could not determine if there was a 5% population growth. She told Mrs. Jackson that four years ago a study was done by Deborah Minnis and they may want to reach out to her again for another independent study.

Mr. Weiss said Deborah Minnis did not do an independent study and her recommendation was to hire a consultant to run the numbers and he did not think that ever happened.

Commissioner Morgan asked if they have met their obligation as far as re-districting and Mr. Weiss said no, he did not think so. Chair Holt asked what their obligation was and he said to look at it. He said Mrs. Minnis' recommendation at that time was to hire someone to run the numbers to see if they needed to redistrict.

Chair Holt said they had to decide if they were going to pay someone to do this.

Commissioner Viegbesie said one bullet point was: should the Commission proceed with a plan of action for redistricting, an outside firm should be acquired by the Commission to also aid the process.

Commissioner Taylor returned at this juncture of the meeting.

Commissioner Morgan said this was an update and the Attorney was telling them they had not met what they were obligated to do.

Chair Holt asked the Attorney if he could bring back information on this and he said yes and it could only be done in odd-numbered years, and what he recommended several years ago was to reach out to a firm.

Chair Holt said before there was a committee with one person from each District and the company they hired started collecting data. She said the Commissioners would need to know where their districts were.

Commissioner Morgan said what the important thing was people received fair representation.

Mrs. Jackson said January 17th would be Gadsden County Day at the Capitol and there would be a bus that would leave there that Staff will be riding in and the public was welcome to join. Commissioner Morgan asked who had ownership of that project and Mrs. Jackson said it was the BOCC and as well as the municipalities, but the lead was the County.

She told them on January 24th there would be a Staff Economic Development Supervisor training and Dr. Allen Jackson would be coming for ½ day and then they will be meeting with City Managers regarding the Highway 90 corridor as well as Economic Growth.

She said on January 29th at 4:00 p.m. would be the BOCC Economic Development workshop to be held at Tri-Eagle Sales.

Commissioner Morgan stepped out at this juncture of the meeting.

She informed them on February 5th there would be an Emergency Management Workshop at the IFAS Center from 4:00 p.m.-6:00 p.m.

She said Major Woods spoke earlier and gave a weather update and the possibility there may be snow overnight in certain areas. She said people here were not used to driving in snow and dump trucks would be dumping sand on bridges to prevent problems. She said she was thinking it to be best if they asked staff to not come in tomorrow.

Commissioner Morgan returned at this juncture of the meeting.

Commissioner Hinson said he did not want to close down the County when people may need services themselves.

Commissioner Viegbesie said he was unsure of the policy or procedure but the Chair speaks on behalf of the Board and if the Administrator determined it to be detrimental to citizens and was an emergency, it was a judgement call between the Administrator and the Chair.

Commissioner Taylor said he was correct it was a judgment call however, the Board gives the Chair direction to speak and in this case, the School Board also took that direction that all persons, students and personnel that schools would be closed tomorrow.

Chair Holt said if someone called the County, what would happen with the call and Mrs. Jackson said some phones were routed so if there were a call it would go to her cell phone and Clyde Collins, Brad Johnson, and the Executive Assistant was also routed to their phones.

Chair Holt asked what the Board thought. She asked about Public Works and Mrs. Jackson said they were currently working now and would be working around the clock.

Commissioner Hinson said there should be compensation for Public Works showing up; it was not fair for them to show up and everyone else to be off. Mrs. Jackson said they would be given overtime.

Mrs. Jackson thanked the Board for the opportunity to serve.

Commissioner Viegbesie asked the Administrator that in an earlier meeting, Commissioner Taylor mentioned the possibility of using the balance of the road project money for striping and asked for an update and how much he had left in his budget. Mrs. Jackson said she sent out an email a little over a month ago that had the balance in each district and also was waiting on the Clerk's office for the most accurate list based on change orders.

COUNTY ATTORNEY

19. Update on Various Legal Issues

Mr. Weiss said he had nothing to report but was available for questions.

Chair Holt said she had inquiries regarding the Commissioners having to stay in the Chambers and she explained to them they could leave for emergencies. She said the inquiries were from some young ladies doing research. Mr. Weiss read a portion from the Ordinance covering this.

Commissioner Hinson asked the attorney to look at the income levels for Emergency Repairs Assistance Program and Mr. Weiss explained it a little further. He said their policy said in regards to the Emergency Repair Program, the income guidelines that applied was based upon the number of persons residing in the home and could not exceed 30% of the area median income as published by the Department of Housing and Urban Development (HUD). He said the policy was dated but listed from a one person household up to an eight person household and the range in the policy was \$13,500 per one person household to \$25,450 for an eight person household and the levels may have increased. Commissioner Hinson wanted the record to reflect he wanted to withdraw his vote for Agenda Item 9 and was told he could not do it that way and he said he wanted to rescind his vote. Mr. Weiss said once a vote was taken, they could not change their vote. He further explained he could as a Board, if he wanted to make a motion to rescind or reconsider something, it could be handled that way. Commissioner Hinson said he wanted the record to reflect he wanted to rescind his vote on Agenda Item 9 based on the information just received.

DISCUSSION ITEMS BY COMMISSIONERS

20. Report and Discussion of Public Issues

Commissioner Eric Hinson, District 1

Commissioner Hinson thanked everyone for their work and hoped everyone had a great holiday.

Commissioner Gene Morgan, District 3

Commissioner Morgan expressed appreciation to the Interim County Administrator, Mr. Southerland, and City of Chattahoochee among others for working on the issue of the commissioner meetings not being aired in Chattahoochee area and that has now been resolved.

He asked the Interim County Administrator about the live-stream option and livestream on Facebook and asked her to bring them up to speed. She said the IT department was working on an Agenda item regarding that and said there were a number of options that could be used for live streaming.

He asked where they were at with the current County Administrator position and Mrs. Jackson said she had not been directed to do anything.

Commissioner Morgan then said a very unique thing happened at the Clerk's Office last week and said Mr. Stanley Burns, at 92 years old, retired and knew he was a very valuable asset to the Clerk's Office for many, many years and wished him well.

Commissioner Sherrie Taylor, District 5

Commissioner Taylor asked the Administrator if she would look into people paying their 2018 taxes in 2017. Mrs. Jackson said the Tax Collector gave a press release and said most people here were not affected by the new tax laws.

Commissioner Viegbesie said his understanding was with Florida law, it did not allow residents to prepay because the Tax Roll would not be certified until later in 2018.

Commissioner Anthony “Dr. V” Viegbesie, Vice-Chair, District 2

Commissioner Viegbesie wished all of Gadsden County a Happy, prosperous and healthy New Year.

Commissioner Brenda Holt, Chair, District 4

Chair Holt said she had two young ladies ask about the housing program and inquired why it was not set up that people could pay monies back to help in the future.

Industrial Board

She said they have one person appointed by each commissioner and they meet once a year and she was told that no-one ever comes up with industry ideas and she said it was because they only meet once a year. She said they need the Industrial Board at the Economic Development workshops.

Commissioner Viegbesie said the Tourist Development Council needed to be an intricate part of this Board as well.

Chair Holt asked for clarity on the Clerk’s process on Policy and Procedures. She said the Clerk served as ex-officio Clerk of the Board of County Commissioners, Auditor of Records, Recorder and Custodian of all of County funds. She said they needed clarity on Policies and Procedures so when it went across the street it was not sent back, sent over to come back over again. She said they needed to sit down and get the policy down-pat because what they were telling people to do was to do what they had on paper and it could not be opinionated. She said if by law they could buy something to beautify, even a road or intersection, they should be able to do so and the Clerk pay for it. She said she wanted to make sure if there was anything they needed to vote on or anything they needed to do to make sure things moved smoothly between “us over here” and across over there and did not mean getting along; she meant what the law said and to stop the nonsense. She said it was not professional and not what Government does. She said once they bought a teddy bear for Toys for Tots and was told they could not pay for the teddy bear even though it was going to kids. She said she wanted to go by what the law said they could do and then they (across the street) could do what they were supposed to and take the opinions out.

RECEIPT AND FILE

21. DEO Letter-December 7, 2017

22. Death Resolutions

UPCOMING MEETINGS

January 16, 2018-Regular Meeting – 6:00 p.m.

Gadsden County Board of County Commissioners
January 2, 2018 – Regular Meeting

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HOLT DECLARED THE MEETING ADJOURNED AT 8:33 P.M.

GADSDEN COUNTY, FLORIDA

BRENDA HOLT, Chair
Board of County Commissioners

ATTEST:

NICHOLAS THOMAS, Clerk

**AT A REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS HELD IN AND FOR GADSDEN
COUNTY, FLORIDA ON JANUARY 16, 2018 AT 6:00
P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:**

Present: **Brenda Holt, Chair, District 4**
 Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
 Eric Hinson, District 2-arrived late
 Gene Morgan, District 3
 Sherrie Taylor, District 5-arrived late
 Dee Jackson, Interim County Administrator
 David Weiss, County Attorney
 Nicholas Thomas, Clerk of Court
 Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Chair Holt asked everyone to mute their phones, welcomed everyone and said they were waiting on a quorum. After a quorum was present, she called the meeting to Order at 6:00 p.m., asked everyone to stand for a silent prayer and then led in the Pledge of Allegiance to the U. S. Flag.

AMENDMENTS AND APPROVAL OF AGENDA

Mrs. Jackson said there were no amendments to the Agenda.

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED 3-0 BY VOICE VOTE TO APPROVE THE AGENDA AS WRITTEN.

AWARDS, PRESENTATIONS AND APPEARANCES

1. Resolution Honoring Mr. Terrence Roberts

Mrs. Jackson said they had a Resolution honoring Mr. Terrence Roberts and he was not present at this time.

2. Resolution Honoring Mr. Shannon Faison

Mrs. Jackson said they had a Resolution to honor Mr. Shannon Faison.

Commissioner Hinson arrived at this juncture of the meeting.

Commissioner Hinson said a few words to say, then read the Resolution and presented it to Mr. Faison.

3. Update on New County-Wide Radio System

Debbie Giles, Mobil Communications, appeared before the Board. She was before the Board to give a brief overview of the status of the communications system. She said the equipment had been ordered and they started receiving it on December 18th and additional equipment was coming in daily. She said County staff was working with the other tower sites that had to be leased and they were assisting as needed. She also said the FCC application had been submitted, was being reviewed and approval was pending.

Commissioner Morgan thanked her for the update. He said he had been told a good completion date they were shooting for was May and she said more likely it would be June or July.

Commissioner Viegbesie thanked her for the update and said his understanding with the sites they already had, they were going forward right away and would be sooner than the other sites and she said yes.

Chair Holt asked if they noticed any conditions regarding the current towers and Mrs. Giles said there would probably be shelter issues and concerns and they were working with County Staff regarding that matter and would be discussed at the meeting the next week.

CLERK OF COURT

Mr. Thomas was present and said they would soon see written confirmation that the County has fulfilled their financial obligation with the Havana Library. He reminded them the County had a 20 year lease with the Town of Havana and the first 15 years required they pay \$2,300 a month and then they would apply to the debt service.

He apologized he missed when they had a discussion last month where they amended the Sales Tax Ordinance. He said he wanted to go on record saying when it came to the Public Works Department and any work done outside of Transportation needed to be fully reimbursed. He said $\frac{1}{4}$ of their budget was made up from Sales tax and $\frac{3}{4}$ was from Gas Tax. He informed them if they did work and was "in-kind" for another Department, it could be easily perceived that $\frac{3}{4}$ of that was Gas Tax money and whatever Public Works did outside of transportation needed to be fully reimbursed and mentioned there was extra Eales Tax funds in the Fire Fund if they chose to do that so they could fully reimburse transportation or have someone else do the work.

Chair Holt asked if they could be reimbursed when he mentioned "in-kind", if they did something minor and he said he did not think they wanted to get into any issue where there was a question as to whether any amount, fuel or gas tax money was used. He said for example, in the past, the parking lot behind their building, the transportation department did some work there and the Board fully reimbursed them from the General Fund so there was no question that any Gas Tax money was used. He said they wanted to always make sure that of Transportation was used anywhere else, they were fully reimbursed.

Chair Holt asked if the Town of Havana provided Staff and services for the library and Mr. Thomas said the County received money from the State to operate all three libraries, the Town just provided the building.

Commissioner Viegbesie asked if the property had been deeded to the Town of Havana, could they put restrictions as to what the County could do with the building and who was responsible for maintenance and upkeep of it. Mr. Thomas said there was still 5 years left on the lease and there was plenty of time for them to review the arrangement for the future.

CONSENT

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED 3-1 BY VOICE VOTE TO APPROVE THE CONSENT AGENDS. COMMISSIONER HINSON

OPPOSED.

4. **Ratification Memo**
5. **Approval of Minutes**
 - a. **November 7, 2017**
6. **Public Officials Bond Reviews**

ITEMS PULLED FOR DISCUSSION

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

PUBLIC HEARINGS

GENERAL BUSINESS

7. Approval of the Contract with I.F.W. Security, LLC to Provide Security Services at the Edward J. Butler Building

Mrs. Jackson introduced the above referenced item and said it was for approval of the contract with I.F.W. Security, LLC to provide security services at the Edward J. Butler Building during regular hours of operation.

Commissioner Morgan asked Mrs. Jackson to explain how this would be justified. She said it would come from the Building Maintenance Fund and was being done to make the employees in the building feel safe.

Chair Holt said she knew this was a needed contract.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 1 AND SECOND WAS MADE BY COMMISSIONER HINSON. MR. WEISS HAD COMMENTS BEFORE THE VOTE WAS TAKEN.

Mr. Weiss said option 1 was for authorization for the Chair to execute the documents and conversation was for the contract to come back before the Board for approval and with option 1, it would not necessarily come back before the Board.

Commissioner Morgan said he was not going to approve without having the contract before them to approve.

COMMISSIONER VIEGBESIE AMENDED HIS MOTION AND MOVED OPTION 1 BE CONSIDERED AND THE CONTRACT BE BROUGHT BACK BEFORE THEM FOR APPROVAL AND COMMISSIONER HINSON MADE THE SECOND. THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THIS MATTER.

8. Dissolution of Gadsden Hospital, Inc. or Appointment/Reappointment of Members to the Board of Directors

Mrs. Jackson introduced the above item and said it was for dissolution of the Gadsden Hospital, Inc. or appointment/reappointment of members to the Board of Directors.

Craig McMillan, Chair of GHI, appeared before the Board. He said he was contacted about reforming or appointing new members and said he was deferring to the BOCC to make the decision on who they wished to appoint and he had no suggestions. He said they started Gadsden Hospital, Inc. around 2000 in an emergency situation where the person in charge of the hospital was not doing their job and eventually led to the closing of the hospital. He added since they had leased a large part of the hospital to CRMC, their Board had no function and rarely met and it was discussed if there was a reason to have a hospital board anymore. He said they were here to do what the Board wanted them to do.

Commissioner Morgan asked if there was a need for Gadsden County to have a presence on the existing Board with Capital Regional that they do not have.

Commissioner Taylor appeared at this juncture of the meeting.

Mr. McMillan said they had no contact with their Board of Directors. Commissioner Morgan asked if it were his opinion they needed to continue GHI and Mr. McMillan said no. Commissioner Morgan then recognized Mr. McMillan for his service on the Board and his countless hours and extended his appreciation to the Board for their service.

Commissioner Viegbesie piggy-backed on Commissioner Morgan's expressions of gratitude for all he has done for Gadsden County.

Arrie Battle, 919 Hardin Street, Quincy, FL appeared before the Board and said she was appointed to serve on the hospital Board and at their last meeting in Havana they decided they would meet twice a year and Mr. McMillan said if there was a need to and she said no, they decided they would meet twice a year and it be advertised. She said she was Vice-Chair and felt this was a slap in the face it being handled in the way it was.

Arriane Graham appeared before the Board and said her term expired at the end of last year. She said she was contacted to see if she wanted to remain on the Board and she told them yes. She said she had a Bachelor's degree in Nursing from FAMU and an Advanced degree in Nursing from the University of Florida and she had a great concern with the disbandment because they would not have a voice and said they do not meet because they do not meet and she was disappointed. She added if the board disbanded, CRMC could do whatever they wanted to do and they would have no voice.

Sam Palmer, 1225 Berry Street, Quincy, FL appeared before the Board and said he was one of the new persons on the Board and felt the Board was important and was supposed to be an advisory board to the Commissioners. He said he felt the Board served a purpose and felt it should remain a Board and remain as a consultant to the Commissioners.

Commissioner Viegbesie said he heard there were Board members interested in serving in the capacity and advising the BOCC and felt the Board needed to continue. He added he did not hear they were no longer willing to serve and was against abolishing the Board.

Mr. McMillan re-appeared before the Board and said he wanted to address Ms. Battles' concerns. He said his first position was the BOCC probably did not need GHI and said no-one has brought any

hospital concerns to GHI. He added when they had the meeting in Havana, it was decided they would have quarterly meetings if there was something to discuss and nothing had been brought to them. He said he was willing for GHI to continue but they were not a marketing company. He said he and they were willing to do what the Board wanted them to do.

Chair Holt said it looked like some of the Board wanted regular meetings scheduled.

Commissioner Taylor said she felt it imperative to go back and have a full Board meeting and let them decide if they wanted to dissolve or move forward.

Carolyn Ford, 526 South Key Street, Quincy, FL appeared before the Board. She said the Gadsden Community Hospital had been a sore spot in the community. She said she wanted them to work on getting beds opened up and having a full hospital. She said a lady went to the Emergency Room, could not breathe, ended up being transferred to Tallahassee and eventually died. She asked the BOCC to advise the hospital Board to work toward that.

Chair Holt asked Mr. McMillan to meet if the three people were willing serve, if not recommendations would be made.

Mr. Weiss said there were three current Board members whose terms expired at the end of last year. Chair Holt said she was willing to re-appoint them tonight. Mr. McMillan suggested they have a meeting and get acknowledgement from them if they were willing to continue.

Mr. Morgan said he thought Mr. McMillan was suggesting contacting the expired Board members to see if they were willing to serve.

Commissioner Viegbesie said from the tone of the conversation this had been resolved and did not understand why option one was recommended by staff knowing the importance of this Advisory Board.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 2 AND CHAIR HOLT MADE THE SECOND. COMMISSIONER HINSON HAD COMMENTS.

Commissioner Hinson said he was trying to gather all information before making a decision and wondered why they would take action to dissolve GHI.

Mrs. Jackson said staff took that perspective because they did not hear anything different and was their belief the Board wished to dissolve and she recommended option 2.

Mr. McMillan said they were looking for direction from BOCC on what they wanted them to do.

Clerk Thomas wanted to offer information. He said a few years ago the contract was amended so the County could keep the dividends and interest of the Trust and currently there was \$768,000 that could be used for hospital only and one thing that might could be considered as they went forward was to look at expansion that CRMC was doing at other facilities and possibility at this facility in the future.

Mr. McMillan said the Clerk had been a great steward of the funds of the Trust and it was at

almost \$9.5 Million and was truly because of actions this Board had taken and the Clerk overseeing.

Chair Holt said they needed the Board to continue and while the Trust was not something they could grab, but it was something that they could think about what they wanted in the future.

Commissioner Morgan asked if they were talking about re-appointing two of the three Board members.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 3-2 BY VOICE VOTE TO REAPPOINT THE MEMBERS AND THE BOARD CONTINUE. COMMISSIONER MORGAN AND COMMISSIONER TAYLOR OPPOSED.

Commissioner Viegbesie thanked the Clerk for bringing this to their attention and said it confirmed the need for an Advisory Board.

Clerk Thomas said \$768,000 that was mentioned was what they had in their account that they could make their decisions on as it related to the Hospital.

Commissioner Viegbesie said the Advisory Board was needed and was the ears to the public that would listen to the communities' concerns and bring them back before the Board.

Commissioner Taylor asked Craig if the Bylaws adopted had been exhausted to where there was no additional work to be done and Mr. McMillan said he could not say there was no more work to be done, no work has come before them in the last few years for them to do. Commissioner Taylor said she wanted to make sure there was room for the Board to continue or if they had exhausted what they were doing. Mr. McMillan said the Chair of their Board sits on the Trust committee that identified the investments and the vehicles for the Trust money. He said that was being handled by the Bank and the Clerks' Office. He said there were a lot of things that could be happening if there was something to do.

Commissioner Taylor said for point of clarity, the reason she voted against reappointing members at this time was because they did not know if they would be here tomorrow. She added that she hoped the Board would uphold what the hospital Board came back with and they had a great group that had done some phenomenal things and was willing to see what the GHI Board came back with.

Mr. McMillan said he was here tonight just to discuss options of what the BOCC wanted them to do and not to take action tonight.

Commissioner Hinson said with that vote, they did not have to vote on that at all and now felt bad he voted for it.

Commissioner Viegbesie said he understood where he was coming from but there were some provisions in the Article and By-laws that those currently on the board, even if their term had expired, were still on the Board until they were replaced.

Commissioner Hinson said when he looked at this, if they don't show up, don't have to worry

about writing letter and for the peace of everyone, they were not talking about dissolution of the Hospital Board, they were talking about the board members and if they have heartburn about coming back, they did not have to come back.

Commissioner Morgan stepped out at this juncture of the meeting.

9. Appointment/Reappointment to the Small County Coalition Board of Directors

Mrs. Jackson introduced the above referenced item and said it was for approval to appoint or reappoint two representatives from the BOCC to the Small County Coalition Board of Directors and identify a County staff person to serve as the County Liaison.

Commissioner Morgan returned at this juncture of the meeting.

COMMISSIONER VIEGBESIE MADE A MOTION THAT THE TWO CURRENT COMMISSIONERS, COMMISSIONER HOLT AND COMMISSIONER HINSON, BE REAPPOINTED AND CURRENT INTERIM ADMINISTRATOR BE STAFF APPOINTMENT UNTIL HAVE PERMANENT ADMINISTRATOR AND SECOND MADE BY COMMISSIONER MORGAN. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROV THIS ITEM.

10. Selection and Appointment of Members to the Gadsden County Tourist Development Council

Mrs. Jackson introduced the above referenced item and said it was to appoint members to the Gadsden County Development Council. She said there was one vacant position that must be filled by an elected official and one member in the tourism industry has had several consecutive absences and his term expired on December 31, 2017.

Chair Holt asked the Attorney if they should take the positions one at a time and he said it was good for up to the Board.

Commissioner Hinson said felt the current persons did a super job but felt it was good for new people to give a taste of what was going on in the County. Chair Holt said she was asking if they should take the vote on the positions separately.

Commissioner Viegbesie said he felt they needed to take the positions one at time to avoid confusion.

It was noted that the elected officials were Keith Dowdell with the City of Quincy and Kathy Johnson with the Town of Havana.

Commissioner Hinson said he selected Kathy Johnson.

Commissioner Morgan said he had no heartburn either way and knew Mr. Dowdell was qualified.

Commissioner Taylor felt new talent was needed.

UPON MOTION BY COMMISSIONER HINSON TO APPOINT KATHY JOHNSON AND SECOND BY COMMISSIONER TAYLOR, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS.

The next position to be filled was a Qualifying Bed Tax Collector or Person involved in tourism

industry.

Commissioner Morgan recommended Mr. Richard McFarlin.

Chair Holt voted for Ms. Linda Dixon and did so because new blood was needed.

Commissioner Hinson asked for insight on both nominees.

Chair Holt said Mr. McFarlin had served in the past and Ms. Dixon moved back here from Atlanta and felt she might have new ideas.

Commissioner Taylor asked the Attorney about the composition of the board and Mr. Weiss said the way the Board was composed, they had to have either three or four bed tax collectors and there were two elected officials, 3 or 4 bed tax collectors and the remaining were people that had an interest with this industry.

Commissioner Hinson asked if everyone met the deadline and was told yes.

COMMISSIONER MORGAN MADE A MOTION TO APPOINT MR. MCFARLIN AND COMMISSIONER TAYLOR MADE THE SECOND. THE BOARD VOTED 2-3 BY VOICE VOTE. COMMISSIONER VIEGBESIE, COMMISSIONER HINSON AND CHAIR HOLT OPPOSED. MOTION FAILED.

CHAIR HOLT MADE A MOTION TO APPOINT LINDA DIXON AND COMMISSIONER VIEGBESIE MADE THE SECOND. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

11. Approval of Web Streaming Service for Public Meetings

Mrs. Jackson introduced the above item and said it was for approval of web streaming the regular meetings of the BOCC and Option 1 was recommended because it would be a free service.

Chair Holt said she was in favor of Facebook Live.

Commissioner Morgan said he was in favor of increasing the visibility of the Board and was a no brainer to have one at no cost.

COMMISSIONER MORGAN MADE A MOTION TO APPROVE FACEBOOK LIVE AND SECOND MADE BY COMMISSIONER VIEGBESIE. COMMISSIONER HINSON HAD COMMENTS.

Commissioner Hinson said he was the most transparent person and felt transparency was very important, but as a person that was on Boards, there were certain things that they did not want people from Brazil, Iowa, or Philadelphia to hear. He said he was very aware Staff had done a great job of getting them information but for every choice there was a consequence. He said he believed in professionalism and was why he was 100% against Facebook Live. He said he did not need someone from Jamaica telling him what they should be doing in Gadsden County. He said that was why he shot it down last time because Gadsden County was different from New York City or California and this was a professional Board. He added this was a decision that would affect people's lives on Gadsden County. He said if they wanted to campaign, go to peoples' houses, churches and be a part of the community, but don't use Facebook so people from Iowa could tell them what to do. He said the only people that needed to know there business was ones in

Gadsden County, it was not for everybody and what they did in Gadsden County was different from what was done in Tallahassee. He said he was the one that brought cameras back because he was big on transparency. He also said he understood some people wanted this because they refused to go into their communities and visit with their constituents and this was the easy way out. He said that was why he was tired tonight because people saw him.

Commissioner Morgan said for the record, this was about transparency for people who were unable to see the meeting or attend the meetings. He further stated the reason the cameras were voted on by the majority of the Commission and the reason it was discontinued was because of the financial position the County was in at that time.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 3-2 BY VOICE VOTE. COMMISSIONER HINSON AND COMMISSIONER TAYLOR OPPOSED.

12. Approval of Request for Qualifications (RFQ) No. 17-34 Administrator to Utilize Oral Accounts

Mrs. Jackson introduced the above item and said it was to award RFQ 17-34-Administrator to Utilize Oral Accounts to Browns Consult, LLC, the lowest, most qualified response.

Commissioner Morgan said he would make a motion to approve Option 1 at the appropriate time but would like to give final approval on this before it was published.

Commissioner Viegbesie asked if the grant had specifications that the product must meet in order for the Grant to be used and Mrs. Jackson said absolutely. He said they should be looking mostly at the restrictions the grant has for the money to be spent for the project.

Commissioner Morgan asked, point of order, if there was a second to his motion for discussion of the item. Commissioner Hinson made the second.

Commissioner Hinson asked how they determined who was picked, why and what were some of the qualifications they looked at.

Mrs. Jackson said each proposal was to include experience of personnel of the proposer in the producing and directing movies and short films; identify the management and staffing of the proposer including resumes; describe the work and identify all persons to be assigned to the project and outline the nature of their responsibilities, including a description of their work experience for each person assigned to the project; describe the work experience of personnel in creating films that document historical events or documentation of interviews and should include a project schedule showing estimated start and completion dates of major tasks; provide five client references who would be contacted with examples of video services completed for each; indicate whether the firm was certified MBE or WBE business; and describe the associated costs of each service necessary to fulfill the scope of work.

Commissioner Hinson said he was curious how the decision was made and they had a person that attends their functions, films them and then they were not the one that was decided on.

Mrs. Jackson said there was a committee and their decision was Jon Brown Consult.

Commissioner Viegbesie said he was glad they were finally at a point and he felt the need to

document the elderly. He said there were a lot of people and they needed to have a committee that could identify the individuals that would have a wealth of knowledge of the County to interview and hoped there were a committee in place that was diverse that could identify the ones to interview.

Commissioner Taylor called the question

Carolyn Ford appeared before the Board and said when they applied, her and Mr. Southerland, they had just finished a documentary from the Summer until now and when she turned in the proposal, there were only three names on the list and now there were four and they needed to make sure their bidding process was correct. She also said this was very important.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

13. Appointment to the Gadsden County Parks and Recreation Advisory Board

Mrs. Jackson introduced the above item and said it was to appoint Gay Steffen to the Gadsden County Parks and Recreation Advisory Board in an at-large position.

UPON MOTION BY COMMISSIONER VIEGBESIE TO APPROVE THE APPOINTMENT AND SECOND MADE BY COMMISSIONER MORGAN, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS MATTER.

Commissioner Viegbesie said the reason why they heard this board had not had a quorum, only two had come, was 1) there were Commissioners that had not appointed members to the Board.

Commissioner Hinson said he gave his name about one year ago to the former Administrator-Jeff Dikeman (sp) and he had never received a call about the meetings.

Commissioner Viegbesie stepped out at this juncture of the meeting.

14. Discussion of Implementing Workshops Prior to Each County Commission Meeting

Mrs. Jackson introduced the above item and said it was for Board discussion and action to implement a 4:30 workshop prior to each County Commission meeting. She said Staff was directed by Commissioner Holt to draft an agenda item requesting Board direction as to whether workshops should be held prior to regularly scheduled Commission meetings and would be informational, publicly advertised and attendance would not be mandatory.

Commissioner Holt said she visited Escambia County and some medium-sized counties (Leon County and Orange County) were doing this and she noticed they get all their information and was able to ask questions. Their aides sat behind them and the aides were able to get questions answered before the meetings. It gave them the opportunity to move smoothly in regular meetings.

Commissioner Hinson said he had no problem with it, but a lot of folk's schedules were different and hated to see it be mandatory.

Commissioner Viegbesie returned at this juncture of the meeting.

Commissioner Hinson said it could make the meetings shorter.

CHAIR HOLT MADE A MOTION TO APPROVE OPTION 1 AND COMMISSIONER VIEGBESIE HAD QUESTIONS.

Commissioner Viegbesie thought was for discussion, not implementation and Chair Holt said this was for discussion and action and was not mandatory for Commissioners to attend. Commissioner Viegbesie said he had also seen in other Counties, even Leon, staff members were present during the meetings and if there were any questions, they could call staff forward to address questions.

Commissioner Hinson said he mentioned this two months ago, there was a situation and they were calling a person up, had a full house, the person was sitting in the back and decided not to get up and was embarrassing to the County they did this. He said Staff should be in front so they could see what was going on and be able to address questions.

Commissioner Viegbesie said before making the motion, asked they consider one of the alternatives, either come in early or have the Administrator ask the opinion of staff at their meeting tomorrow.

Chair Holt said this was a suggestion, it would be up to the Manager how it was set up but all the Directors should be there and felt it would be a good dry run.

Commissioner Morgan said he had no problem if this would be a productive environment and if there were no increase of costs to the County and one hesitation he always heard from the staff and public, they had genuine concerns on how they would be treated when asked a question and did not have the answer a Commissioner wanted.

UPON MOTION BY COMMISSIONER VIEGBESIE TO APPROVE AND SECOND MADE BY COMMISSIONER HINSON, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

COUNTY ADMINISTRATOR

15. Update on Various Board Requests

Mrs. Jackson thanked everyone for attending Gadsden County Day at the Capitol today and felt it was very successful. She also thanked Ulysses Jenkins for his efforts in the Agenda and coordinating the meetings with the lobbyists and said he did a yeoman's job.

Commissioner Viegbesie apologized for arriving late because he had classes and said what he saw was very impressive and while staff had left, there were some Legislators and workers who were coming around and had wonderful things to say about Gadsden County and seconded her commendations to Staff for a job well done.

Mrs. Jackson said Arnett Chapel AME has asked for a Proclamation for their 151st anniversary and asked if the Board would like to support.

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER HOLT THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE A PROCLAMATION FOR ARNETT CHAPEL AME

CHURCH FOR THEIR 151ST ANNIVERSARY.

Mrs. Jackson said Major Wood had a weather advisory for snow and it was expected tonight and advised everyone to buckle up and said Public Works were out putting sand on roads and bridges.

Major Wood appeared before the Board and said snow flurries were showing to be in the Chattahoochee, Mt. Pleasant area and should be arriving around 4:00 a.m. until 7:00 a.m.

Commissioner Taylor left at this juncture of the meeting.

He said Road and Bridge and the City of Chattahoochee was working together and FDOT was on stand-by. He advised School would be open tomorrow and he concurred they should be in school. Commissioner Hinson asked if they would have heat and Major Wood said there should be.

Commissioner Morgan stepped out at this juncture of the meeting.

There was discussion concerning adequate heat in the schools.

Commissioner Morgan returned at this juncture of the meeting.

Commissioner Viegbesie said with regards to the situation that happened in Gadsden County at the Magnet School with the heating problem was not restricted to Gadsden County, it happened in other counties as well.

Mrs. Jackson informed the Commissioners there would be a January 24th Economic Development workshop for Directors at the Arsenal in Chattahoochee and that afternoon there would be a meeting with City officers.

She informed them there would be a January 29th Board Economic Development meeting at Tri-Eagle Sales.

She said there would be a February 1st informational workshop regarding Land Use. She said they should have received their Comp Plan and Land Development Code binders by now and they should be used as a working bible.

She said on February 5th would be the Emergency Management Workshop at the IFAS Center from 4:00 p.m. -6:00 p.m.

She said on February 12th there would be a Stevens School community meeting at the Kelly-Campbell Center from 5:30-7:00 p.m.

Chair Holt said at the Economic Development workshop they needed to invite the Industrial Board members and they needed to know who those members were and said they needed to pair some of the Boards up that had a common interest.

Commissioner Viegbesie suggested the Tourist Development Council attend every Economic Development workshop.

Commissioner Morgan said they had talked about several different workshops and one thing he had tried in recent months for them to consider and talk about were the issues they were facing with EMS and the dollars they were losing. He said he would like to have a workshop scheduled for 1 ½ hours to address problems before budget talks come up. He recommended they reach out to FAC, who could put the word out a small county was looking at options and gather some information.

Chair Holt said she also would like to look at the Medicaid reimbursement and see what the numbers were now, what was being sent out and said it did not have to be a workshop, but would need a little bit of time to look at that.

Chair Holt then brought up a Juvenile facility and said they needed to look at a facility for juvenile delinquents at the jail and they had to be in compliance and needed a location where they were neither in sight nor sound of the inmates. She said she would like for the Manager to schedule a meeting with each Commissioner to discuss their interests and there was no-one better than the Judicial delegation to meet with.

COUNTY ATTORNEY

16. Update on Various Legal Issues

Mr. Weiss said he had nothing to report but did want to reiterate what the Manager said and said Gadsden County Day went very well.

Chair Holt said they had two employees, the Administrator and the Attorney and the employees of County are employees of the Manager and when something comes up with the County, they expect the Manager to pick up the phone and call the Chair and the same with the Attorney. She said no other Constitutional Officer tells them what to do and they do not work for anyone else and she wanted to reiterate that. She said she spoke with a Constitutional Officer and they were saying "I think we should do this or should do that and I told them you could call them all you want to, I'm not going to raise any sand until they do what you say because they work for this Board. They don't work for other people, so any issue comes up, bring it to this Board."

Commissioner Hinson said she was 100% right because there were five people he (looking at Mr. Weiss) had to be loyal to and if he lost focus, it was best to resign and said he did not work for the people of Gadsden County, he worked for the Board of County Commissioners and they represented the people of the County.

Commissioner Morgan said he was sure he had missed something and was unsure of what they were discussing. Chair Holt said it was something that happened with a Constitutional Officer and Commissioner Morgan asked if that was something for them to discuss here and she said no and he said just have the conversation with whoever you had to have it with and not have it up there. Chair Holt said in the last Court case, one of the things brought up that the employees worked for the Manager and then the Judge said whatever any employee did, the Board was responsible for, even though they worked for the Manager.

DISCUSSION ITEMS BY COMMISSIONERS

17. Report and Discussion of Public Issues

Commissioner Eric Hinson, District 1

Commissioner Hinson said he wanted to recognize Mrs. McGriff; she was 101 years old and os “still dancing her way to the table”.

He said Dr. King did some amazing things and he attended an event in Quincy, a breakfast event hosted by the Gadsden County Hook-up of Black Women and there was a nice turn-out.

Commissioner Gene Morgan, District 3

Commissioner Morgan said he appreciated Mr. Jenkins efforts at the Gadsden County event at the Capitol.

He said Chattahoochee put on a Martin Luther King celebration and hats off to them for their efforts.

He then said he knew the Chair was trying hard, but the meeting was lasting too long and they needed to stick to agenda.

Chair Holt said there was a timer and the previous Board had used the timer. Commissioner Morgan said they were approving items and then continues discussing them for 30-45 minutes after. Chair Holt said they could go to two minute comments and a minute rebuttal if that would work.

Commissioner Sherrie Taylor, District 5

Commissioner Anthony “Dr. V” Viegbesie, Vice-Chair, District 2

Commissioner Viegbesie said he was actually thinking by now they should be home with only eight items on the Agenda.

He said at the CRTPA meeting today, he requested that FDOT seriously consider putting lights along Highway 267 and Highway 12. He said CRPTA asked FDOT to look into the request as immediate future projects and he will keep the Board informed with the developments. He said during the discussion, FDOT suggested they contact the engineering firm and let them conduct a study on the area of the roads where there was a population concentration. He asked they contact the engineering firm to do the study and he could take the information back to CRTPA. He said since he was the Vice Chair and to become the Chair, they were able to put on the Agenda a lot of the items that would go where they represent. He asked the Commissioners to bring State roads to his attention that needed work and he would begin to place them on future projects. Chair Holt asked if they would bear the costs and Commissioner Viegbesie said it was a State road and they would bear the costs, the only thing the County would bear would be the electric bill. He said they could consider solar lights and knew they were retrofitting old lights now with solar for State roads.

He said the next item was the issue of Gadsden County counting on Municipalities representation and the voting power of Gadsden County on the CRTPA Board. He said Gadsden County had two votes, one was his and the other came from the Municipalities. He said all of last year, Daniel McMillan was diligently at the meetings and he did not show at today’s meeting. He said he was asked today to suggest that the Interim County Administrator schedule a meeting between the six

municipalities and CRTPA leadership to ensure the second vote of Gadsden County was duly represented at the meetings.

Commissioner Brenda Holt, Chair, District 4

Chair Holt said hopefully the Advisory boards were doing research on items that were coming before them but it was up to them to do research also.

She said she thought it was great they wanted to shorten the meeting but when they have land development issues come before them, it could take all night. She asked they give their opinion to the Manager if they were interested in a five minute presentation by any Commissioner and come back with a one minute rebuttal but to please give the information to the Manager so they would know.

Receipt and File

UPCOMING MEETINGS

18. February 6, 2018-Regular Meeting – 6:00 p.m.

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HOLT DECLARED THE MEETING ADJOURNED AT 9:30 P.M.

GADSDEN COUNTY, FLORIDA

**BRENDA HOLT, Chair
Board of County Commissioners**

ATTEST:

NICHOLAS THOMAS, Clerk

**AT A WORKSHOP OF THE BOARD OF COUNTY
COMMISSIONERS HELD IN AND FOR GADSDEN
COUNTY, FLORIDA ON FEBRUARY 1, 2018 AT 4:00 P.M.,
THE FOLLOWING PROCEEDING WAS HAD, VIZ:**

Present: **Brenda Holt, Chair, District 4**
 Dr. Anthony “Dr. V” Viegbesie, Vice Chair, District 2
 Eric Hinson, District 2-Absent
 Gene Morgan, District 3-Absent
 Sherrie Taylor, District 5-Absent
 Dee Jackson, Interim County Administrator
 David Weiss, County Attorney
 Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Chair Holt asked for a roll call vote. Commissioner Viegbesie and Chair Holt were present.

Chair Holt asked everyone to stand for a moment of silence and then led in the Pledge of Allegiance to the U. S. Flag. She informed everyone they would be on Facebook Live.

GENERAL BUSINESS

1. Overview

Mrs. Jackson introduced Allara Mills Gutcher. Ms. Gutcher appeared before the Board and gave a brief overview. She said they would discuss why they plan and the importance of it; discuss the Comprehensive Plan, what the elements were, what the State required, and Future Land Use and Zoning.

Mr. Weiss appeared at this juncture of the meeting.

2. Why do we Plan?

Comprehensive Plan

She said this was the guiding document and listed below were the different issues that should be addressed in the Plan.

- **Zoning Subdivision Land Use Code** She said this was the one thing the State said had to be done in the Land Development Regulations and how to subdivide property.
- **Economic & Community Development** She said the County was doing a great job as far as economic development with Gadsden Development Council. She said the Community Development had to do with housing and there was a Community Development Department with the County.
- **Code Enforcement** She said there was a Code Enforcement Department and they were really important and were the eyes on the ground and was really important for the Planners and Code Enforcement officials to work together to help rectify and understand what was going on in the Community.
- **Capital Improvements Programming** She said this was part of the budget every year and they have a Capital Improvements Program and in this County it was a little less because there was no water and sewer system.
- **Historic Preservation** She said it was important to preserve culture and make sure certain historic structures were kept in the manner to help keep the charm of the community.

- **Annexation** She said this was popular in some communities where they had multiple jurisdictions within the County.
- **Environmental Protection** She said it was important and was important to the State Legislature because it was a required element in the Comprehensive Plan and was called the Conservation Element. She said environmental issues could be wetlands and waterways and Gadsden County has something rare with seepage slopes. She said some communities had pristine lakes or springs and Lake Talquin. She said they would want to create protection measures in their Comprehensive Plan.
- **Complete Community Design** She said it was not required but a lot of jurisdictions would create architectural guidelines or strategies or would create complete streets programs that would require not just vehicular traffic but also other modes of transportation in the right-of-ways for the mode of transportation.

3. Comprehensive Plan Elements

She said Florida Statutes 163 has dictated a minimum number of Comprehensive Plan Elements that they have to have:

- Future Land Use
- Transportation
- Intergovernmental Coordination
- Capital Improvements
- Infrastructure
- Recreation Open Space
- Conservation
- Coastal Management-but because Gadsden County is not a coastal community, there is not one here
- Housing
- Also have but not mandatory element, Concurrency Management Element; and
- Public Schools Element and Interlocal Agreement for Public School Concurrency

Mrs. Jackson mentioned she also asked Allara to add an Economic Development Element to the Comprehensive Plan.

She added not only does the community change, the Legislature policy and statutes change as well.

4. Future Land Use and Zoning

She said the Future Land Use was usually the first element in most plans throughout the State and was the most regulated plan by the Florida Statutes and Florida Legislature and had the largest amount of requirements listed in F.S. 163. She said there were certain categories that were required by Statute.

Land uses required by Statute include:

- Residential
- Commercial
- Industrial
- Agriculture
- Recreation
- Conservation

- Education
- Public Facilities
- “and other categories of the public and private uses of land”

What is Zoning?

She said Zoning was an implementation of Future Land Use categories.

- It provides more detailed/specific regulations than land use.
- Zoning districts can divide allowable uses in Future Land Use categories more specifically.
- Although mentioned heavily in Florida Statutes, zoning is not state mandated.
- Zoning has no state oversight.

5. Basic Discussion Regarding Land Use Planning

a. Use of Preparation Questions Worksheet

Why is land use planning important to you?

Commissioner Viegbesie wanted to have a land use plan that went along with the Mission Statement of the County Commission that addressed each area of the statement.

Chair Holt asked the Talquin Representatives that were present; they have to go out, run the wires for electricity, run water, etc. and asked their concerns. They said they with the way the land was broken down, there are issues where there was not proper access and have to go through the easement process. He appeared before the Board and said if it was difficult to get into the land, having to cut through someone else’s land were issues they had to deal with, with both electric and water. He said another issue was, they were interested in developing solar sites but under the current land use map, it was not possible. He said he they wanted to get involved in the discussion and was hoping that could be modified or an exemption given for utilities. Chair Holt asked that they put this in writing so when they start work on the Plan, they would have this before them.

Mrs. Gutcher said this would come up later but one of the steps she wanted to do was to meet with the development community to get input like this so they could be ironed out. She also said why land use planning was so important was because they wanted to try to allow a mixture of uses in close proximity to each other but at the same time, wanted to try to prevent nuisance activities from occurring in close proximity to each other and this was where the Land Development Code would come in with buffering requirements and landscaping requirements, setbacks, etc.

Commissioner Viegbesie said there were some specific Ordinances that current exist that impede the land development code that would enhance economic growth and development and needed to be visited to improve. She said she could go through the Land Development Regulations and made a list of some of the things they had adopted that were not required by the State that were a local preference that she felt might hinder the process. Mrs. Gutcher asked if they wanted to address any other modes of transportation, pedestrian or off-road trails. Chair Holt said something they had done with the project in the Chattahoochee, Marianna area (Chattahoochee to Bristol trail) and was not a bad idea to think about. Chair Holt said a planned community for seniors was discussed. Mrs. Gutcher said that would be a new category they would need to discuss and there was further discussion regarding that. Chair Holt said she had always thought Lake Talquin was used but had never been looked at doing anything on the Economic Development side and could have little better planning for the waterways and it could be an

economic engine-kayaking, boating, dinner cruises, etc.

6. Summarize

She told them on February 15th she would be meeting with the Planning Commission regarding opportunities for amendment to the planning documents.

Chair Holt said they needed to make the Code easy to read and be understood by everybody.

7. Next Steps

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

Marian Laslie appeared before the Board and said her big concern was water and sewer. She said she knew in 2010 the Land Development Code and Comprehensive Plan were reduced and a lot of protections were taken away from homeowners and she would be interested to see what was proposed. She also said she was very concerned about the "yellow" property on the map (rural residential) where there was one house per 1 acre and said a lot of the "yellow" properties had no water or sewer and meant each lot would have to have a well and septic tank on it.67t

Chair Holt said now was the time that they needed things in writing.

Michael Jackson, Director of Veteran Affairs, appeared before the Board. He said he was awarded for Veterans Black History Month at TCC.

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HOLR DECLARED THE WORKSHOP ADJOURNED AT 5:20 P.M.



GADSDEN COUNTY, FLORIDA

BRENDA HOLT, Chair
Board of County Commissioners

ATTEST:

NICHOLAS THOMAS, Clerk

**AT A PRE-MEETING WORKSHOP OF THE BOARD OF
COUNTY COMMISSIONERS HELD IN AND FOR
GADSDEN COUNTY, FLORIDA ON FEBRUARY 20, 2018
AT 4:30 P.M., THE FOLLOWING PROCEEDING WAS
HAD, VIZ:**

Present: Brenda Holt, Chair, District 4-arrived late
Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2-arrived late
Eric Hinson, District 2-absent
Gene Morgan, District 3
Sherrie Taylor, District 5
Dee Jackson, Interim County Administrator
David Weiss, County Attorney
Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Mrs. Jackson asked everyone to stand for the Invocation and Pledge of Allegiance. Kembrew Jackson gave the Invocation.

GENERAL BUSINESS

1. DEPARTMENT UPDATES

Mrs. Jackson said there were no Department updates.

2. AGENDA DISCUSSION

Mrs. Jackson explained there would be three presentations tonight at the meeting.

Public Hearing

Item 6-Approval to Transfer Insurance Proceeds for Stevens School from General Fund to Capital Project Fund

She said there will be a public hearing to discuss transfer insurance funds regarding Stevens School from General Funds to the Capital Project Fund and said there had been community meetings at Stevens School to discuss development of the project. She said the committee had decided for the time to restore the current building but that would not be voted on tonight. They will only discuss if the funds should be placed in the General Operating budget for Stevens School and the plans for the building would be brought back at a later time.

Commissioner Morgan asked if she was recommending that the insurance dollars be placed in a specific Capital Projects Fund for Stevens School and she said yes. He asked the amount of money left and she said money left from the proceeds they would stay within those compounds. She said the Committee was asking to change out the floors, lights, etc. and the Building Official could expound on it. She reiterated that was not being discussed tonight, only placing the funds in the Capital Projects Fund.

Mr. Collins explained the committee wanted to use money to renovate the cafeteria. He said they would do a preliminary budget and bring it before the Board for approval.

Item 7-Approval of Contractual Agreement between CenturyLink and Gadsden County

She explained this item would be pulled.

Item 8-Approval of Contract with IFW Security LLC to Provide Security Services at Edward J. Butler Building

She said at a previous meeting the Board approved for them to have security at the entrance door and have placed signs to instruct the public to enter at the door by the elevator by the stairs and a Security person would be stationed at that deck. She said while the Board approved the Security, the contract was to come back before them for approval. She said in the contract, if they were closed they would not get paid or if not satisfied with the company at any time, they could discontinue the contract.

Item 9-Approval of Purchasing A New Fire Truck

Andre Walker explained about the new fire truck they wished to purchase for the Havana Volunteer Fire Department being purchased for \$299,487 via the Florida Sheriff Association-Fire Rescue Vehicles Bid #FSA16-VEF12.0. Mrs. Jackson said \$300,000 was budgeted for this item. Commissioner Morgan asked what research and information was done to determine this was the route to go.. Mr. Walker said they went by which department had the oldest fire truck. Commissioner Morgan asked how they came up with The Sheriff Association to get the truck. Mr. Walker said he got with Allen Meeks and vehicles were usually purchased through the Sheriff Association.

Item 10-2016 Paving Project Phase III-Change Order #3

Curtis Young said this item was reducing the amount by \$99,915.49 and the money would be going back into the paving budget.

Item 11-CR 65B (Old Federal Road) Professional Services

Pulled

Item 12-Bell Road (SCRAP) Professional Services

Justin Ford said this was previously approved in the Agreement with FOT and they have since given the Notice to Proceed so they could begin the design process for the widening and resurfacing of that road.

Item 13-Cooks Landing Road (SCOP)

Mr. Ford said this was the same deal as Bell Road but a different funding source.

Item 14-Amendment to the Contract for the Resurfacing and Reconstruction of Howell Road

Pulled

Item 15-FDOT Grant Cycle

Mr. Ford explained that in years past when they had brought the applications before the Board for consideration, normally there were five: two SCRAP, two SCOP and a CIGP. HE said this year they have gone to one of each. He added if there were any roads the Commissioners wished to add, there was time; the list was not due until the end of March. He said he would like direction by the first meeting in March. Mrs. Jackson said there had been a request to add Dogtown Road and she planned on doing that for the Board to consider tonight. Commissioner Holt asked for a flowchart

and a map. Commissioner Viegbesie said Dogtown Road was now being used as a connector road by the big trucks and there were quite a bit of potholes. He said he traveled that road and counted 41 newly patched holes and were still several that had not been patched.

Item 16-Approval of Resolution No. 2018-002 Amending State Housing Initiatives Partnership Program (SHIP) Local Housing Assistance Plan (Technical Revision) for FY(s) 2014-2015, 2015-2016 and 2016-2017

Sonya Burns explained this proposed Resolution would adopt a technical revision to the LHAP for fiscal years 2014-2015, 2015-2016 and 2016-2017 to include moderate income households as eligible for owner occupied rehabilitation funds. Commissioner Morgan asked how this would be explained to the public. Mrs. Jackson this this would put them in line with what the State standards were for the SHIP money and currently they had been approved with moving forward for 2017 and beyond but was trying to retroactively correct their files so they would coincide with the funding source. Commissioner Morgan asked why they were doing that and Ms. Burns said to correct the technical error, the LHAP that was approved in 2014 did not include moderate income applicants. Commissioner Morgan asked if that meant there were homes funded that should not have been and she said that was correct. He asked if they were changing the standards for that and Mrs. Jackson said the LHAP was their local SHIP policy and previously the County's standards did not fit the State's standards. When they did their audit this year, they recommended that the County fix errors in the local policy that the Board approved so it fit their standards. Commissioner Morgan asked what would happen if this was not approved and Ms. Burns explained there could be a possible repayment because the County's LHAP was not current with Florida Housing Finance requirement. Commissioner Morgan asked why the County's requirements did not mirror the State and Mrs. Jackson said that was a Board decision. Commissioner Morgan said he did not think so, he did not think they would approve anything that did not mirror...Mrs. Jackson said their LHAP had not been updated in a while and was something Staff should have brought before the Board as standards changed at the State level and she took full responsibility for Staff, but those changes in State standards happened some years ago and the County was trying to update theirs so they were in compliance with what the State requested of them. Commissioner Morgan asked how many were affected and was told two houses. He asked the total dollar amount and Ms. Burns said she did not have that information but would get it for him by the meeting. Commissioner Holt asked if everything was in line now and was told yes.

Item 17-Appointment of Commissioner and Alternate to Canvassing Board

Mrs. Jackson said this was for appointment of a Commissioner and an alternate to the County Canvassing Board. Chair Holt said it had to be a Commissioners not running. Commissioner Morgan said if the Chair was up for re-election but had no opposition, she should be the one that did that. Mrs. Jackson said she was not certain if it was a preference or a Statute but the Supervisor of Elections said it was their preference that it be two persons who was not up for re-election this year. Mr. Weiss said it was by Statute it was the Chair unless the Chair was disqualified from them running or support was somehow involved. Commissioner Morgan said if the Chair did not have opposition, it was automatically her. Mr. Weiss said if she was unopposed, she was automatically on the Board. He said if she did have opposition or was somehow involved, they had an Alternate to serve.

Item 18-Software License Agreement

Mrs. Jackson said this was for approval of a software license agreement purchase. Andre Walker said this was for renewal for the software license for EMS for their billing, collection, etc. He said

this was for a one year contract and the fiscal impact was \$2,250.00. Mrs. Jackson asked him to speak to how it would save time and money. He said this was software that was downloaded, they key in the information and it was automatically sent to insurance companies and Medicare for collection and sends information to the State EMS where they keep information as to the types of calls, etc.

3. FOLLOW UP ITEMS

Mrs. Jackson thanked everyone and said she felt this was a benefit to her and to Staff and felt they were better prepared for the 6:00 p.m. meeting. She said the Follow-up Items piece was where the Commissioners could give them work orders, roads or concerns that her Staff could take care of.

Chair Holt said they were trying to get funds from the Legislation for Item 6 and they wanted the property to follow County standards and not below. She asked Mr. Young how things were going on the road across from the Highway Patrol Station and he said he had talked to one of the land owners and was told they were moving along pretty good. He said there were three land owners they were still trying to get in contact with and getting things worked out with.

Chair Holt asked if there was a way that people that would be presenting on the items could be near the front to report.

Chair Holt said wanted to see some perfection on the Policy and Procedures in different areas.

Mrs. Jackson said Staff was currently working on updating certain policies and procedures and they would be making recommendations that would be coming before the Board. She said the next meeting they would have the Travel Policy and there would be others for updates and concerns. She said within the next two weeks the Commissioners would be receiving a survey for feed-back and priorities as far as the Strategic Plan. She said Staff was working on a Comprehensive Strategic Plan that would include goals and was working on years out.

Commissioner Morgan said he thought they would be get updates from different departments and asked about that.

Mr. Collins the Building Department was trying to streamline their permits. He said the Building Permits were pretty much already cloud-based permitting. He added they were getting it to where each contractor would have a log-on and could see their inspections, permitting on-line and even paying on-line for small projects. He said big projects would have to come in and do some hands on work.

He said for an update on the USDA Building- the City has the plans for review and the USDA in Gainesville was reviewing the plans. He said they expected them back any time so they could put them out for bid and was hoping to do that the second week in the month but the plans had not come back yet. Commissioner Morgan asked if they were on schedule and he said yes, they were currently spending money on it. He said he knew it would not be built by June, it would be into their budget year before they were going on that. Commissioner Morgan asked when it was supposed to be completed by and Shep Eubanks said June 30th was the drop-dead date by Department of Ag. He said the guy he had been dealing with, thinks his feeling was once they do have a contract with someone to build it and they see the County was serious and moving forward,

that they knew they were spending money on it and that was good. Mr. Collins said they held the Architect's contract for 364 days and gave it to the County the last day. Commissioner Morgan asked if there were any concerns that they would not receive (inaudible). He was told no, they did not think so. Mrs. Jackson said they do know that sometimes they would hold plans at USDA and she had the privilege to meet the person that was over the Gainesville office and she sent an email to them in hopes they would expedite getting the plans back to get started with it. She said at the last Economic Development retreat, Dr. Perry said the uptick in this County was they had created 315 jobs in the last twelve months and was excited to say they had seen a large increase in permits for housing. Mr. Collins said here had been an uptick in single family homes, which were mostly custom homes, \$200,000-\$500,000 homes. Mrs. Jackson said there were six new businesses that would be moving, she could not say yet who, but one was coming from Jacksonville.

Kembrew said they were trying to streamline the way they were using technology and in the Boardroom they added ports on the floor to make the podium mobile and added an additional screen for Ulysses Jenkins so he could prep materials and information on one side before presenting on the second screen. They had rewired and cleaned up the wires that were on the floor and would be planning on mounting the camera to reclaim more of the floor space and incorporating use of the timer more to be more efficient. He said they also increased the capacity of the equipment they were using since more of the public was using it during the meetings. Commissioner Viegbesie asked if the IT Department was working with the Supervisor of Elections to explore eminent cyber-security to their election system. He said at the last Legislative Day, the Secretary of State sounded an alarm to all Counties about the eminent threat of cyber interference in their elections and he said every County should be prepared against any threats to their elections system. He said it was recommended that the County IT Department work closely with the Supervisor of Elections to explore resources to deal with that. Kembrew said speaking to that aspect, there were certain services in place that no-one could not give 100% guarantee that they could not be hacked, but they had processes in place in services that would allow them to identify if there was intrusion and also had a service that gives them a back-up in the event they were attacked by something such as ransomware. He said with the Supervisor of Elections, they had not had any direction as far as to involve themselves with their network, they were explicitly separate from them.

Commissioner Morgan asked if there were any initiatives going on in the County that the Board should be aware of and Mrs. Jackson said there was a project called Hoover Wood Treatment Products in Havana. Commissioner Morgan said they had received an email regarding that. She said other than that she had no knowledge of. She said she had been working with Commissioner Viegbesie looking for a permanent site for the Veterans' Memorial Monument the Board voted on last year at the Capital Outlay project. She said they were looking at a piece of property that the CRA currently owned and they did not feel that was the best place for that and the original place that was approved by the Board was the Courthouse and would be where the monument would go. She said she had requested quotes from two companies with designs for the monument and plaque and will come before Board prior to purchase for approval. She said even though it was under the threshold that was given to her, she still felt it should come before the Board for approval or modification. Commissioner Morgan asked if the monument would go on Courthouse grounds and she said yes. Commissioner Morgan said no matter the costs, it had to come before the Board. Chair Holt said she was present at the meeting to speak against CRA's and not in favor at the Legislature last year and was not passed and the reason was misuse of funds throughout the State. She said she said those dollars were captured from the County and should be used in that

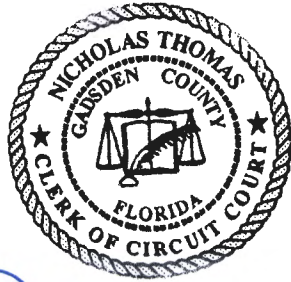
area. She added if it was County funds, the County should have some representation with CRA and she would be fighting right or wrong. She said there was ½ Million in the CRA now.

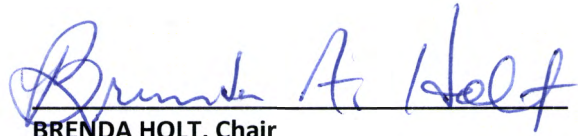
CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE WORKSHOP WAS ADJOURNED AT 5:33 P.M.


GADSDEN COUNTY, FLORIDA





**BRENDA HOLT, Chair
Board of County Commissioners**

ATTEST:



NICHOLAS THOMAS, Clerk

**AT A REGULAR MEETING OF THE BOARD OF
COMMISSIONERS HELD IN AND FOR GADSDEN
COUNTY, FLORIDA ON FEBRUARY 20, 2018 AT 6:00
P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:**

Present: Brenda Holt, Chair, District 4
Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
Eric Hinson, District 2
Gene Morgan, District 3
Sherrie Taylor, District 5
Dee Jackson, Interim County Administrator
David Weiss, County Attorney
Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Chair Holt called the meeting to Order at 6:00 p.m., asked everyone to stand for moment of silence and led in Pledge of Allegiance to U. S. Flag.

AMENDMENTS AND APPROVAL OF AGENDA

Commissioner Morgan asked to add discussion of the County Administrator's position. Commissioner Viegbesie asked if it had to be added to the Agenda for approval or should it be discussed during Commissioners comments. Chair Holt said it had to be approved

COMMISSIONER MORGAN MADE A MOTION TO ADD COUNTY ADMINISTRATOR'S POSITION TO THE AGENDA AND SECOND MADE BY COMMISSIONER HINSON FOR DISCUSSION. THE BOARD VOTED 2-3 BY VOICE VOTE. COMMISSIONER VIEGBESIE, CHAIR HOLT AND COMMISSIONER TAYLOR OPPOSED. MOTION FAILED.

Mrs. Jackson said she would like to pull Items 7, 11, 14 and Commissioner Morgan asked why they were being pulled and Mrs. Jackson said it was being done by a recommendation of the Attorney.

COMMISSIONER TAYLOR MADE A MOTION TO APPROVE THE AGENDA AND SECOND MADE BY COMMISSIONER VIEGBESIE. COMMISSIONER HINSON HAD QUESTIONS.

Commissioner Hinson asked if they were facing a timeline and was told no.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 4-1 BY VOICE VOTE. COMMISSIONER MORGAN OPPOSED.

AWARDS, PRESENTATIONS AND APPEARANCES

1. Proclamation Honoring Terrence and Natalie Roberts

Mrs. Jackson introduced the above item and asked Mr. and Mrs. Terrence Roberts to step forward.

Commissioner Hinson read aloud the Proclamation and it was then presented to Mr. and Mrs. Roberts.

2. Proclamation Honoring Delshauna Jackson

Commissioner Taylor asked Delshauna Jackson to step forward, introduced Steve Scott, Audrey Lewis, and Dr. Jackson and then read the Proclamation aloud. It was then presented to Mrs. Jackson.

3. Proclamation Honoring Havana Magnet School

A Proclamation was then presented to Mrs. Jackson in honor of Havana Magnet School.

CLERK OF COURT

Mr. Thomas was not present and there was nothing to report.

CONSENT

UPON MOTION BY COMMISSIONER MORGAN AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 4-1 BY VOICE VOTE TO APPROVE THE CONSENT AGENDA. COMMISSIONER HINSON OPPOSED.

4. Approval of Minutes

- a. **May 2, 2017 Workshop**
- b. **May 18, 2017 Emergency Meeting**
- c. **August 29, 2017 Budget Meeting**
- d. **November 21, 2017 Regular Meeting**

5. Ratification Memo

ITEMS PULLED FOR DISCUSSION

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

Joe Crozier, Environmental Planner, Apalachee Regional Planning Council, appeared before the Board. He told them they were hosting conference in Tallahassee on March 14-16 in Tallahassee at Doak Campbell Stadium and invited anyone who would like to attend.

Commissioner Hinson asked if he could give brief synopsis of what they do for Gadsden County. He said they had a Revolving loan fund that was available for people that were in-between to give them an opportunity to create a small business. He added maybe they were denied a traditional loan and they were able to review them and give them another opportunity to get them started. Chair Holt further explained it was a pay-back loan and not a grant.

PUBLIC HEARINGS

6. PUBLIC HEARING: Approval to Transfer Insurance Proceeds for Stevens School from General Fund to Capital Project Fund

Mrs. Jackson introduced the above item and said an insurance check in the amount of \$502,175 was received in June; \$35,200 had been expended on making the site safe by cleaning and clearing the area. She said a small building remained the cafeteria/auditorium. She said there was a remaining amount of \$466,975 that was placed into the General Funds and this hearing was to seek approval to move the remaining funds into the Capital Project Fund.

Commissioner Taylor said there had been a group of citizens the past four to six months that have met to discuss this project and they have put together a mission and a vision for the site.

Commissioner Viegbesie asked if this money was going to be in a restricted fund specifically for the rebuilding and reconstruction of the site or was it being moved into a capital project account that would become general for all capital projects. He added he would like to see it restricted to be used for what was received for. Commissioner Morgan asked with the amount of money they have, if there had been specific discussions for uses of the money. Commissioner Taylor said every Clyde Collins had been there and plans have been drawn.

Chair Holt said the Board approved in their Legislative Agenda to go to Senator Montford and Representative Alexander's office looking for matching money from the Legislature. She also brought up that she was speaking on behalf of TDC, they asked for a caveat. She said they were getting ready for a photo shoot for the Florida Association of Counties and there was very few places they could come up with that were African-American places and this was the only County in the State that was a predominately African-American County.

Chair Holt then asked if anyone in the audience would like to speak or if they wanted to waive in support.

Carolyn Ford appeared before the board and said they supported Commissioner Taylor.

UPON MOTION BY COMMISSIONER TAYLOR AND SECOND BY CHAIR HOLT, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

GENERAL BUSINESS

- 7. Approval of the Contractual Agreement between CenturyLink and Gadsden County**
Item Pulled

- 8. Approval of Contract with I.F.W. Security, LLC to Provide Security Services at the Edward J. Butler Building**

Mrs. Jackson introduced the above item and said this was brought before the Board in January and Board approved the item but asked that the contract come back for approval.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION 1 AND COMMISSIONER HINSON MADE THE SECOND.

Commissioner Taylor stepped out at this juncture of the meeting and in doing so said 'aye'

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 3-1 BY VOICE VOTE. COMMISSIONER MORGAN OPPOSED.

Chair Holt said the vote was 3-1 because Commissioner Taylor left and Commissioner Morgan said she had to vote and asked the attorney for point of order.

Mr. Weiss started to explain and Commissioner Taylor returned and voted yes making the count 4-

1.

9. Approval of Purchasing a New Fire Truck

Mrs. Jackson introduced the above item and said it was for approval to purchase a new County-owned fire truck for the Havana Volunteer Fire Department.

COMMISSIONER HINSON MADE THE MOTION TO APPROVE AND COMMISSIONER VIEGBESIE MADE THE SECOND. COMMISSIONER MORGAN HAD QUESTIONS.

Commissioner Morgan asked how they came to this decision. Mrs. Jackson said according to the Interim EMS Director, this was the oldest truck in fleet purchased in 1998 and had extensive miles on it.

Andre Walker appeared before Board. He said they did an inventory of all the trucks and that truck was the oldest and Havana runs over half of the calls in the County. He added that the truck was slowly becoming unreliable. Commissioner Morgan asked if they had looked at pre-owned truck and Mr. Walker said they did not, they felt a new truck would be more reliable than a used truck.

Mrs. Jackson said there was more money put in the budget for this but it will not all be used.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 4-1 BY VOICE VOTE TO APPROVE THIS MATTER. COMMISSIONER MORGAN OPPOSED.

10. 2016 Paving Project Phase III-Change Order #3

Mrs. Jackson introduced the above item and said it was before the Board to approve Change Order #3 to CW Roberts Construction and this was a reduction of \$99,915.49.

Commissioner Viegbesie said his understanding was some money was going to districts that have projects in the Phase III that were not now being used.

UPON MOTION BY COMMISSIONER MORGAN TO APPROVE OPTION ONE AND SECOND MADE BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

Commissioner Taylor asked to make a statement before they moved further concerning the Stevens School item. She said Commissioner Viegbesie made mention of the funds being restricted and wanted to make sure it was part of the motion. Chair Holt said it was already approved. Chair Holt said they would have to go back to that item and they could discuss that at the end of the night. Commissioner Taylor said she just wanted to make sure the money was in place. Chair Holt said they could talk about this at the end of the night after the other items were discussed.

11. ~~CR-65B (Old Federal Road) Professional Services~~

Item Pulled

12. Bell Road (SCRAP) Professional Services

Mrs. Jackson introduced the above item and said it was for approval of a Task Order with Dewberry-Preble Rish for the survey, design and contractor procurement of the Bell Road SCRAP

Paving Project located in District 1.

UPON MOTION BY COMMISSIONER HINSON AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

13. Cooks Landing Road (SCOP) Professional Services

Mrs. Jackson introduced the above item and said this was for approval of a Task Order with Dewberry-Preble Rish for the survey, design and contractor procurement of the Cooks Landing Road Paving Project located in District 5.

UPON MOTION BY COMMISSIONER TAYLOR AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

~~14. Amendment to the Contract for the Resurfacing and Reconstruction of Howell Road~~

Item Pulled

15. FDOT Grant Application Cycles

Mrs. Jackson introduced the above item and said it was for Board approval to submit grant applications to the Florida Department of Transportation under the SCOP, SCRAP and CIGP programs and said they would like to add Dogtown Road. Commissioner Viegbesie said there was some concern and he had a recommendation for addition of Dogtown Road. He said that road has seen a lot of activity and there were a lot of potholes and he recently drove it and counted 41 newly covered potholes and there were still a number of potholes there. Chair Holt asked if there were any comments and said she was going with the recommendation of Preble-Rish.

Commissioner Morgan said he had mentioned in the pre-meeting, they have enjoyed Preble Rish's ability of being able to identify roads with the most likelihood of receiving the funding.

Justin Ford, Preble-Rish, appeared before the Board. He said this list was not inclusive, it was a working list and he did not have to have the list tonight.

UPON MOTION BY COMMISSIONER TAYLOR TO APPROVE THE LIST AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

Lester Beach, Havana Fire Department, appeared before the Board to address striping on Joe Adams Road. He said one concern he had, when it was raining on Joe Adams Road, it was hard to differentiate whose lane you were in. Commissioner Taylor assured him there would be striping on that road before the end of April.

16. Approval of Resolution No. 2018-002 Amending the State Housing Initiatives Partnership Program (SHIP) Local Housing Assistance Plan (Technical Revision) for FY(s) 2014-2015, 2015-2016, and 2016-2017

Mrs. Jackson introduced the above item and said this was for approval of Resolution Number 2018-002 to amend the SHIP Local Housing Assistance Plan for Fiscal Years 2014-2015, 2015-2016 and 2016-2017 and for authorization for the Chair to sign documents.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION ONE AND CHAIR HOLT MADE THE SECOND. COMMISSIONER MORGAN HAD A QUESTION AND SAID THE PUBLIC NEEDED TO

UNDERSTAND WHY THIS WAS COMING BEFORE THE BOARD.

Mrs. Jackson said an audit was done recently and their recommendation was to amend the LHAP to reflect the SHIP program (State Housing Initiative Partnership) and make it retroactive for years 2014-2015, 2015-2016, and 2016-2017 to include moderate income.

Commissioner Morgan asked if there were no issues during that timeframe with applicants that may have not received funding with their application and no concerns from a liability standpoint with the County. Mr. Weiss said his understanding was that in order to insure there were no issues with and potentially having to return funds that they needed to make the technical amendment. Mrs. Jackson said from her Interim Administrator there were two persons during that timeframe from 2014-2017 that was a moderate income and was consistent with the funding source so there was nothing done wrong but the local standards not been updated or brought before the Board to be updated during that time period. She added that according to County standards, those persons did not qualify but according to the funding source, they were. She added if they did not change the LHAP, they would have to return \$44,400 to the funding source.

Mr. Weiss said his understanding was as long as they made the technical revisions, this would be retroactive.

Commissioner Hinson asked if everything done was legal from 2014 until now.

Commissioner Morgan stepped out at this juncture of the meeting.

Mr. Weiss said what he understood; their LHAP plan did not permit moderate income households to be eligible for the owner occupied rehab program. He said while under SHIP standards they would be, but under the County's LHAP they were not.

Commissioner Morgan returned at this juncture of the meeting.

Commissioner Hinson asked if they went against their own plan and Mr. Weiss said yes, he believed they approved something that was not in their plan. Commissioner Hinson asked what where the repercussions did nothing happen after that point or they just slapped each other on the wrist and called it a day. Mr. Weiss said this was what they were doing to fix the issue. Commissioner Hinson said he knew a lot of senior citizens that died waiting to get this and they were able to do something for someone else that was not qualified to get it. He said it was sad that they were moving this along without repercussions; it was not fair to the seniors or citizens of Gadsden County that this happened. He added he was not sure what happened but they were giving someone something that did not fit the qualifications and probably made more money than everyone else. He continued and said a senior citizen that was receiving \$25.00 food stamps a month, probably saw a minimum of \$600.00 fixed income but they were told they had to wait for 12 years, and still waiting; but someone else making \$50-60,000 a year gets it. He added to him, someone should remove the Board if the Board decided to continue this foolishness. He said two people died waiting on assistance.

Chair Holt said in their plan they were approving for low income housing but the funding they were getting the money from said moderate to low so they were not following what they were saying. She added there were more people in the moderate area that would have qualified if they had

followed the Federal Government. She said they really kicked out more people in the moderate area than low income area. Commissioner Hinson said so it was ok to approve someone making \$50-60,000 year with one kid or maybe no kid eligible it was OK to give that person the money and not giving a person who was 80ish who worked in tobacco fields all their life and that person was supposed to wait for 12 years before they get housing? He said that was far-fetched. Chair Holt said the money came from the Federal Government and this was not what they approved. Chair Holt said what they did; their process helped more low income people so they were not following the Federal guidelines. She added that more low income people were helped because they did not include the moderate income. She said his point was being made because that was what they were doing; they were just not doing it by their criteria.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 4-1 BY VOICE VOTE. COMMISSIONER HINSON OPPOSED.

17. Appointment of Commissioner and Alternate to the Canvassing Board

Mrs. Jackson introduced the above item and said it was for Board approval to appoint a Commissioner and an alternate to the County Canvassing Board.

Commissioner Viegbesie said during the pre-meeting workshop he understood that the process was for whoever was Chair was automatically appointed but if the Chair was up for re-election and has no opposition then the Chair would be the one that governed the Canvassing Board.

COMMISSIONER VIEGBESIE MADE A MOTION TO NOMINATE COMMISSIONER HINSON AS ALTERNATE TO THE CANVASSING BOARD AND IF THE CHAIR HAD OPPOSITION, HE WOULD BECOME CHAIR AND SECOND MADE BY CHAIR HOLT. THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS MATTER.

18. Software License Agreement

Mrs. Jackson introduced the above item and said it was for Board approval of renewal of the software license agreement with EMS Consultants.

UPON MOTION BY COMMISSIONER HINSON AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

COUNTY ADMINISTRATOR

11. Update on Various Board Requests

Mrs. Jackson said on Feb 9, 2018, she sent a memo out and asked that they let her know if they planned to attend the FAC and NACo conferences so they could begin to make travel arrangements and make sure it did not conflict with a BOCC meeting.

She said they were in the process of updating security in the building and asked the Commissioners if they preferred a fob or a number pad for the rear door and that door would be locked during all meetings and the only entrance will be from the front.

Commissioner Viegbesie said he has had personal concerns as to how anyone and everyone would be able to come in through the door with their backs turned and walk in behind the County Commissioners and he was amendable to securing the door like other commission buildings do so

only the County Commissioners and staff have access to the door and let everyone else enter through the front door. He said he was in support of this. Chair Holt said they had the number system before and the Commissioners used to lock themselves out but she was for whatever process was the easiest and most secure. Mrs. Jackson said either way they were already set up to use either a fob or the key. Commissioner Viegbesie said from what he heard the easiest and less complex way would be the method to use.

Mrs. Jackson said also to increase security, they were in the process of moving all staff to the second floor and all five offices will be empty and they will become Commissioners Offices where the commissioners will be able to meet with constituents if they wish. Commissioner Morgan said he understood what they were trying to accomplish but felt the main door (facing Highway 90) should be open during the day and asked that the idea be reconsidered. He said there are several times when someone has been to the Courthouse and then had to step over to conduct business in that building. He asked if there had been security issues in the past and she said yes. Commissioner Morgan expressed his displeasure in the front door being locked and logistically he did not think it was a good move and people having to walk around to the back to enter. Mrs. Jackson said she understood his concerns but the Courthouse staff fobs work there (Deputy Clerk shook her head no) and Commissioner Morgan said he was speaking about the general public. Commissioner Viegbesie said if he recalled correctly, he had been there a number of times and had attempted to come in the front door and it was locked and has only been open during meetings for citizens to enter.

Mrs. Jackson requested a Proclamation for Four Star Freightliner for their grand opening on March 1st.

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER TAYLOR, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THE PROCLAMATION.

V/Holt 5-0

She reminded everyone there would be a groundbreaking ceremony on Thursday, Feb 22nd at 2:00 for the Greenshade/Dogtown Volunteer Fire Department.

She said Staff was working on a strategic plan and in a couple of weeks each commissioner will receive a strategic plan survey and asked it be returned to them so they could compile the information.

Commissioner Viegbesie stepped out at this juncture of the meeting.

Commissioner Morgan had comments regarding the Code Enforcement Department and the budget. He asked what the overall annual budget was for that Department. Mrs. Jackson said she was not exactly sure and Clyde Collins appeared before the Board.

Mr. Collins gave a budget amount of \$62,561 for the 2017-18 year and said it paid for a Code Enforcement Officer, the truck he uses, filing fees for the Clerk, etc. Commissioner Morgan asked him what his assessment of the Code Enforcement Department regarding how effective it was. Mrs. Jackson said they recently hired a new Code Enforcement Officer and in the future if she was still interim she would be asking for another position to be funded.

Commissioner Viegbesie returned at this juncture of the meeting.

Commissioner Morgan asked her plans as Administrator to address that and move forward in the next 30 days. She said they would have to work within the compounds of what they have. She said they had a Code Enforcement Officer who worked diligently on the list that he has and there are people in the community who look for code enforcement violations. He said she had mentioned twice the need for another person and asked how long she recognized the need for another person and she said since she started working there but based on the current budget, no funds were there right now and she was an advocate on being conservative and not coming before the Board asking for more money. He asked if she was comfortable having raises for specific positions under her control that take priority over a code enforcement position. She responded she could not think of any raises for a specific person and he said her position alone took a significant raise and she said absolutely. He asked if that was a higher priority than Code Enforcement that affected the entire County. Chair Holt started to speak and Commissioner Morgan said he still had the floor. He said he respected her as Interim Administrator, but they have had several conversations about his feelings regarding that because of specifically code enforcement issues that they have and it needed to be addressed. He said they were spending money on other salaries when, in his opinion, look at reprioritizing that. He said they just spent \$24,000 for a "security officer" priority wise he hoped moving forward they look at taxpayers and look into prioritizing and address to meet the needs they need to do as a Board. He said Code Enforcement has been an issue for several months and they knew for six months they had a code enforcement officer leaving that position and this was an issue that they needed to respond to right away. He added he was just one seat of five and he was certain that was not how the whole Board felt, he was expressing the calls he receives from his seat about addressing Code Enforcement issues. He said to the entire Board that this was an issue they needed to respond to.

Commissioner Viegbesie asked Mrs. Jackson how long she had been interim and she responded since October 31, 2017-almost 4 months. He then asked how long the Code Enforcement Officer knew he was going to retire. Mrs. Jackson said he was in the DROP for five years. Chair Holt said she thought the point of this conversation was that Commissioner Morgan was interested in getting Code Enforcement Officer an assistant in that Department. He said he was interested in getting the needs met across the County and code violations addressed. Chair Holt said Commissioner Viegbesie's point was this had "been going on for a minute" and Commissioner Morgan said for a long time. Chair Holt told Mrs. Jackson that they agreed on that part and asked her to look at those items and have it ready for the next meeting so they would not have to have this discussion. She asked her to at least look into it and give a report back.

Commissioner Taylor said her first inquiry sounded like something they needed to respond to-the FAC/NACo conference and asked if they could respond to her. Commissioner Taylor said she felt they should do that because it took the Board to cancel a meeting. Chair Holt said she would be here so they would have a quorum and will have the meeting.

COUNTY ATTORNEY

12. Update on Various Legal Issues

Mr. Weiss said he had nothing to report but was available for questions.

Commissioner Morgan asked about a specific email the Board received yesterday that had to do

with a specific consideration going before their Planning & Zoning Board-because received packet that was already public record-will it impact if it comes before them. He said he wanted clarification on record and asked because they received the packet (that he knew was already public record) but because that was forwarded to them asking that they respond, if that would impact that issue when and if it came before them. Chair Holt asked that he explain the email so there would not be any problems. Mr. Weiss said the email was from the Administrator and he commented on it. He said the attachments to the email was the Planning Commission packets from the prior meeting and site plan for the Hoover Treated Wood products project that was to be considered at the prior meeting and will be considered at the upcoming Planning and Zoning meeting and would subsequently come before them. He said he did not think it was a request to respond, it was just for their information. He also said because of Sunshine law violation, they could not respond to those types of emails and not to be discussed outside a public meeting. He said as far as quasi-judicial proceedings and how that worked, all is public record and is published on the website and any citizen could access those items to there is no reason they could not read them. He said in terms of disclosure, the issue with quasi-judicial proceedings, if they have any type of ex-parte communication, which was anything outside of a public hearing at which they consider the item before them, the best practice was they were not supposed to have any ex-parte communications because they are supposed to consider what was before them at the public hearing and give both sides an opportunity to present their position without having already made up your mind. He said if they have had phone calls, meetings or any type of communication with someone prior to the public hearing, there was a presumption they have been prejudiced by it. He added that all communication must be disclosed prior to the public hearing on record. He went on to explain it gives rise to a presumption that they have been prejudiced. He said it was rebuttable by facts by them being able to say "Here's the conversation that I had, here's what happened and here's why I'm making my decision based on what is in front of me and I'm giving everybody a fair opportunity. He said he did not think there was any reason why they could not see the item especially since it was available to the general public.

DISCUSSION ITEMS BY COMMISSIONERS

13. Report and Discussion of Public Issues

Commissioner Eric Hinson, District 1

Commissioner Hinson asked the Interim County Administrator if he had ever encouraged her to hire someone and there was no response. Chair Holt said if she did not answer to not force it. He said it was yes or no, if he did, he did and with her being quiet, apparently her answer was yes. Chair Holt said for them to move on and he said personally he never did and he said that for a reason. He said there was a situation, he had questions from some employees and told them he could not encourage her or tell her who to hire and by saying that, they had issues. He said he told them the only time they could address something was dealing with policies and procedures and when they came to him they had issues. He said a week or two later he talked with the County Administrator, as he told them he would, and told her his job was not to encourage her or suggest to her who to hire and fire, but to look over policy and procedures. He said they had a lot of issues that he had to ask and bring up and what was told was there were several guys that did not get an interview and he wanted to make sure things were done decent and in order. He went on to say the problem they had was a lot of folks felt like they were left out of the conversation and he was speaking in general and the only reason he spoke with the County Administrator was a few days prior to that she told him everything was fine, they interviewed that Friday and on Monday she

said they interviewed one batch and would interview the other batch. He then said a few employees called him up three or four weeks later after the conversation and told him they just got interviewed. He said the issue was why was there a month gap between the interviewing process. Chair Holt said that could be discussed when they discuss policy and procedures in the workshop. He said he was one of the guys that did not get involved with the County Administrator business and daily operations and actually she could tell he's never even called her or contacted her and that was why he was surprised by the quietness. He said he thought they needed to go over the policy and procedure of hiring and firing so they would know that at the end of the day they were the ones being held responsible of what was going on. He further stated he thought the BOCC needed to know where they needed to go first before they started creating positions and hiring because that may not be a direction they wanted to go into.

He asked for a Proclamation for Mt. Zion AME Church for their 146th anniversary.

UPON MOTION BY COMMISSIONER HINSON AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

Commissioner Gene Morgan, District 3

Commissioner Morgan said they come here and talk about the business of the County and how to best represent the citizens' concerns and so often they forget about major events of every day. He said certainly with the events of the past week that happened in the school in South Florida brings forth the importance of understanding and blessings they have and they want to keep those folks in their prayers.

He said he wanted to thank the Interim Administrator and Staff for meeting with Talquin Electric to discuss how they could better partner together regarding storms, etc.

He commended the Interim Administrator for initiatives she has taken since being on board. He said they need to decide who their next Administrator would be, if it was going to be her, so be it or if they were going to look for another. He said he had listened to and was opposed to the "Succession Plan" and said it has failed miserably and they needed to reattack that effort to solve the problem.

Commissioner Hinson said he was the one that nominated her and his intent was to go through the process and did not want to rush the situation. He said his intent was for three – six months and it had been 3 months.

Commissioner Sherrie Taylor, District 5

Commissioner Taylor asked about the Milling from the Pat Thomas Highway paving and said she has had quite a few calls regarding that and was it available if they paid for hauling. Justin Ford reappeared before the Board and said this was a DOT project but he reached out to CW Roberts. He said he assumed it was for the County and they offered to deliver for \$200/load. He said he would ask for citizens and get back with them.

She said there was another issue in Midway and she was getting information from the community about that Council deciding to restrict some activities from a business owner as far as construction. She said she contacted the Interim Administrator to make sure they were not facing any liability with regards to civil rights and after talking with the Attorney, she found out because they have an

Interlocal Agreement with the City of Midway, they could fall under their restriction and not provide services because of the Agreement. She said she wanted to take it a step further when they have employees that were dealing directly with the business owner, it may have compromised the County with their dealings with the building official and she was concerned. She said they may want to look into it further. She said there was an employee involved that has made recommendations and they may need to look into.

High Bridge Road

She said she keeps hearing it is on the list. Justin Ford reappeared before the Board and said it was in DOT's hands and was on DOT's 5 year work plan. He said he thought it was scheduled to move this Fall and will confirm it. Mr. Jenkins pulled it up on the screen and Mr. Ford said the construction will be for the 2020 year and would start Fall 2019 and design was underway now.

Interim County Administrator

She said they said it was best that that person gain as much experience, insight, etc. so in the event they did hire someone else, they could share and help the person get acclimated to the position. She said she had not seen anyone else working hard trying to get it right. She said "what goes around comes back around. You have to be careful how you do people." She added that she has had numerous conversations with the Interim and respect her that she's trying hard to do a good job.

Commissioner Anthony "Dr. V" Viegbesie, Vice-Chair, District 2

Commissioner Viegbesie thanked the Interim and Public Works for job well done on safety on placing reflectors on stop signs to highlight them.

Crappie Masters fishing tournament

He said it was a blast and an experience for him and this was the second year here. He said it generated an economic boost to the County to the tune of approximately \$600,000. He commended Clyde Collins and his staff for their hard work and dedication towards this event. He suggested events such as this should be recorded and uploaded to the website.

He said there was a discussion recommended by the CFO of Florida, Jimmy Patronis and he stated that there were some Counties that have monies that did not realize it and said to check out FLTreasureHunt.com. He suggested they see if there were any hidden treasures that might be there.

He asked for a Motion for Resolution from BOCC to Florida State Fire College in Ocala and said it was necessary for the Greenshade/Dogtown fire station to begin operation.

UPON MOTION BY COMMISSIONER VIEGBESIE FOR A RESOLUTION TO THE FLORIDA STATE FIRE COLLEGE IN OCALA FOR GREENSHADE/DOGTOWN FIRE STATION AND SECOND BY COMMISSIONER TAYLOR, THE BOARD VOTED 5-0 BY VOICE VOTE TO APPROVE THIS ITEM.

Commissioner Brenda Holt, Chair, District 4

Chair Holt said they will be using a timer at the next meeting and she wanted to make them aware of it. She said if they had any questions regarding any of the Agenda items they could meet with the Manager and they were having Workshops starting at 4:30 to make the meetings quicker. She said if it was to be a long item, the Manager could discuss it. She asked their opinion of three

minutes and one minute for rebuttal.

Commissioner Taylor said no Commissioner had any more power or authority than the other, the Chair was just “a glorified position that is used to make sure folks don’t speak over each other”. She said she did not agree with a 3 minute timer, that they could be mindful and stay within a reasonable timeline. Chair Holt said she was going to use the timer and if they thought they needed four minutes, they would go with that. She added they were trying to be fair and respectful of the community. She said the Community was requesting that they not do what they were doing.

Commissioner Viegbesie asked if there was a limit and restriction on how long a Commissioner could speak on an item or issue. Chair Holt said it had been used on several situations, not just for citizens but for Commissioners as well. She said this may give them some structure, if it did not work they cannot do it.

She said Talquin Electric was requesting a Proclamation for their students of employees that have gone to the Legislative session with the State and were going to Washington, DC.

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED BY VOICE VOTE TO APPROVE A PROCLAMATION FOR THE STUDENTS.

Chair Holt said she felt the Workshop was a success and went good. She said the Staff had an opportunity to present their items and were able to go through them and got questions answered.

Policy and Procedure

She said Commissioner Hinson brought that up, particularly on hiring. She said there were two or three things: 1) They cannot tell the Manager who to hire and fire, along with other items and they needed at least two hours to discuss that, 2) There were problems with funding items even for the Crappie Tournament, the request for those proceeds were denied and the employee should not pay for items out of their pocket. She said this was items they needed to clean up because it causes hard feelings when employees have to do things that was for a County event and should not be permitted by this Board; 3) CRA-She said she had concerns about CRA in Quincy. She said she went before the Board and asked them about it because she would have spoken in favor of disbanding the CRA’s in the State of Florida at the Legislature last year but she was speaking before the Subcommittee in favor of gaming for the Gretna facility. She said she would like to see if there was anything they could look at as far as the operation of CRA’s, not that they would have any say-so but she wanted clarity. She added there was one bill currently before the subcommittees to not create any other CRA’s in the State and the large counties were totally against the CRA because there are County funds captured inside of a group and the County has no say-so over the funds. She said concerns from the citizens were there and they want to know where those dollars are being used and they could not see it; and 4) Emergency Housing Issue-She said they put dollars aside for emergency housing and she wanted to look at that item again because she was not in favor of her or any other commissioner choosing which house should be emergency housing and it was a mess. She said she was tired of people calling her to ask why the commissioner picked that person over them to get a house fixed. She said she did not mind taking the money and putting it in Housing and use the same stipulations they use for SHIP for low income housing. She said Commissioner Hinson brought up the housing issue and there was a complaint for low income and she suggested they promote better who qualified for it.

Receipt and File

- a. Letter from the Escambia County Housing Finance Authority
- b. Florida Department of Health-Gadsden Quarterly Progress Report for ½ cent Sales Tax Prevention and Education Program
- c. Letter from the Florida Department of Transportation
- d. Resolution Honoring Mr. Shannon Faison

UPCOMING MEETINGS

March 6, 2018-Regular Meeting – 6:00 p.m.

March 20, 2018-Regular Meeting-6:00 p.m.

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HOLT DECLARED THE MEETING ADJOURNED AT 8:21 P.M.

GADSDEN COUNTY, FLORIDA




BRENDA HOLT, Chair

ATTEST:


NICHOLAS THOMAS, Clerk

**AT A PRE-MEETING WORKSHOP OF THE BOARD OF
COUNTY COMMISSIONERS HELD INAND FOR GADSDEN
COUNTY, FLORIDA ON MARCH 6, 2018 AT 4:30 P.M.,
THE FOLLOWING PROCEEDING WAS HAD, VIZ:**

Present: **Brenda Holt, Chair, District 4**
 Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
 Eric Hinson, District 2
 Gene Morgan, District 3
 Sherrie Taylor, District 5
 Dee Jackson, Interim County Administrator
 David Weiss, County Attorney
 Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Mrs. Jackson said they would start with the Invocation and Pledge of Allegiance to the U. S. Flag.

GENERAL BUSINESS

1. Agenda Discussion

Mrs. Jackson said there were several items on the Consent Agenda and listed the Minutes along with the Ratification Memo and there were no questions.

Item #3-Public Hearing-Approval to Recognize \$200,000 from Discretionary Sales Surtax to the Capital Project Fund

Jeff Price gave a brief update of the Discretionary tax and explained the item. He said the Board approved amending the Ordinance regarding the Discretionary Sales Surtax and Parks. He said the Budget Amendments on the Agenda would move the approved funds into the proper fund so they could meet the Grant requirement and was done by Accounting standards and had a Flow Chart to better explain. He said the Discretionary tax would come in, part would go to Public Works averaging about \$76,000 per month and part goes to the Fire Fund; they will divert money to Parks and Grants Fund (\$200,000) and would take approximately three months. He said when they receive the money from DEP; it would go back to Public Works. He said after the work was done, Public Works will bill the Park fund and the money would be paid back. Mrs. Jackson explained the Grant would reimburse after the work was done.

Commissioner Viegbesie arrived at this juncture of the meeting.

4. Sheriff's Deputy Training Request-SWAT Association 2018 Basic Sniper Course

Mrs. Jackson introduced the above item. She said no-one was present from the Sheriff's Office to discuss this but they were requesting money for a Basic Sniper course.

Mrs. Jackson said the amount decreased from \$2,401.70 to \$2,182.65 and was seeking funding to pay for training, boarding and per diem costs to a Deputy Investigator to attend the Florida SWAT Association Basic Sniper Course in Orlando.

5. Amendment to the Contract for the Resurfacing and Reconstruction of Howell Road

Mr. Young introduced the above the item. He said it was originally budgeted at \$704,028 and the

bids came in under budget and the new agreement amount was \$379,885.

6. 2017 Striping Project Phase II-Change Order

Mrs. Jackson introduced the above item and said it was a Change Order and noted that the fiscal impact was \$38,446.40. She said originally the road did not require turn arrows and one road, Joe Adams, required there be turn arrows. She said the amount was coming from Commissioner Taylor's paving fund.

7. Approval to Extend the Current Lease Agreement with USDA for the FSA Service Office

Mr. Price explained the above item and said originally this was approved to extend the lease until January 2019. He said they did not sign the eighteen month lease and changed the date to reflect twelve months and this was to correct that. Chair Holt asked the rationale for making it twelve months instead of eighteen. Shep Eubanks appeared before the Board and said they were hoping the new Ag building would be built and the contract would be updated after completion. He said they received notice that USDA did not sign the eighteen month contract but changed the dates to reflect the lease ending June 2018 and this was to correct that. Mrs. Jackson said they were not currently in the building and hoped to go into the new building.

Chair Taylor asked that they go back to the Sheriff's item.

2. Department Updates

Mrs. Jackson provided everyone with a Bi-Weekly Update and said she planned to go over it. She said she wanted to yield to Beth Kirkland and they were going to start at the workshops that the first one of the month would be the Gadsden County Development Council (GCDC) and the second workshop would be for the Chamber to give updates.

3. Gadsden County Development Council Update

Beth Kirkland, GCDC, appeared before the Board and gave their Mission Statement of the GCDC, which was "Sound Policy, Prepared Product and Effective Marketing". She said under the Policy element, the Development Council attended the Comp Plan Open House that the Consultant held the past Friday. She said some of the feedback provided with regard to having a time certain for companies that were looking to locate in the County as far as going through the permitting process. She said with regard to the Citizens' Bill of Rights to better clarify that because there were several engineering firms that came and provided comment found it to be confusing and not easy to follow. She said they would be doing some Economic Impact analysis relating to a draft Alcohol Ordinance to support restaurants that serve food and meet the State Standards with regard to non-smoking, etc., to be allowed as part of the exemptions in the Alcohol policy. She said there were several restaurants that tried to locate and find that they were either near an active Church or in some cases near a piece of property that was owned by a house of Worship that had yet to be developed and was a deterrent and they did not move forward. She said they had three local companies that would like to apply for the local grant program that was approved a few years ago and would be the first to make the application and go through the process.

Product Development

She said they have keys for a physical presence for the GCDC that the County has donated. She said they have donated the building at the intersection of Madison and King Street and they were in the process of moving in and hoped to be there in time for their April Board meeting.

Florida Job Growth Grant Fund

She said they had a grant proposal in to the State since last September on Infrastructure at the Greensboro/Gretna Interchange related to the proposed Intermodal Logistics Center within the Freight Logistics Zone. She said they met with DEO and they have asked for additional information in November, more in February and they sat down the day before and went over all the information. She said they were looking at the USEDA as an avenue for building out the infrastructure.

She said they had another Grant to be turned in soon to the State under talent for Florida Job Growth Grant Fund which was approximately \$275,000 of funding to stand out the diesel mechanic training program at Gadsden Technical Institute and details were being finalized of the equipment that needed to be purchased to outfit to teach.

She said they had also met with FDOT District 3 and they have identified \$400,000 in mitigation funding that could be applied for to do Interchange/highway beautification projects. She said Commissioner Viegbesie had met with all of them to help broker the first conversation and they have had follow-up meetings and were ready to write the sample letter and have it brought before the Board for consideration as an Agenda Item.

Marketing

She said they were working with Ulysses Jenkins and his team and they were working with GTI and the National Association of Counties for TDC, Economic Development, General County three or four second videos. She said someone would be in the community the next couple of weeks that would be talking to businesses about participating from an advertisement standpoint and would be in the County in April to do the videos. She said **850 Magazine** would be doing a profile of Gadsden County and would appear in their fall issue.

Expansion solutions Magazine

She said the County will appear in a two page spread in the March/April Transportation issue and it was an advertorial where they would write their own article but they sponsor it on the Freight Logistics Zone and how important it was and would be an advertisement about the transportation assets. She said in the May/June issue they would do some things related to freight and rail and in a later issue would be work force development and talent.

Mrs. Jackson said she did not speak much about businesses that were coming and she knew they were working on some. She asked her to speak about the confidentiality law since this was on Facebook Live. Ms. Kirkland said Florida had a statute and she believed it was F.S. 288.075 that said companies could seek confidentiality within the State of Florida during the time they were evaluating their options, whether it was here or another State and during that time, they were bound as practitioners to refer to those projects according to the code name that was applied or assigned to them. She also said at some point during that process if the company chose to introduce themselves in a public setting from that point on it was publically known. She said currently they were working with someone that was in the distribution and transportation sector and working with someone using the energy sector.

Chair Holt asked with regard to the marketing items, they were looking at doing the marketing of the companies that were hopefully coming; have they shown any interest or concerns about being

in the County as opposed to in a city because of the Citizens Bill of Rights. Ms. Kirkland said going back to what she said on the policy side, the way their policy was currently written, there was no time certain and companies a fine amount of time that they could make a decision and either expand in that location or locate there, build a building, get up to speed because at some time certain they have to deliver product to market or they could not recoup the investment made in a community.

Chair Holt said that was the hold-up and why the Comp plan was so important and was very important that they be told what needed improvement. She said some of the problems could be cut out at the County level.

Chair Holt asked what made the County sellable and Ms. Kirkland said the transportation assets were huge and the available land. She said there was still available space at Gadsden 10/90. She also said the Freight Logistics line was continuing to see opportunities that would make it very viable. Chair Holt said this was the difference in the Chamber and an Economic Development Group-with the Chamber you were a member (and they were not a member, just give them money) and with an Economic Development Group, they come in and state what business they want where, help get land ready, help pull property owners and buyers together and was the difference and had never had that before.

Mrs. Jackson gave some updates:

Building Inspection Department

Total of 154 permits have been issued since January totaling \$40,853.48 and the permitted structures value was \$4,109,043.00.

She said the Supervisor of Elections building was slated to be painted and were currently pressure washing and scraping.

She said quotes for the Greenshade/Dogtown Fire Station were received and a Notice to Proceed would be issued this week.

Code Enforcement

She said the new Code Enforcement Office started in February and he has closed 40% of the active cases and 100% of inherited code enforcement cases were closed. She said however, two have been reopened for new offenses.

Emergency Management

She advised that CRMC had a new CEO, Alan Keesee, FACHE and he would be meeting with staff on March 21, 2018.

She said the Resolution has been filed to acknowledge Greenshade Fire Station as a Gadsden County functioning body.

Human Resources

She said the 2018 Summer Youth Employment Program advertisement would post March 29th thru April 27 and applications would be made available to the local high schools, the three libraries and on the County website.

Library Services

She said the library was partnering with Mu Mu Sigma Chapter of Sigma Gamma Rho Sorority, Inc. on a Youth Symposium on March 24th from 10 a.m. to 2 p.m.

She informed them the library would be conducting their five year plan on April 21st and a formal letter would be forthcoming.

She also said Library Week would be held the week of April 9th thru April 13th.

Management Services

The US Census will be done differently this year and they have requested information about new housing permits and they were complying.

She said there was an update at the dais on the Election Cybersecurity.

Public Information

She said the website design was underway and were expecting the website to go live in few months.

Public Works

She said the Cooks Landing striping project would be completed this week.

The Chattahoochee Landfill was scheduled for close-out by DOE and was the last landfill.

Speed limit for Dogtown Road has been reduced from 55 mph to 45 mph.

Mowing season has started and they have increased from 4 mowing crews to 5 and have new mowers with the exception of one and are faster and cut lower.

To cut costs, staff was looking into purchasing a paint machine for smaller road jobs.

4. Follow-up Items

Citizens Requesting to be Heard on Non-Agenda Items

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THEM, THE WORKSHOP WAS ADJOURNED AT 5:36 P.M.

GADSDEN COUNTY, FLORIDA

**BRENDA HOLT, Chair
Board of County Commissioners**

ATTEST:

NICHOLAS THOMAS, Clerk

AT A REGULAR MEETING OF THE BOARD OF COUNTY
COMMISSIONERS HELD IN AND FOR GADSDEN
COUNTY, FLORIDA ON MARCH 6, 2018 AT 6:00 P.M.,
THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: Brenda Holt, Chair, District 4
Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
Eric Hinson, District 2-Absent
Gene Morgan, District 3
Sherrie Taylor, District 5
Dee Jackson, Interim County Administrator
Nicholas Thomas, Clerk of Court
David Weiss, County Attorney
Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Chair Holt called the meeting to Order at 6:00, asked everyone to stand for a moment of silence and led in the Pledge of Allegiance to the U. S. Flag.

AMENDMENTS AND APPROVAL OF AGENDA

UPON MOTION BY COMMISSIONER MORGAN AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THE AGENDA AS PRESENTED.

AWARDS, PRESENTATIONS AND APPEARANCES

CLERK OF COURT

Mr. Thomas was present and had nothing to report.

CONSENT

UPON MOTION BY COMMISSIONER MORGAN AND SECOND BY COMMISSIONER VIEGBESIE, THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THE CONSENT AGENDA.

1. Approval of Minutes
 - a. October 23, 2017-Old Stevens School Meeting
 - b. November 20, 2017-Old Stevens School Meeting
 - c. December 5, 2017-Regular Meeting
 - d. December 11, 2017-Old Stevens School Meeting
 - e. December 12, 2017-Regular Meeting
 - f. December 19, 2017-Regular Meeting
 - g. January 2, 2018-Regular Meeting
 - h. January 16, 2018-Regular Meeting
 - i. February 1, 2018-Land Use Workshop
2. Ratification Memo

ITEMS PULLED FOR DISCUSSION

CITIZENS REQUESTING TO BE HEARD ON NON-AGENDA ITEMS

PUBLIC HEARINGS

3. PUBLIC HEARING: Approval to Recognize \$200,000 from the Discretionary Sales Surtax to the Capital Project Fund

Mrs. Jackson introduced the above item and said it was for approval of Budget Amendment \$18009, 180010 and for authorization for the Interim County Administrator and the Finance Director to complete and execute the budget amendments. Mrs. Jackson explained they were requesting to move \$200,000 from the Public Works budget to the Grants Fund budget and then revert it back to the Public Works budget once they were reimbursed by DEP.

Chair Holt asked if there were any comments from Commissioners.

Mr. Thomas said he wanted to go on record with his concern with this budget amendment. He said it was not good to use the Public Works Department for this type of work outside of transportation but if they were going to do it, it needed to be fully reimbursed from money that was not already inside the Transportation budget. He said they were moving \$200,000 from Transportation (Sales Tax) but then they were appropriating \$200,000 from Fund Balance (Fuel Tax) to cover that and then have the Transportation Department do work in another area, then pay them money that was taken out. He said in his mind, it was not clear that they were not using Gas Tax money in the transaction. He said if they did the budget amendment as it was, the Public Works Department should not do this work. He suggested they take the money and bid it out. He felt under that scenario, they would be colluding money and all it would take was an audit to say they have misused fuel tax money and money could be frozen. He said if they insisted the Public Works Department do this work, they needed to be reimbursed fully from money not currently going into that fund. He said that was why when he was here earlier, he suggested using the Fire Tax fund because they amended the Ordinance to use Sales Tax and that fund has \$1.3 Million fund balance and the Transportation Fund only has a \$600,000 balance. He said that was not a lot of money considering there used to be a balance of \$2 Million. He said it was his recommendation that they not allow Public Works to do the work, instead to bid it out.

Jeff Price, Senior Management and Budget Analyst appeared before the Board. Mr. Price said the Discretionary Sales Tax fund brought in approximately \$76,000 per month for Public Works. He said money would be diverted for 2 ½ months to the Parks and Recreation Fund and they would use those funds to pay for the engineering. He explained Public Works would do the work and be reimbursed and at the end of the day they would divert those funds back from Public Works after the \$200,000 was collected and get reimbursed by DEP Recreational Trails Program.

Mr. Thomas replied with that analysis they would be taking \$200,000 away, appropriate \$200,000, and that \$200,000 comes back. He said when Public Works does work outside of Transportation, three-quarters of the money was fuel tax money and he felt with that analysis it could not be proven there was no chance that fuel tax money were being used in that scenario. Chair Holt asked what he meant with that scenario. He explained if they took money that was already in a fund that made up the fund, using the same money to pay the work that was being done and it was not clear to him that it was being fully reimbursed by all of the fuel tax expense.

Chair Holt asked Mr. Price if he said the money would be coming from the Recreation Program and he said the money that was in the Parks Grant fund was money that was being diverted from Public Works to that fund, just as Mr. Thomas had explained. Mr. Price said it would be paid back to Public Works the \$140,000 and the \$60,000 for the engineering fees and that combined would be the \$200,000 and would be reimbursed by the DEP grant. Chair Holt said the DEP grant was the one where the \$200,000 would be taken to pay back and he said yes. She asked the Clerk if it was from the DEP grant, how was using that money to pay back for Public Works for the money taken out. Mr. Thomas said the same money being taken out was the same money that they would use to pay back.

Commissioner Viegbesie said if he took \$50.00 from someone, used it and then paid it back, there was no collusion.

Mr. Thomas said he was suggesting that Public Works be reimbursed for their costs above the money in the Transportation Fund and show that all costs were fully recovered.

Commissioner Viegbesie said this was the reason this Board, on December 5th, revised the Ordinance to include Parks and Recreation so the money could be used for this project. He said Parks and Recreation has done work for other parks and recreation before this particular project came up and asked if they have been reimbursed for work done for other playgrounds across County.

Mr. Thomas' response was when he talked to them in January he suggested another fund to ensure and was simply expressing his concern. He was going on record to prevent any potential damage to the County as a result and this could be done in such a clear way that there would not be a question but this was a very convoluted way that could raise questions.

Commissioner Morgan said he appreciated his comments and this was why he was not in favor of this from the beginning. He said he felt they should listen to Chief Financial Officer of the County and what he was trying to tell them and did not think this was a good way to do business.

Commissioner Taylor said she was hearing \$200,000 was restricted and coming from a gas fund and should not be used for this particular project, but was also hearing there was a funding source that the Clerk was suggesting and thought it had to do with the Fire Discretionary Fund. The Clerk said it was still Sales Tax but sales tax that was not currently going in to the Transportation Fund. She said she did not like audit issues but did not want to turn money away and was why she supported this initially and did not understand at the time they had to front the money. She said she would rather see it come from a Funding source the Clerk was comfortable with and they could still get the park.

Chair Holt asked if he was saying to get it from Fire and pay back with the Recreation fund, if Public Works did the work, why could they not do the work and be paid from the Fire fund.

Mr. Thomas said under that scenario it was clearer they were being fully reimbursed from money that was not already in their fund. He said in the past when Public Works did any work, they were using fuel tax dollars and if they did work outside of Transportation they needed to be reimbursed above that to cover their costs.

Commissioner Viegbesie said when this grant was applied for, the in-kind service of Public Works was brought up for the application for this grant. He said what he was hearing from the Clerk; anything Public Works does come from the Sales tax money and has to be reimbursed. He said as he said in December, anything Public Works does in any park in the County...

Mr. Thomas said the concept of Public Works doing in-kind work was flawed because of the fuel tax. Commissioner Viegbesie said his point was this has been a tradition and practice in the County for a long time. He said the former County Administrator, who was the Director of Public Works for the longest before coming County Administrator, should have known this, so they have been doing things deemed...Mr. Thomas said when the Finance Department at the Clerk's Office heard they did anything, they insisted they be reimbursed and gave them an example of the parking lot behind the Administration Building. He said Public Works graded that and did work and they were fully reimbursed from the General Fund for said work. Chair Holt said they could get the \$200,000 from the Fire Fund, use that, Public Works does the work, and put the \$200,000 back into the Fire, Public Works still is not compensated...Mr. Thomas said they would reimburse Public Works, that money would go to the Capital Project Fund and would reimburse Public Works for any work that they did. She said they were taking \$200,000 from Fire and Mr. Thomas pointed out they did an Ordinance that allowed the use of Sales Tax and they were taking money but nothing was free. He said the concept of Public Works in-kind did not exist, they had to pay and it was more of a match than in-kind.

Chair Holt asked if there were any comments from the audience and there was none.

Commissioner Taylor asked for a point of clarity. She said at the meeting they approved this, her motion was that this be a one-time thing to allow Parks and Recreation to be entered into this and was nothing that was set until they had an opportunity to come back because there was some issue with Parks being part of this and she did not want to turn money back. She said she wanted to be clear it was voted in specifically only to receive this funding. She asked for help: \$60,000 was going for engineering; \$25,000 was already budgeted for this project; \$200,000 that was guaranteed was coming from DEP (reimbursement grant) but they wanted to get the project underway before the money came. Mrs. Jackson explained it was a reimbursement grant and once Public Works invoiced for their services for \$140,000 and DPB and Associates invoiced them for their \$60,000 engineering fee, a check would be cut from DEP for the \$200,000. Chair Taylor said with \$25,000 being budgeted, they only needed \$175,000 for this project. Mrs. Jackson said the original plan was to put in the additional \$25,000 as a match to make that project go even further but could be pulled back out if that was the will of the Board. Commissioner Taylor said at the end of the day, if things stayed as they were going forward, they were talking about \$225,000 and Mrs. Jackson said that was correct. Commissioner Taylor said if they were talking about putting a project out there so people could enjoy and appreciate it. She said she was not against it, she was only against it if they looked at doing it though a funding source that would cause an audit issue.

Commissioner Morgan asked what the total costs to Gadsden County for this project was and she said the total costs was \$20,000 because they originally matched with \$20,000 but was budgeted at \$25,000 just in case it was needed. She said the total cost was \$20,000. She said they would be getting \$200,000 from DEP for the grant. Commissioner Morgan asked about the land and she said the land was leveraged and thought it was purchased for \$50,000 several years ago in hopes of

building an East Gadsden Recreational facility which would include a lot of amenities.
Commissioner Morgan said \$70,000 and she said correct.

Chair Holt said no matter which fund the money came from, it belonged to the taxpayers.

Commissioner Taylor said it was their fiscal responsibility to make good judgment in spending taxpayers' dollars and if they were being told that taking from a particular fund could create an audit issue, they needed to be mindful of not creating any issues but finding the best course so that they would spend their money in a manner that would not come back to cost them money.

Commissioner Viegbesie asked the Clerk if he understood there was somewhere besides the Transportation Fund this money could come from to reduce the possibility of any perception of impropriety and Mr. Thomas said yes. He said normally in the past they would have done so from the General Fund, but in this case they said they wanted to use the surtax and that goes into two places: the Transportation and the other Fire. He reiterated he felt it would cause a problem with them taking it from Transportation and use it to repay Transportation. He added he felt that if taken from Fire it would not adversely affect it because there was a \$1.3 Million fund balance in that account and only \$600,000 fund balance in Transportation. He said by making that simple change, he felt they could avoid some of the appearance that fuel tax funds were being used.

UPON MOTION BY COMMISSIONER VIEGBESIE THAT THEY CHANGE THE FUNDING SOURCE TO BE FROM FIRE AND FIRE FUNDING COSTS TO BE REIMBURSED UPON RECEIPT OF GUARANTEED MONEY FROM DEP AND SECOND MADE BY COMMISSIONER TAYLOR, THE BOARD VOTED 3-1 BY VOICE VOTE. COMMISSIONER MORGAN OPPOSED.

GENERAL BUSINESS

4. Sheriff's Deputy Training Request-SWAT Association 2018 Basic Sniper Course

Mrs. Jackson introduced the above item and said it was to seek funding from the Gadsden County Law Enforcement Education Fund (LEEF) to pay for training, boarding, and per diem costs for one GC Sheriff's Office Deputy Investigator to attend the upcoming Florida SWAT Association (FSA) Basic Sniper Course occurring March 5-9, 2018 in Orange County.

UPON MOTION BY COMMISSIONER VIEGBESIE AND SECOND BY COMMISSIONER MORGAN, THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THIS ITEM.

5. Amendment to the Contract for the Resurfacing and Reconstruction of Howell Road

Mrs. Jackson introduced the above item and said it was for Board approval of the amendment to the contract for resurfacing and reconstruction of the Howell Road Project in District 4. She said it was originally awarded in the amount of \$704,028 and after the bid came in, it was around \$264,896. and the new agreement was in the amount of \$379,885.

COMMISSIONER VIEGBESIE MADE A MOTION TO APPROVE OPTION ONE AND SECOND MADE BY CHAIR TAYLOR. COMMISSIONER MORGAN HAD A QUESTION.

Commissioner Morgan asked for clarification on the money and Mrs. Jackson said the breakdown was attached. She said originally it was \$704,028 and when the bid came in at \$264,896, it covered everything the original funding did. Commissioner Morgan asked how it was that much of

a difference in the price and Mrs. Jackson said it was estimated at that amount. She added they never know how the companies would come in with their bids and with State work they go with the lowest bid. Commissioner Morgan asked if this road was complete and she said almost complete and it would not go over the budget amount. He said they dropped it down to \$264,896 and then raised it up \$110-115,000 and Mrs. Jackson said that was the design costs and a little contingent.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THIS ITEM.

6. 2017 Striping Project Phase II-Change Order

Mrs. Jackson introduced the above item and said it was for approval of Change Order #1 for the 2017 Striping Project Phase II to AKCA, Inc. in the amount of \$38,446.40.

COMMISSIONER TAYLOR MADE A MOTION TO APPROVE AND COMMISSIONER VIEGBSIE MADE THE SECOND. COMMISSIONER MORGAN HAD QUESTIONS.

Commissioner Morgan asked the funding source and Mrs. Jackson said it was from Commissioner Taylor's paving dollars.

CHAIR HOLT CALLED FOR THE VOTE. THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THIS ITEM.

7. Approval to Extend the Current Lease Agreement with USDA for the FSA Service Office

Mrs. Jackson introduced the above item and said it was for approval to extend the current lease with the United States Department of Agriculture (USDA) for the FSA Service Office through January 31, 2019.

UPON MOTION BY COMMISSIONER VIEGBESIE TO APPROVE OPTION ONE AND SECOND MADE BY COMMISSIONER MORGAN, THE BOARD VOTED 4-0 BY VOICE VOTE TO APPROVE THIS ITEM.

COUNTY ADMINISTRATOR

8. Update on Various Board Requests

Mrs. Jackson said they were needing to take inventory of all electronic devices and asked they bring all equipment to the next meeting so that could be done.

Building Inspection Department

She said since January there have been 154 permits pulled that has brought in \$40,853.48 in revenue and the permanent structures valued \$4,109,043.

Supervisor of Election Building

She said this building was slated to be painted and they had begun pressure washing and painting would soon follow.

Code Enforcement

She said the new Officer started in February, has closed 40% of the active cases; 100% of the

inherited code enforcement cases had been closed but two have been reopened for new offenses.

Emergency Management

She said CRMC has a new CEO, Alan Keese, and they will be meeting with the EMS staff on March 21st.

She said the Resolution they passed has been filed to acknowledge Greenshade Fire Station as a Gadsden County functioning body.

Summer Youth

She informed them that Human Resources will post the 2018 Summer Youth program March 29th thru April 27th. She said students could pick up applications at their local High School, all three Libraries and it will be posted on the County website.

Library

Library Services has partnered with Mu Mu Sigma Chapter of the Sigma Gamma Rho Sorority on March 24th from 10:00 am-2:00 pm at the McGill Library and the topics covered would include STEM, Financial Literacy and Healthy Lifestyles. She commented it was a free event and lunch would be provided and for students in the 6th thru 12th grade.

Commissioner Morgan stepped out at this juncture of the meeting.

She said the Library would be conducting its 5 year plan on April 21st and a formal letter would be forthcoming. She also told them Library Week would be held the week of April 9th thru 13th.

Management Services

She said they were working with the Census and complying with everything asked of them but it would be done a little different. She said they will not go door to door as they have in the past.

She said the structural analysis of the Jail's communication tower will be conducted on Friday. She said it was very important that the tower be in good standing for the new radio system.

Commissioner Morgan returned at this juncture of the meeting.

She said they have spoken with Talquin Electric as far as partnership as a back-up to utilize their tower. She said upgrades would still need to be made if the analysis showed as needed.

Commissioner Taylor asked if they could be looking at a budget amendment and Mrs. Jackson said TEC was OK with partnering with them but she would know more after Friday.

Commissioner Morgan recommended having the vendor come to the Board to give an update and Chair Holt said to bring them in during the workshop so they would be able to ask questions.

She said there was an update on the Election Cyber Security at the dais.

She said the Website development was underway and they expect to have it up in the next four to five months.

Public Works

She said the Cooks Landing Road striping would be complete this week. She said the last landfill the County had was in Chattahoochee and they were expecting DOE to close it out soon and was scheduling an appointment with them and it would be closed as soon as they received the OK from them.

She said the speed limit for Dogtown Road was reduced from 55 miles per hour to 45 mph.

She said the mowing season started on March 5th and they have increased the mowing crew to five this year; all the mowers are new except for one and should cut faster and the blades were set lower than previous years.

She said to cut costs staff has discussed purchasing a paint machine to do striping and that would make them able to stripe the smaller roads themselves and would save the County money.

Commissioner Taylor said they approved a maximum of five acres for a minor development and Mrs. Jackson asked for more details. Commissioner Taylor explained if a developer wanted to develop a portion of land and place houses there and has 10 acres, that would make him go through the full process because it was considered a full development and if he wanted to develop five acres, would that be considered a minor development.

Clyde Collins, Building and Planning Director, appeared before Board to explain. He said that was a minor subdivision and was five lots or less. He further explained if there were ten acres, they could do 2 five acre lots or five one-acre lots this year and 5 more the next year. Commissioner Taylor asked why 5 and he responded that was what the Land Development Code said. He further said it was seven and there were the extra two if did site builds, mobile home park, mobile home minor subdivisions were five and it was said they could not discriminate against mobile homes or manufactured homes so they went back to five. Commissioner Taylor said that was not thoroughly explained. She said when some of the developers in the County appeared before them, the goal was to get them in and be able to start building but there was still competition in Wakulla and surrounding Counties because they were still restricting themselves by not completely understanding some of the things they agreed on.

Commissioner Morgan asked if this was a question for the Administrator because they were now discussing something that was not on the Agenda. Commissioner Taylor said she did not understand the concern and Commissioner Morgan said his concern was...Chair Holt interrupted and asked that they stop talking to each other, address the Chair so they could figure out who was speaking on what. She asked Commissioner Taylor, if she wanted to have this agendaed and Commissioner Taylor said she was after clarity on this situation and felt they should look at increasing if they wanted to stay in the market of bringing developers in. Chair Holt said when Ms. Gutcher comes back for the Comp Plan meeting that would be the time to address that. Commissioner Taylor asked if it could be agendaed and brought back to amend. Commissioner Taylor asked other questions regarding acreage and set-backs. Chair Holt said they needed to do this in a workshop and that case is not the only one. She said they have to read the Comp Plan and the Land Development Code and have a workshop.

Mr. Collins said they were addressing this in their Land Development Code and would be coming

before them.

Chair Holt said they needed to move on with the Agenda. Commissioner Taylor said she was trying to do that by asking intelligent questions at a pace she was comfortable with. She asked if the concerns that she just addressed would be coming before them and was told yes.

Chair Holt said they had seen the report on the Supervisor of Elections but they needed information that would satisfy the citizens regarding the census.

Chair Holt said with regard to the students, they needed ambassadors for the County and instead of sending them so far out, they needed to pull back where they were being sent to.

COUNTY ATTORNEY

9. Update on Various Legal Issues

Mr. Weiss said he had nothing to report but was available for questions and there was none.

DISCUSSION ITEMS BY COMMISSIONERS

10. Report and Discussion of Public Issues

Commissioner Eric Hinson, District 1

Commissioner Gene Morgan, District 3

Commissioner Morgan asked to have the County Administrator position placed on the Agenda for discussion and action and made a motion to do so at the next meeting.

He said the second item was to ask the Board to review the current lease with TCC where the Sheriff's Office and Department of Public Safety was located. He asked that the Board direct the Administrator to begin new or refreshed discussions about a new Administrator Building being constructed in front of the Jail and them subleasing their lease to the City of Quincy if they wished to remain in that building. He said they needed to reduce their costs at that building.

Chair Holt said the money they were supposed to get for that building, the \$23 Million, they lost the proposal on the Federal level. Commissioner Morgan said this was strictly regarding a new, smaller Administration building and was nowhere near \$23 Million. He said he was asking they open up discussion again, this was in the works a few years ago and was pulled at the last minute. He said he wanted the conversation opened again.

Chair Holt said she was fully engaged in the lease; but she was not there yet for the Administrator's position; Commissioner Morgan said his request was to have it placed on the Agenda for discussion and action and she responded she was not there yet and asked if there was anything else.

Mrs. Jackson asked for clarification with regard to the lease with TCC. Commissioner Morgan said his request was to contact the Sheriff for discussion and bring back to the Board at the appropriate time. He asked her to look at options for costs savings, how long would it take to recoup money and felt they would find it would be less than three years.

Commissioner Sherrie Taylor, District 5

Commissioner Taylor said she only had one concern and it had to do with what happened a few minutes ago when the Administrator had the floor. She said they were asked if there were any questions and she had comments to make. She was concerned with not being able to talk with her and have her questions addressed, did not want to be uncomfortable when she wanted clarity on issues moving forward, did not want her rights taken away and did not want to be out of line.

Chair Holt said on the items, they could ask questions or make comments at any time during the presentation of the Administrator or the Attorney but they had to stay on track. She said once they had the idea of her zoning concerns, they could get the research done and then bring that back.. She said that was why she kept asking what she wanted them to do. She said they had a workshop and had to stop it because Commissioners were saying they were unfamiliar with the Comp Plan and Land Development Code. She added they were paying an expert to come in and if she was making a comment about what she wanted, once the comment was made, Mr. Collins appeared and addressed her questions, the Manager made comments and Chair Holt said everything was done in the Land Development Code and Comp Plan and they had to let the Manager and Attorney know what to do and stay on the Agenda. Commissioner Taylor agreed with staying on the Agenda and said she did not quite understand and was why she had several questions. She explained this was a weak area for her and why she had several questions and going forward stated she needed to understand and felt it was out of order to her and did not want that to happen in the future. Chair Holt said she had been on this Board for almost sixteen years and they had to read the book; they could not pay experts to come in and talk to them about Planning and Zoning issues and Land Development Code when they were not prepared. She added that her concerns could be fixed but they had to have workshops.

Commissioner Anthony “Dr. V” Viegbesie, Vice-Chair, District 2

Commissioner Viegbesie thanked Public Works and said they have done a wonderful job with Dogtown Road and said they had decided, within the power of the County, to reduce the speed limit from 55 miles per hour to 45 miles per hour and no trucks will be allowed on that road.

Lighting on State Road 12

He said he has asked for lighting and CRTPA wanted them to do some engineering studies to determine what parts of the road need the lighting on so they could begin to consider that.

Pedestrian Crossing on Pat Thomas Parkway

He said this road was being resurfaced and CRTPA said they were going to put Pedestrian markings in front of Wal-Mart and have bike lanes from I-10 to Wal-Mart. He said when it came to the pedestrian crossing; it was not on their engineering plan to have it across Pat Thomas Parkway so pedestrians could cross safely.

Attapulgus Highway (County Road 65)

He said it was already in the CRTPA/FDOT budget in 2020 for \$305,000 to be used for planning and engineering; in the 2021-2022 budget \$2.507 Million would be used to resurface and widen that road. He said they were working on Gadsden County road projects and there were quite a number of roads that would be in the future Gadsden County project across the County. Chair Holt asked if he would like the Commissioners to turn in a list of roads they were interested in and he said let him make the current list with Public Works available to the Commissioners to see what roads

were on the list and if there were some they wanted to add, he would advocate for that in the CRTPA meetings before it was locked in.

Commissioner Brenda Holt, Chair, District 4

Chair Holt said she would like the Architect continuing contract be brought back because he was on a continuing contract and it cut out other architects for bidding on projects.

Commissioner Taylor left at this juncture of the meeting.

She said she felt it was very discriminatory for it to be in place and prevented others from having the opportunity to bid and wanted it re-addressed.

She said she did not have a problem with the streamlining in permitting and thanked the Staff and Manager and said the workshops on the afternoons were going well. She said if they were not able to make it and had concerns they wanted the Manager to bring, call her early and they could straighten out whatever it was in the Workshop and if they were unable to be there, they could have it ready when they came at 6:00 p.m. She said she was not trying to cut short and said she hated Commissioner Taylor left; she was just trying to stay on task.

Receipt and File

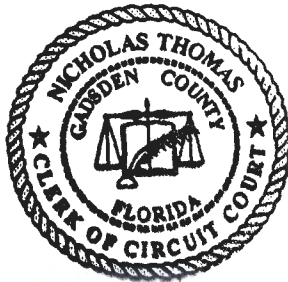
- 11. FDLE Letter dated February 1, 2018
FDLE Letter dated February 1, 2018

UPCOMING MEETINGS

March 20, 2018-4:30 Pre-BOCC Workshop
March 20, 2018-Regular Meeting – 6:00 p.m.

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, CHAIR HOLT DECLARED THE MEETING ADJOURNED AT 7:08 P.M.



GADSDEN COUNTY, FLORIDA



BRENDA HOLT, Chair
Board of County Commissioners

ATTEST:



NICHOLAS THOMAS, Clerk