

AT A PRE-MEETING WORKSHOP OF THE BOARD OF
COUNTY COMMISSIONERS HELD IN AND FOR
GADSDEN COUNTY, FLORIDA ON MAY 1, 2018 AT 4:30
P.M., THE FOLLOWING PROCEEDING WAS HAD, VIZ:

Present: Brenda Holt, Chair, District 4
Dr. Anthony "Dr. V" Viegbesie, Vice Chair, District 2
Eric Hinson, District 2-absent
Gene Morgan, District 3-absent
Sherrie Taylor, District 5-absent
Dee Jackson, Interim County Administrator
David Weiss, County Attorney
Marcella Blocker, Deputy Clerk

INVOCATION, PLEDGE OF ALLEGIANCE

Mrs. Jackson called the Workshop to order at 4:30; asked everyone to stand for the Invocation and Pledge of Allegiance to the U. S. Flag.

GENERAL BUSINESS

Agenda Discussion

- 1. Proclamation Honoring Mr. Courtney Wester**
- 2. Presentation of Gadsden County Audit**

CLERK OF COURT

CONSENT

- 3. Ratification Memo**
- 4. Approval of Minutes**
 - a. January 29, 2018-Special Meeting**
 - b. February 5, 2018-Special Meeting**
 - c. March 20, 2018-Pre-Meeting Workshop**
 - d. March 20, 2018-Regular Meeting**
 - e. April 3, 2018-Pre-Meeting Workshop**
 - f. April 3, 2018-Regular Meeting**
- 5. Ratification of approval and execution of Transfer Agreement for transfer of water and sanitary sewer distribution system to serve Four Star Freightliner Property, and instruction for the Clerk to record the Transfer Agreement**
- 6. Ratification of approval and execution of DEP Grant Agreement for St. Hebron Park "Walk and Bike Trail"**

7. Public Hearing-(Quasi-Judicial)-Florida Highway Patrol (FHP) High-Speed Test Track Special Exception Use (SE-2017-02)

Mrs. Jackson introduced the above item and asked Ms. Jeglie to talk about it.

Jill Jeglie, Senior Planner, gave a brief description of this item.

David Weiss, County Attorney, advised that since this was a Quasi-Judicial Hearing, discussion and questions should be held until the meeting when speakers would be sworn in.

8. Public Hearing-(Quasi-Judicial)-Florida Highway Patrol (FHP) High-Speed Test Track Conceptual & Preliminary Site Plan (SP-2017-003)

Ms. Jeglie said this item dealt with the site plan for the above item.

9. Public Hearing-Adoption of Ordinance No. 2018-001, An Ordinance of the BOCC of Gadsden County amending Chapter 6 of the Gadsden County Code of Ordinances, regulating the sale and consumption of alcoholic beverages; providing for repeal, severability, inclusion in the Gadsden County Code of Ordinances, modifications that may arise from consideration at public hearing, and correction of scrivener's errors.

Mrs. Jackson introduced the above item and gave a brief description of same.

Since Beth Kirkland was not present, Mrs. Jackson asked Mr. Weiss to give a brief description of this item.

GENERAL BUSINESS

10. Approval and Execution of Satisfaction of Housing Agreement

Mrs. Jackson introduced the above item.

Sonya Burns, Housing Coordinator, gave a brief description of this item and said it was for Board approval and for signatures to satisfy the Special Assessment Lien that was agreed upon by the Homeowner and Community Development State Housing Initiative Partnership (SHIP) Housing Rehabilitation Program. She added that the owner had completed the full five-year term and the lien due was to be forgiven and satisfied.

11. Approval of the State Housing Initiative Partnership (SHIP) Revised Annual Reports

Sonya Burns, Housing Coordinator, gave a brief description of this item and said the report was previously approved at the September 1, 2015 BOCC meeting but upon Purvis Gray & Company's final audit for FY ending September 30, 2017, it was noted the amounts reported to the Florida Housing Finance Corp did not agree with the County's financial reports. She added that Staff had corrected all errors and Florida Housing Finance Technical Advisors had reviewed the reports and deemed them to be correct.

12. CDBG Housing Assistance Plan (HAP) Revision Request

Sonya Burns, Housing Coordinator, gave a brief description of this item and said it was for approval of the CDBG Community Development Housing Assistance Plan. She said the revision would incorporate a housing assistance application ranking system as the County's previous CDBG-HAP did not include and adjust the cost feasibility limits based on the number of bedrooms. She further explained this item.

13. Approval of Off-System Project Maintenance Agreement-County Road 268 Shoulder Construction

Mrs. Jackson introduced the above item.

Justin Ford, Preble-Rish, said this was the High Bridge Road that FDOT was handling and there was nothing the County needed to do regarding this matter.

14. Discussion and Direction of the Continuing Service Contract for Architectural Services

Mrs. Jackson said the Chair had requested this item be brought back to the Board for discussion and direction regarding the Continuing Service Contract for Architectural Services.

Chair Holt said she felt this item should be brought back because she felt the process discriminated against any other architects.

15. Approval to Conduct a Classification and Compensation Study

Mrs. Jackson introduced the above item.

Lonyell Black, HR Director, discussed this item. She said Staff obtained three quotes and Evergreen was the lowest quote and the cost to conduct the study would be \$18,500 and would be paid from the Personnel budget if approved.

Commissioner Viegbesie asked if this would include a restructuring of work positions and duties. Mrs. Black said it will provide a review of current position descriptions and duties for all positions and recommendations be given if felt the need to be split. She said the study would also allow review of the current pay plan.

Chair Holt said one reason she asked for this, was if they true the system, all Constitutionals would be compared and she wanted the data as soon as possible. She said she was hoping to see data first and the Board then decide if they wanted to hire the company to do the study.

2. Department Updates

4. Follow-up Items

Citizens Requesting to be Heard on Non-Agenda Items

Gadsden County Board of County Commissioners
May 1, 2018 – Pre-Meeting Workshop

MOTION TO ADJOURN

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THEM, THE PRE-MEETING WORKSHOP WAS DECLARED ADJOURNED AT 5:08 P.M.

GADSDEN COUNTY, FLORIDA

**BRENDA HOLT, Chair
Board of County Commissioners**

ATTEST:

NICHOLAS THOMAS, Clerk