

Gadsden County Value Adjustment Board
October 7, 2011 – 1:00 p.m.
County Commission Chambers, 5 East Jefferson St., Quincy, FL

Present: Sherrie Taylor, Chair, District 5
Eric Hinson, School Board Member, District 1
Emily Rowan, Homestead Representative appointed by County Commission
Bill McMillan, Business Representative appointed by School Board
Bradley Munroe, VAB Attorney
Muriel Straughn, Clerk's Designee as VAB Clerk

Absent: Gene Morgan, County Commissioner, District 3

1. Call to Order

Chair Taylor called the meeting to order at 1:00 p.m.

2. Petition Hearings

- Deputy Clerk Muriel Straughn announced that forty-four (44) petitions were received by the Clerk, but all of them were resolved prior to this advertised hearing.

3. Certification of the Value Adjustment Board –Real Property – DR-488 RP

Members of the board were furnished with a copy of the certification of Value Adjustment Board forms prior to this meeting for their review. (Form DR-488)

4. Certification of the Value Adjustment Board – Tangible Personal Property DR-488 TPP

Members of the board were furnished with a copy of the certification form prior to this meeting for their review.

UPON MOTION BY BILL MCMILLAN AND SECOND BY EMILY ROWAN, THE BOARD VOTED 4 – 0, BY VOICE VOTE, TO AUTHORIZE CHAIR TAYLOR TO SIGN BOTH CERTIFICATIONS AS PRESENTED AND ATTACHED.

5. Recess

UPON MOTION BY EMILY ROWAN AND SECOND BY BILL MCMILLAN, THE BOARD VOTED 4 – 0, BY VOICE VOTE TO RECESS UNTIL 8:55 A.M. ON OCTOBER 18, 2011 FOR THE PURPOSE OF APPROVING THE MINUTES OF THE TWO VAB MEETINGS OF OCTOBER 6 AND 7, 2011.

6. Reconvened Meeting of October 18, 2011

Chair Taylor reconvened the meeting at _____ a.m. on October 18, 2011 with the following members present: _____, _____, _____, _____.

7. Ratification of the Chairman's Signature on the Amended DR-488 TPP Form

Subsequent to the action on Item 4 above, the Property Appraiser discovered a mistake on the DR-488 TPP, which had been signed by the Chair. The VAB Clerk was notified of the error. Upon consultation between the VAB Attorney Bradley Munroe and VAB Clerk Muriel Straughn, it was determined that the chair should sign the amended form immediately due to time constraints for filing them with the Department of Revenue, but to bring the amended DR-499 TPP back to the VAB on October 18, 2011 for ratification of the approval for the chairman's signature. The record is hereby documented with the amended form.

UPON MOTION BY _____ AND SECOND BY _____

THE BOARD VOTED ____ TO _____, BY VOICE VOTE, TO RATIFY THE APPROVAL FOR THE CHAIRMAN'S SIGNATURE ON THE AMENDED CERTIFICATION OF VALUE ADJUSTMENT BOARD (FORM DR 488 FOR TANGIBLE PERSONAL PROPERTY.)

8. Approval of Minutes

- October 6, 2011 Organizational Meeting
- October 7, 2011 VAB Hearings

UPON MOTION BY _____ AND SECOND BY _____

_____, THE BOARD VOTED ____ TO _____ TO APPROVE THE MINUTES OF THE VAB MEETINGS ON OCTOBER 6 AND OCTOBER 7, 2011.

9. ADJOURNMENT

THERE BEING NO OTHER BUSINESS BEFORE THE VAB, CHAIR TAYLOR PROMPTLY DECLARED THE MEETING ADJOURNED.

Sherrie Taylor, VAB Chair

ATTEST:

Muriel Straughn, VAB Clerk's Designee